

WORKSmart

Kentucky



A Strategic Transformation of
Kentucky's Workforce System

IMPLEMENTATION
STATUS REPORT

October, 2013



KENTUCKY WORKFORCE INVESTMENT BOARD

June Summary

Report Contents

- *Project Status Summary Tables*
- *Project Calendar (Next Three Months)*
- *Outreach Activities State*
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Project Status Summary

System Transformation			
Active	Project Name	Manager/Consultant/Champion	Notes
✓	<i>Industry Partnership Grants/Sector Strategies</i>	Patricia Dudgeon, Mgr. Hugh Haydon, Champion	Reviewed monthly invoices/documentation for current awardees; approved budget adjustment requests. Provided to-date status of expenditures to management and reminder notices to awardees of funds expiration.
✓	One Stop Certification Policy	Tommy Wheatley & Holly Neal Mgrs. Maier & Maier Dr. Lara Needham, Champion	Held Executive Committee Meeting on 6/7 to finalize all documents related to the Career Center Certification. Held Career Center Reviewer Training on 6/11
✓	User Friendly On Line Services	Jim Beyea & Holly Neal, Mgrs. Kim Huston, Champion	Finalizing website copy from OET, OVR and OFB; received feedback from focus groups. Set up schedule for soft launch activities for 7/15 to be ready for external launch announcement on 7/25. Filmed 2 "how to" use our site videos for Job Seeker customer and employer customer.
✓	NCRC	Joe Paul, Mgr. Act, Inc. Reecie Stagnolia, Champion	Area Technology Center FY13 testing reports. Continue testing NCRC.KY.GOV billing tab. Governor's Statewide Reserve NCRC Scholarship project report.
✓	Eligible Training Provider List	Linda Burton, Mgr. Rick Christman, Champion	No Report

Education Alignment			
Active	Project Name	Manager/Consultant/Champion	Notes
✓	Tech High (Phase 1)	Angie Fischer, Mgr. Dr. Dale Winkler, Champion	This month, coaches have been helping the principal and teachers with awards and graduations to wrap up school year. Career coaches have been working with the ATC principal and staff to help individual students, small groups, classes, parents and at school events. Monthly log report submitted.
✓	Apprenticeships	Mary Taylor, Mgr. Mark Brown, Champion	KWIB Apprenticeship & Education Committee continues to develop action plan. No Report.
✓	High School Outreach	Karen Dueker, Melissa Quillen Mgrs. Sec. Joe Meyer, Champion	The team did not meet this month but did receive questions from LWIB directors regarding support of this project.
	GED Express	Jacqueline Korengal, Mgr. Reecie Stagnolia, Champion	No Report

Economic Development Alignment			
Active	Project Name	Manager/Consultant/Champion	Notes
	Mind Your Own Business (Entrepreneurship)	TBD, Mgr. Sec. Larry Hayes, Champion	No Report
✓	Work Ready Communities	Tom West & Jason Slone, Mgrs. Thinking Media Crystal Gibson, Champion	Steering Committee met on June 17th with Thomas P. Miller and Associates. Discussed deliverables for marketing outreach plan. Review Committee slated to meet in July.
✓	Rapid Response/ Kentucky Unified Business Services:	Linda Prewitt, Mgr. Thomas P. Miller James Cole, Champion	Phase 4 Complete: Information Analysis; Summarize & Analyze results of Focus Group sessions; Hold debrief meeting w/ Steering Team. Phase 5 Complete: Recommendations Report; Draft Recommendations Report; Hold review meeting w/ Steering Team; gather feedback, Revise & Deliver Recommendations Report
✓	Economic Development Academy	Terri Bradshaw, Mgr. Daryl Smith, Champion	Speaking engagements continue to be scheduled to promote the other KWIB projects and WFD programs to economic developers.

System Simplification			
Active	Project Name	Manager/Consultant/Champion	Notes
✓	Alphabet Soup	Terri Bradshaw, Mgr. N/A, Champion	Merged with Workforce Academy
✓	Partner for Success	Allison Flanagan, Mgr. Com. Beth Brinly, Champion	No activity this month.
✓	Statewide Reserve Investments	N/A	No Report
✓	Case Management	Jane Smith, Mgr. Com. Beth Brinly, Champion	Second Meeting completed since team was revamped. Team reviewed a tentative integrated referral form.
✓	High Performing WIBs	Jason Slone, Mgr. CSW Com. Beth Brinly, Champion	Implementation Team met and finalized planning for the July reviews of the Lincoln Trail and Louisville LWIBs. Review Teams finalized and coordination with out of system reviewers in place for both sessions. Dates slated for both events confirmed.

Customer Service Improvements			
✓	Workforce Academy	Susie Edwards & Vicki Wade, Mgrs. Maier & Maier Dr. Judith Rhoads, Champion	Workforce Academy Phase I - All modules have been completed and a video recording of Modules 1 - 4 has been made to preserve the information for future use. Workforce Academy Phase II - Thomas P. Miller has fulfilled their obligations.
✓	Outreach Initiative/Branding and Identity	Terri Bradshaw & Holly Neal Mgrs. Heidi Margulis, Champion	Phase 1 locations sign installation complete; Signage installation has begun this month with the Phase 2 locations. Ordered External Launch items for regions and Central Office.; ordered and finalize artwork for job fair kits for each career center; taped two "how to" use our new website for Job Seeker and Employer services
	Get Back to Work	Jeannie Devers, Mgr. Rep. Larry Clark, Champion	No Report – Not yet started
✓	One Stop Kiosk	Ryan Hanson & Connie Schnell, Mgrs. Com. Beth Brinly, Champion	No Report
✓	UI Customer Service Plan	Dustin Adams, Mgr. Sec. Joe Meyer, Champion	In addition to numerous other tasks: UI continued to work-through defects and enhancements on the Siebel Upgrades; began working on the requirements gathering and architectural development for the implementation of the 15% fraud penalty as required by HB-102; began the final phases of implementing the surcharge requirements; and continue to work through the CSG recommendations.

June 2013

June 2013

July 2013

Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
2	3	4	5	6	7	8	1	2	3	4	5	6	7
9	10	11	12	13	14	15	8	9	10	11	12	13	14
16	17	18	19	20	21	22	15	16	17	18	19	20	21
23	24	25	26	27	28	29	22	23	24	25	26	27	28
30							29	30	31				

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
May 26	27	28	29	30	31	Jun 1
2	3	4	5	6	7	8
			8:00am 11:30am Ky Workforce Academy Training - DWI Agen 11:30am 12:00pm MONTHLY REPORTS			
9	10	11	12	13	14	15
		2:00pm 3:00pm NCRC Advisory Team bi-weekly conference call (Dial in: 877-355-2902) -	8:00am 11:30am Ky Workforce Academy Training - DWI Agency Central Office Staff/EWDC St			
16	17	18	19	20	21	22
				10:00am 11:00am FW: RBC Conference Call (877 746 4263 Access Code: 02 72 333#) - Neal, Holly (E		
23	24	25	26	27	28	29
		2:00pm 3:00pm NCRC Advisory Team bi-weekly conference call (Dial in: 877-355-2902) -	8:00am 11:30am Ky Workforce Academy Training - DWI Agen 11:45am 3:30pm KWIB New Members Orien			
30	Jul 1	2	3	4	5	6

5/26 - 31

6/2 - 7

6/9 - 14

6/16 - 21

6/23 - 28

6/30 - 7/5

July 2013

July 2013							August 2013						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7	4	5	6	7	8	9	10
8	9	10	11	12	13	14	11	12	13	14	15	16	17
15	16	17	18	19	20	21	18	19	20	21	22	23	24
22	23	24	25	26	27	28	25	26	27	28	29	30	31
29	30	31											

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Jun 30	Jul 1	2	3	4	5	6
Jul 7 - 13					11:30am 12:00pm MONTHLY REPORTS DUE	
7	8	9	10	11	12	13
		2:00pm 3:00pm NCRC Advisory Team bi-weekly conference call (Dial in: 877-355-2902) - Dailey, Wendi M (OE	9:00am 2:00pm Work Ready Review Panel (KCTCS, 300 N. Main Street, Versailles, KY 40383) - WFD KWIB Strategic Plan			
14	15	16	17	18	19	20
Jul 14 - 20				10:00am 11:00am FW: RBC Conference Call (877 746 4263 Access Code: 02 72 333#) - Neal, Holly (Education Cabinet)		
21	22	23	24	25	26	27
Jul 21 - 27		2:00pm 4:30pm Copy: Unified Business Services Steering Co 2:00pm 3:00pm NCRC Advisory Team bi-weekly conferenc				
28	29	30	31	Aug 1	2	3
Jul 28 - Aug 3						

August 2013

August 2013

September 2013

Su	Mo	Tu	We	Th	Fr	Sa
4	5	6	7	8	2	3
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Jul 28	29	30	31	Aug 1	2	3
4	5	6	7	8	9	10
	11:30am 12:00pm MONTHLY REPORTS DUE	2:00pm 3:00pm NCRC Advisory Team bi-weekly conference call (Dial in: 877-355-2902) - Dailey, Wendi M (OE				
11	12	13	14	15	16	17
				10:00am 11:00am FW: RBC Conference Call (877 746 4263 Acces 1:30pm 3:30pm Kentucky Workforce Investment Board M		
18	19	20	21	22	23	24
		2:00pm 3:00pm NCRC Advisory Team bi-weekly conference call (Dial in: 877-355-2902) - Dailey, Wendi M (OE				
25	26	27	28	29	30	31

KWIB Strategic Plan Outreach Presentations

Local Workforce Investment Boards

LWIA	Date	Location	Time	Presenter(s)	Local Contact	Notes
West Kentucky	1/8/2013	Hopkinsville	Varies	Greta Jones Lisa Adams Chris Wendel	Greta Jones	Workforce Development Academy - Module 1
West Kentucky	1/10/2013	Madisonville	Varies	Greta Jones Lisa Adams	Greta Jones	Workforce Development Academy - Module 1
Barren River	1/11/2013	Bowling Green	Varies	Missy Wheeler Vickie Wade Donald McGlothlin Regina Woodbright Jane Smith	Missy Wheeler	Workforce Development Academy - Module 2
West Kentucky	1/15/2013	Hopkinsville	Varies	Greta Jones Lisa Adams Chris Wendel	Greta Jones	Workforce Development Academy - Module 2
West Kentucky	1/17/2013	Madisonville	Varies	Greta Jones Lisa Adams	Greta Jones	Workforce Development Academy - Module 2
Barren River	1/18/2013	Bowling Green	Varies	Missy Wheeler Vickie Wade Donald McGlothlin Regina Woodbright Jane Smith	Missy Wheeler	Workforce Development Academy - Module 2
West Kentucky	1/22/2013	Hopkinsville	Varies	Greta Jones Lisa Adams Chris Wendel	Greta Jones	Workforce Development Academy - Module 3
West Kentucky	1/24/2013	Madisonville	Varies	Greta Jones Lisa Adams	Greta Jones	Workforce Development Academy - Module 3
Barren River	1/25/2013	Bowling Green	Varies	Missy Wheeler Vickie Wade Donald McGlothlin Regina Woodbright Jane Smith	Missy Wheeler	Workforce Development Academy - Module 2
West Kentucky	1/29/2013	Hopkinsville	Varies	Greta Jones Lisa Adams Chris Wendel	Greta Jones	Workforce Development Academy - Module 4
West Kentucky	1/31/2013	Madisonville	Varies	Greta Jones Lisa Adams	Greta Jones	Workforce Development Academy - Module 4
Bluegrass	2/5/2013	Lexington	Varies	Amanda Hall Tiffany Holder	Crystal Saunders	Workforce Development Academy - Module 1
West Kentucky	2/5/2013	Hopkinsville	Varies	Greta Jones Chris Wendel	Greta Jones	Workforce Development Academy - Module 1
Bluegrass	2/6/2013	Lexington	Varies	Karen Jones Nancy Tooley	Crystal Saunders	Workforce Development Academy - Module 1
Bluegrass	2/7/2013	Lexington	Varies	Tiffany Bryant Amanda Hall	Crystal Saunders	Workforce Development Academy - Module 1

KWIB Strategic Plan Outreach Presentations

Local Workforce Investment Boards

LWIA	Date	Location	Time	Presenter(s)	Local Contact	Notes
West Kentucky	2/7/2013	Paducah	Varies	Greta Jones Lisa Adams Chris Wendel	Greta Jones	Workforce Development Academy - Module 1
Barren River	2/8/2013	Bowling Green	Varies	Vickie Wade Donald McGlothlin Regina Woodbright Jane Smith Missy Wheeler	Missy Wheeler	Workforce Development Academy - Module 3
Bluegrass	2/12/2013	Lexington	Varies	Amanda Hall Chanell Jones	Crystal Saunders	Workforce Development Academy - Module 1
West Kentucky	2/12/2013	Hopkinsville	Varies	Greta Jones Chris Wendel	Greta Jones	Workforce Development Academy - Module 2
Bluegrass	2/13/2013	Lexington	Varies	Karen Jones Tiffany Bryant	Crystal Saunders	Workforce Development Academy - Module 1
Bluegrass	2/14/2013	Lexington	Varies	Karen Jones Antoinette Robinson	Crystal Saunders	Workforce Development Academy - Module 1
West Kentucky	2/14/2013	Paducah	Varies	Greta Jones Lisa Adams Chris Wendel	Greta Jones	Workforce Development Academy - Module 2
Barren River	2/15/2013	Bowling Green	Varies	Vickie Wade Donald McGlothlin Regina Woodbright Jane Smith Missy Wheeler	Missy Wheeler	Workforce Development Academy - Module 3
Bluegrass	2/19/2013	Lexington	Varies	Amanda Hall Tiffany Holder	Crystal Saunders	Workforce Development Academy - Module 2
West Kentucky	2/19/2013	Hopkinsville	Varies	Greta Jones Chris Wendel	Greta Jones	Workforce Development Academy - Module 3
Bluegrass	2/20/2013	Lexington	Varies	Karen Jones Michael Ricke	Crystal Saunders	Workforce Development Academy - Module 2
Bluegrass	2/21/2013	Lexington	Varies	Tiffany Bryant Amanda Hall	Crystal Saunders	Workforce Development Academy - Module 2
West Kentucky	2/21/2013	Paducah	Varies	Greta Jones Lisa Adams Chris Wendel	Greta Jones	Workforce Development Academy - Module 3
Barren River	2/22/2013	Bowling Green	Varies	Vickie Wade Donald McGlothlin Regina Woodbright Jane Smith Missy Wheeler	Missy Wheeler	Workforce Development Academy - Module 3
Bluegrass	2/26/2013	Lexington	Varies	Amanda Hall Chanell Jones	Crystal Saunders	Workforce Development Academy - Module 2
West Kentucky	2/26/2013	Hopkinsville	Varies	Greta Jones Chris Wendel	Greta Jones	Workforce Development Academy - Module 4
Bluegrass	2/27/2013	Lexington	Varies	Karen Jones Tiffany Bryant	Crystal Saunders	Workforce Development Academy - Module 2

KWIB Strategic Plan Outreach Presentations

Local Workforce Investment Boards

LWIA	Date	Location	Time	Presenter(s)	Local Contact	Notes
Bluegrass	2/28/2013	Lexington	Varies	Karen Jones Antoinette Robinson	Crystal Saunders	Workforce Development Academy - Module 2
West Kentucky	2/28/2013	Paducah	Varies	Greta Jones Lisa Adams Chris Wendel	Greta Jones	Workforce Development Academy - Module 4
Bluegrass	3/5/2013	Lexington	Varies	Amanda Hall Tiffany Holder	Crystal Saunders	Workforce Development Academy - Module 3
Bluegrass	3/6/2013	Lexington	Varies	Karen Jones Tara Welch	Crystal Saunders	Workforce Development Academy - Module 3
Bluegrass	3/7/2013	Lexington	Varies	Tiffany Bryant Amanda Hall	Crystal Saunders	Workforce Development Academy - Module 3
Barren River	3/8/2013	Bowling Green	Varies	Missy Wheeler Vickie Wade Regina Woodbright Jane Smith Donald McGlothlin	Missy Wheeler	Workforce Development Academy - Module 3
Bluegrass	3/12/2013	Lexington	Varies	Amanda Hall Chanell Jones	Crystal Saunders	Workforce Development Academy - Module 3
Bluegrass	3/13/2013	Lexington	Varies	Karen Jones Tara Welch	Crystal Saunders	Workforce Development Academy - Module 3
Bluegrass	3/14/2013	Lexington	Varies	Michael Ricke Antoinette Robinson	Crystal Saunders	Workforce Development Academy - Module 3
Barren River	3/15/2013	Bowling Green	Varies	Missy Wheeler Vickie Wade Regina Woodbright Jane Smith Donald McGlothlin	Missy Wheeler	Workforce Development Academy - Module 3
Bluegrass	3/19/2013	Lexington	Varies	Amanda Hall Tiffany Holder	Crystal Saunders	Workforce Development Academy - Module 4
Bluegrass	3/20/2013	Lexington	Varies	Karen Jones Tara Welch	Crystal Saunders	Workforce Development Academy - Module 4
Bluegrass	3/21/2013	Lexington	Varies	Tiffany Bryant Amanda Hall	Crystal Saunders	Workforce Development Academy - Module 4
Barren River	3/22/2013	Bowling Green	Varies	Missy Wheeler Vickie Wade Regina Woodbright Jane Smith Donald McGlothlin	Missy Wheeler	Workforce Development Academy - Module 3
Bluegrass	3/26/2013	Lexington	Varies	Amanda Hall Chanell Jones	Crystal Saunders	Workforce Development Academy - Module 4
Bluegrass	3/27/2013	Lexington	Varies	Karen Jones Tara Welch	Crystal Saunders	Workforce Development Academy - Module 4
Bluegrass	3/28/2013	Lexington	Varies	Michael Ricke Antoinette Robinson	Crystal Saunders	Workforce Development Academy - Module 4
EKCEP	5/6/2013	Thelma, KY (C D Perkins Ctr)	Varies	David Pelphey Traci Nolen	Angela Ball	Workforce Development Academy - Module 1

KWIB Strategic Plan Outreach Presentations

Local Workforce Investment Boards

LWIA	Date	Location	Time	Presenter(s)	Local Contact	Notes
EKCEP	5/7/2013	Thelma, KY (C D Perkins Ctr)	Varies	Deanna Robertson Melissa Quillen	Angela Ball	Workforce Development Academy - Module 1
EKCEP	5/8/2013	Thelma, KY (C D Perkins Ctr)	Varies	David Pelphrey Melissa Quillen	Angela Ball	Workforce Development Academy - Module 1
EKCEP	5/9/2013	Thelma, KY (C D Perkins Ctr)	Varies	Joyce Wilcox Traci Nolen	Angela Ball	Workforce Development Academy - Module 1
EKCEP	5/13/2013	Thelma, KY (C D Perkins Ctr)	Varies	David Pelphrey Traci Nolen	Angela Ball	Workforce Development Academy - Module 2
EKCEP	5/14/2013	Thelma, KY (C D Perkins Ctr)	Varies	Deanna Robertson Melissa Quillen	Angela Ball	Workforce Development Academy - Module 2
EKCEP	5/15/2013	Thelma, KY (C D Perkins Ctr)	Varies	David Pelphrey Melissa Quillen	Angela Ball	Workforce Development Academy - Module 2
EKCEP	5/16/2013	Thelma, KY (C D Perkins Ctr)	Varies	Joyce Wilcox Traci Nolen	Angela Ball	Workforce Development Academy - Module 2
EKCEP	5/20/2013	Thelma, KY (C D Perkins Ctr)	Varies	David Pelphrey Traci Nolen	Angela Ball	Workforce Development Academy - Module 3
EKCEP	5/21/2013	Thelma, KY (C D Perkins Ctr)	Varies	Deanna Robertson Melissa Quillen	Angela Ball	Workforce Development Academy - Module 3
EKCEP	5/22/2013	Thelma, KY (C D Perkins Ctr)	Varies	David Pelphrey Melissa Quillen	Angela Ball	Workforce Development Academy - Module 3
EKCEP	5/23/2013	Thelma, KY (C D Perkins Ctr)	Varies	Joyce Wilcox Traci Nolen	Angela Ball	Workforce Development Academy - Module 3
EKCEP	5/28/2013	Thelma, KY (C D Perkins Ctr)	Varies	David Pelphrey Traci Nolen	Angela Ball	Workforce Development Academy - Module 4
EKCEP	5/29/2013	Thelma, KY (C D Perkins Ctr)	Varies	Deanna Robertson Melissa Quillen	Angela Ball	Workforce Development Academy - Module 4
EKCEP	5/30/2013	Thelma, KY (C D Perkins Ctr)	Varies	David Pelphrey Melissa Quillen	Angela Ball	Workforce Development Academy - Module 4
EKCEP	5/31/2013	Thelma, KY (C D Perkins Ctr)	Varies	Joyce Wilcox Traci Nolen	Angela Ball	Workforce Development Academy - Module 4

KWIB Strategic Plan Presentation Schedule

Strategic Initiatives Presentations

Organization	Date	Time	Presenter(s)	Organization Contact	Contact Info	Notes
Northern Kentucky Workforce Investment Board	1/8/13	8:00 AM	Tom West			Work Ready Communities
Kentucky Valley Educational Cooperative Board	1/23/13	8:00 AM	Tom West			Work Ready Communities
State Workforce Investment Areas	1/25/13	9:00 AM	Tom West/Holly Neal			High Impact Workforce Investment Boards
Big Sandy P-16 Councils - Prestonsburg	2/19/13	8:00 AM	Tom West	Melinda Justice		Work Ready Communities
Kentucky Chamber of Commerce	3/12/13	1:00 PM	Tom West	Betsy Dexter		Work Ready Communities
National Governors Assoc., State Workforce Investment Board Chairs, Washington, DC	2/22 - 2/24, '13	All Day	Tom West / Ed Holmes			Delivering the Skilled Workers Business and Industry Needs
Work Ready Communities Sign Distribution	3/6/13	All Day	Tom West			Work Ready Sign Distribution Tour - Montgomery, Madison, Boyle, Woodford & Franklin Counties
Work Ready Communities Sign Distribution	3/7/13	All Day	Tom West			Work Ready Sign Distribution Tour - Hart, Warren, Barren, Monroe, Adair & Russell Counties
Hopkins County "Hot Topic Lunch"	3/8/13	12:00 N	Tom West	Joyce Riggs (for Dr. Rhoads)		Hot Topic Lunch presentaton on Work Ready Communities, sign presentation for Hopkins County.
Work Ready Communities Sign Distribution	3/8/13	All Day	Tom West			Work Ready Sign Distribution Tour - Henderson, Union, Christian & McCracken Counties
Kentucky Cosiety for Human Resource Management, State Council Meeting	4/16/13	10:00 AM	Tom West			Kentucky Work Ready Communities
Appalachion Teaching and Leadership Network, Hazard KY	4/23/13	10:00 AM	Tom West			Kentucky Work Ready Communities
Kentucky (Chapter) of the American Planners Association KAPA	5/8-5/10 '13	All Day	Tom West			Kentucky Work Ready Communities
Kentucky Work Ready Communities Summit	5/16/13	8:00 AM	Multiple	Tom West		Work Ready Communitites "Best Practices" Summit
Alltech 29th Annual International Symposium	5/21/13	8:30 AM	Tom West			Kentucky Work Ready Communities
Grant County Board of Education, Williamstown, KY	6/3/13	10:30 AM	Tom West			Kentucky Work Ready Communities
Pennyrile Area Development District, Hopkinsville	6/10/13	5:45 PM	Tom West			Kentucky Work Ready Communities

Implementation Progress Report



Date: June 2013

Project: Sector Strategies

Consultant or Agency name: Office of Employment and Training

Implementation Status: 95% complete

Completion Date: June 2013

Tasks completed this month:

Reviewed monthly invoices/documentation for current awardees (8)
Approved budget adjustment requests (no change in amount)
Provided to-date status of expenditures to management as all funds expire 6-30-13
Sent reminder notices to awardees of closeout and 6-30-13 expiration of funds

Major milestones reached to date:

Industry Partnerships Grant Opportunity RFP issued August 15, 2011; Up to \$500,000 in funds available
IP proposals received in OET - 4:00 p.m. - October 10, 2011
Review Team met for consensus on awards - November
Three (3) IP Grants awarded December 2011
IP RFP - 2nd Round announced for early 2012
First Round Awardees received "Ready-Set-Go" packets from OET - January 2012
Release of IP - RFP-2nd Round - March 30, 2012
IP-2nd Round IP proposals received in OET - May 15, 2012
Five (5) IP Grants awarded June 30, 2012
IP - 3rd Round Quick Start mini-grants RFP released - October 24, 2012
IP - 3rd Round Quick Start mini-grants awarded to EKCEP & Northern
Total of all 10 grants awarded to-date (12-31-2012) - \$562,508

Tasks to be completed next month:

Send notices to participants that close out is 8-31-13
Review of monthly invoices/documentation for awardees

Coordination/collaboration required next month:

Implementation Progress Report



Prepare close out packages/coordinate with finance

Implementation Progress Report



Date: June 2013

Project: Career Center Certification

Consultant or Agency name: Thomas P. Miller and Assoc.

Implementation Status: 100% Complete

Completion Date: June 2013

Tasks completed this month:

Held Executive Committee Meeting on 6/7 to finalize all documents related to the Career Center Certification which is held on the KWIB drive.
Held Career Center Reviewer Training on 6/11

Major milestones reached to date:

Awarded bid for project in February 2013 to Thomas P. Miller
Went over Career Center Certification process with state wide leadership to get feedback
Held pilot session of Career Center Management webinar to get feedback and finalize curriculum to be held in summer/fall 2013
Held Career Center Reviewer Training on 6/11

Tasks to be completed next month:

Hold Reviewer training on 6/11
Finalize KWIB file room website content

Coordination/collaboration required next month:

Roll out Career Center Certification Workforce Academy Phase 2 webinar in summer 2013 to be completed by Sept. 30, 2013.

Implementation Progress Report



Date: June 2013

Project: User-friendly On-line Services

Consultant or Agency name: Office of Employment and Training

Implementation Status: 90% Complete

Completion Date: July 2013

Tasks completed this month:

Website Re-Design: Finalizing website copy from OET, OVR and OFB. Received feedback from focus groups and have made changes to site. Set up schedule for soft launch activities for 7/15 to be ready for external launch announcement on 7/25. Filmed 2 "how to" use our site videos for Job Seeker customer and employer customer to be housed on site and hopefully on resource room computers

Major milestones reached to date:

Burning Glass:

Business Rules have been written for employee portal.
Testing has discovered bugs, which is a good thing so we can clean the application up.
Coordination is ongoing between our testers and BG's core development team to clean up any bug issues.
Statewide training has begun and will continue into the second week of June.
Implementation to Production on June 30, 2011.
Focus Talent has been showcased in 3 areas. Testing has begun.
Focus Talent rolled out to same 3 areas we showcased. Employers were identified and are now using Focus Talent to post job orders.
We continue to receive Focus Career enhancements as well as Focus Talent patches.
Developed full training curriculum for Focus Talent to be conducted to Kentucky State staff in April.
Trained Kentucky staff on Focus Talent.
Deployed "Live" Focus Talent statewide on April 30, 2012.
Continued statewide training on all Burning Glass products.
Work with Burning Glass vendor on the final phase of Focus Talent release.
Here are our numbers since implementing FC in June of 2011 and FT in April 2012:
219689 --- total active seekers ; 8097 --- total active employers; 35871 --- total jobs' 365696 --- total referrals

Website Re-Design:

Website sub-committee met on 4/24 to discuss expectations of group.
All agencies and partners were represented.
Decided to move website to: www.kentuckycareercenter.com.
Test website up and running in October 2012.
OET videos updated to reflect in KCC logo, captioned and Spanish translation.
Operating under a Summer 2013 roll out.
Videos on how to use our website for Job Seeker customer and Employer customer to be housed on our site and resource room computers

Proposed GUI re-design: Phasing out E3 website. Will migrate information into the new Kentucky Career website.

Implementation Progress Report



Tasks to be completed next month:

Burning Glass:

Continue support on all 3 Burning Glass products. Career, Talent and Assist.
Conduct additional trainings on all 3 products statewide for Kentucky and WIA staff.
Continue to work and develop the enhanced Focus Talent release scheduled for Fall 2013.
Development test plans for the upcoming final Focus Talent build.

Phasing out E3 website. Will migrate information into the new Kentucky Career website.

Website Re-Design: Finalize copy on OET, OVR and OFB to be included on KCC site. Finalize videos for website. Roll out to field staff to become familiar with new site before soft launch.

The last quarter of 2012, KCC and DTS plan to freeze PROD Focus Suites code. Burning Glass will deliver Gen2 build to KY First Quarter of 2013 for KCC to test.

Coordination/collaboration required next month:

Burning Glass:

Work with DTS on the Focus Suites updates, testing, and other issues. Continue to work with DTS and the Burning Glass programmers on issues as they arise.

Website Re-Design: Implement roll out schedule with a soft launch on 7/15 and to coordinate changes before external launch on 7/25.

Implementation Progress Report



Date: June, 2013

Project: National Career Readiness Certificates

Consultant or Agency name: Office of Employment and Training

Implementation Status: 100 % complete

Completion Date: August, 2011

Tasks completed this month:

1. Area Technology Center FY13 Testing Reports.
2. Continue testing ncrs.ky.gov Billing tab for completion.
3. Governor's Statewide Reserve NCRC Scholarship project reports.
4. Update all contracts with partners and begin negotiations with contractor

Major milestones reached to date:

1. Umbrella contract executed with the contractor / Kentucky Database completed and testing started
2. KY NCRC Database populated with Test Sites and Users / KY NCRC Database tested / First Certificate printed / Kentucky Database complete and ready for contractor files / Printed backlog of Certificates
3. "Soft Roll Out" executed
4. On-Line Task Specific Training integrated into ncrs.ky.gov
5. KY NCRC Database Billing Process completed
6. ATC project complete and data sent to OCTE - FY11
7. Execute Outreach Program to engage Employers in NCRC - funds made available to WIA's for face to face meetings with employers to sell NCRC
8. KY NCRC Database Billing Process completed - (Invoices still being generated by DTS staff)
9. Ver. 2.0 of the NCRC program was completed. (over 9,000 missing records recovered from rebuild)
10. Outreach program to employers via the WIA's completed 30 Jun, 2011.
11. Yellow Ribbon Event with KYNGR to explain the NCRC to returning veterans.
12. Budget items submitted as part of cabinet budget
13. SWR proposal sent for testing of OCTE Area Technology Center seniors during FY12.
14. Amendment and One year extension to Delegation of Payment Agreement between the contractor & OET received from Cabinet Legal Dept. and forwarded to Finance Cabinet.
15. 2500 Scholarships from contractor allotted to KY Adult Ed and OET.
16. Completed budget process for FY13/14 (to include all graduating High School Senior assessment)
17. Funds Released for OCTE/OET Collaboration to assess all Area Technology Center Seniors.
18. Extension of Contract with the contractor to provide WorkKeys testing in Kentucky
19. Hired Administrative Assistant and began training
20. NCRC Coordinator provided technical expertise to counties requesting Work Ready Community status by providing data.
21. NCRC Coordinator conducted several presentations to counties and Work Ready Community teams.
22. NCRC Coordinator provided WorkKeys expertise to Economic Development meetings for prospective industries moving to the Commonwealth.
23. Plan to create files from the contractor to meet KDE reporting requirements completed and testing. Separate reporting realm was created for High Schools and ATCs
24. OET and WIA Administrators trained (or refresher training Feb – Mar, 2012)
25. GED and NCRC Free Program launched with reporting requirements in place.
26. ATC 2012 testing completed & qualifying NCRC awards printed and shipped to schools.
27. Conversion to NCRC Plus with new NCRC design.
28. Assist KDE with CCR WorkKeys guidelines

Implementation Progress Report

Tasks to be completed next month:

1. Continue editing Standard Operating Procedures (SOP).
2. Continue to resolve KY NCRC customer service issues.
3. Continue to tweak the nrc.ky.gov site's billing and reporting modules with DTS
4. Update Certified Work Ready Community NCRC Attainment numbers.
5. Continue discussions about NCRC Social Media presence and redesign of KY NCRC site
6. Continue discussions to transfer OCTE RegiSTAR site from WFD to KDE

Coordination/collaboration required next month:

1. Continue to identify with DTS any upgrades and/or enhancements that need to be made to the nrc.ky.gov web site to increase functionality streamline workflow.
2. Coordinate and share WorkKeys data and procedural with Dept of Education
3. Collaborate with KY National Guard / Reserves to work with returning veterans.
4. Collaborate with OCTE to develop program enhancements for FY13.
5. Coordinate projects with the contractor for better delivery of services.
6. Coordinate with Certified Work Ready Community initiative.
7. Coordinate with OVR on Governor's Statewide Reserve NCRC Scholarship plan.
8. Coordinate with State Branding contact to redesign KY NCRC website to align with new State Branding standards.
9. Attend Certified Readiness Certificate State Group Conference to discuss with other state programs the issues affecting each of us and potential joint solutions with the contractor.

Implementation Progress Report



Date: June 2013

Project: Tech High (First Phase)

Consultant or Agency name: Office of Career and Technical Education

Implementation Status: 100% complete

Completion Date: June 2013

Tasks completed this month:

This month, coaches have been helping the principal and teachers with awards and graduations. 10 career coaches are working at the Area Technology Center's (ATC's). They are helping the principals, teachers, and students wrap up the school year. Career coaches have been working with the ATC principal and staff to help individual students, small groups, classes, parents and at school events, emphasizing such issues as Individual Learning Plans (ILPs); completing the Free Application for Federal Student Aid (FAFSA) for both students and parents; the College Cost and Planning Report; choosing careers and planning high school classes accordingly; choosing a postsecondary path; studying for placement tests; general study skills; applying to college and individual programs; applying for scholarships; and college visits, etc. The principals at the ATC's supervise the coaches. Monthly log reports are submitted to Northern Kentucky University/Kentucky Campus Compact (AmeriCorps program).

Major milestones reached to date:

As of January 15th, 2013 - 10 career coaches started work at the Area Technology Center's (ATC's).

Success Stories:

A student with low motivation, no family support, and poor attendance is now eligible to graduate with a NCRC WorkKeys certificate, a completed college application, and financial aid prospects.

After much time was spent on setting up a disadvantaged student towards reaching her goal of attending college, she found out that not only did she get into her college choice, but that she has KEES, Pell Grant, and CAP grant money that will be there to help her.

"You have helped these students more than you can imagine", from a teacher to the coach

I was able to open the eyes of some of my feeder schools by setting up tours of our schools.

I tutored students that needed one point making a silver or gold on their WorkKeys. We worked three days at three periods and majority of the students brought their scores up when they retested.

I was able to help three students enroll in college, who had no plans to further their education and attend college.

"I would not have been able to graduate without your help", from a student to the coach

"We were able to help a student get a \$1,000 scholarship to BG Tech"

A student received two scholarships to college and stated she will be the first one in her family to be able to attend college.

"I truly appreciate this program helping make students more aware of many opportunities available to them through scholarship and community", from a parent to the coach

Career coaches have worked one-on-one with approximately 250 students in the Area Technology Centers.

Tasks to be completed next month:

The career coaches contract ended June 30th, 2013. The contract will be closed out. Schools will continue to analyze data and trends of students with whom the career coach worked with.

Coordination/collaboration required next month:

The career coaches contract ended June 30th, 2013. The contract will be closed out. Schools will continue to analyze data and trends of students with whom the career coach worked with. Funds were secured with Perkins carry-forward for 12-13 career coaches. Hiring career coaches in Office for Career and Technical Education will depend on funding for 13-14 school year.

Implementation Progress Report



Date: June 2013

Project: High School Outreach

Consultant or Agency name: Office of Employment and Training

Implementation Status: 85% complete

Completion Date: September 2014

Tasks completed this month:

The team did not meet this month but did receive questions from LWIB directors regarding support of this project.

Major milestones reached to date:

Created and sent survey to guidance counselors, LWIB's and superintendents to get a better idea of what is happening around the state regarding connectivity with One Stops and types of career readiness activities that are available to high school students
Refined goals of the project
Developed Plan of Action
Designed homepage for kyschooltocareer.com website
Added representatives from KDE and OCTE to steering committee
Received notification of funding amount now available for HSO
Development of a recommendation to begin partner discussions with KDE, KCTCS, Economic Development, Workforce Development and other stakeholders to purchase and use cclnspire across the Commonwealth as a link between students and business partners
Scheduled a meeting to present cclnspire to decision-making partners
cclnspire presented to various Cabinet leaders and staff. Each agency was requested to send a representative with decision making authority to the next meeting.
Received approval for project implementation from Project Champion
Members of business and industry became actively involved in the project
The platform to sit atop the Individual Learning Plan program on the KDE website was named Unbridled Careers
KY SHRM sent a survey to their members to determine their interest in the project and how willing they are to fully participate once the program is in high schools and middle schools across the commonwealth
Implementation plan written

Tasks to be completed next month:

Team will meet with new project champion, when one is named, and address the questions from LWIBS. It is hoped the the project will still be presented to the KWIB in August 2013.

Coordination/collaboration required next month:

New project champion needs to be appointed and the team meet with him/her. Collaboration from all parties is essential if the project is to move forward.

Implementation Progress Report



Date: June 2013

Project: Work Ready Communities

Consultant or Agency name: Thinking Media

Implementation Status: 100% complete

Completion Date: June 2011

Tasks completed this month:

1. Steering Committee met on June 17th with Thomas P. Miller and Associates. Discussed deliverables for marketing outreach plan.
2. Review Committee not slated to meet again until July 2013.

Major milestones reached to date:

1. 22 counties certified to date - 5 as Work Ready, 17 as Work Ready In-Progress.
2. 62 counties have expressed interest or engaged directly into the process for certification.
3. New Work Ready Communities website launched.
4. Work Ready Signage completed and delivered to counties previously certified by the board.
5. Held the first Work Ready Communities Summit in May 2013.

Tasks to be completed next month:

1. Review committee scheduled to meet on July 10, 2013. Three counties applying for certification status.

Coordination/collaboration required next month:

Implementation Progress Report

Date: June 2013

Project: Kentucky Unified Business Services

Consultant or Agency name: Maher & Maher

Implementation Status: 100% complete

Completion Date: June 2013

Tasks completed this month:

COMPLETE - Phase 4: Information Analysis

- 1) Summarize & Analyze results of Focus Group sessions
- 2) Hold debrief meeting w/ Steering Team

COMPLETE – Phase 5: Recommendations Report

- 1) Draft Recommendations Report
- 2) Hold review meeting w/ Steering Team; gather feedback
- 3) Revise & Deliver Recommendations Report

Major milestones reached to date:

COMPLETE - Phase 1: Project Kick-off and Planning

COMPLETE – Phase 2: Materials Review & Analysis

COMPLETE – Phase 3: Facilitate Focus Groups

COMPLETE - Phase 4: Information Analysis

COMPLETE – Phase 5: Recommendations Report

Tasks to be completed next month:

n/a

Coordination/collaboration required next month:

n/a

Implementation Progress Report



Date: June 2013

Project: Economic Development Academy

Consultant or Agency name: Office of Employment and Training

Implementation Status: 95% complete

Completion Date: December 2012

Tasks completed this month:

Speaking engagements continue to be scheduled to promote the other KWIB projects and WFD programs to economic developers.

Major milestones reached to date:

Building partnerships with KCED and others in economic development.

Tasks to be completed next month:

Speaking engagements and networking opportunities will continue to be scheduled with economic development representatives and businesses. Work will continue in using Labor Insight as another economic/workforce development tool.

Coordination/collaboration required next month:

Continue to work with businesses and economic development organizations throughout the state to share the new programs offered by WFD and the WIA incentives. Funding for this project is being negotiated among other projects. Until that issue is resolved, the academy is at a holding point.

Implementation Progress Report



Date: June 2013

Project: Economic Development Academy

Consultant or Agency name: Office of Employment and Training

Implementation Status: 95% complete

Completion Date: December 2012

Tasks completed this month:

Speaking engagements continue to be scheduled to promote the other KWIB projects and WFD programs to economic developers.

Major milestones reached to date:

Building partnerships with KCED and others in economic development.

Tasks to be completed next month:

Speaking engagements and networking opportunities will continue to be scheduled with economic development representatives and businesses. Work will continue in using Labor Insight as another economic/workforce development tool.

Coordination/collaboration required next month:

Continue to work with businesses and economic development organizations throughout the state to share the new programs offered by WFD and the WIA incentives. Funding for this project is being negotiated among other projects. Until that issue is resolved, the academy is at a holding point.

Implementation Progress Report



Date: June 2013

Project: Partner for Success

Consultant or Agency name: Office for the Blind

Implementation Status: 75% complete

Completion Date: December 2014

Tasks completed this month:

No activity this month

Major milestones reached to date:

April 2011 - Successfully completed the Partners for Success Collaborative Meeting of Department Leaders at Lake Cumberland

Nov 2011 - Successfully completed train-the-trainer sessions across the state to share the KWIB initiatives and direction

April 2013 - Successfully completed the Partners for Success Leadership Training at Lake Cumberland

Tasks to be completed next month:

Team meeting in July to discuss next steps.

Coordination/collaboration required next month:

Next meeting will occur in July.

Implementation Progress Report



Date: June 2013

Project: Case Management

Consultant or Agency name: (Please Select from List)

Implementation Status: 5% complete

Completion Date: December 2014

Tasks completed this month:

Second Meeting completed since team was revamped. Team reviewed a tentative integrated referral form.

Major milestones reached to date:

First draft of integrated referral form completed.

Tasks to be completed next month:

Meeting scheduled for July 10th with Commissioner Brinly to discuss integrated referral form.

Coordination/collaboration required next month:

Third committee meeting scheduled for July 22, 2013. Committee will meet monthly on the 4th Monday of the month at 1:00 p.m. est.

Implementation Progress Report



Date: June 2013

Project: High Performing Workforce Boards

Consultant or Agency name: Office of Employment and Training

Implementation Status: 100% complete

Completion Date: June 2011

Tasks completed this month:

1. Implementation Team met and finalized planning for the July reviews of the Lincoln Trail and Louisville LWIBs.
2. Review Teams finalized and coordination with out of system reviewers in place for both sessions.
3. Dates slated for both events confirmed
4. HIW Awards plaque completed and delivered.

Major milestones reached to date:

1. Project design completed in June 2011.
2. Baseline year completed on June 30, 2012.
3. Officially launched the program to all state local WIB's on January 25, 2013.
4. Received first application for standards year 1 on April 5, 2013.
5. Completed first onsite review during the standards year on April 25-26, 2013.

Tasks to be completed next month:

Lincoln Trail Review - July 16-17, 2013
Louisville Review - July 24-25, 2013

Coordination/collaboration required next month:

1. Begin planning for the 2014 dates for boards to apply for certification status.
2. Discussions with the local directors to better gauge how many intend to apply during the final review window of 2013.

Implementation Progress Report



Date: June 2013

Project: Workforce Academy

Consultant or Agency name: Office for Vocational Rehabilitation

Implementation Status: 100% complete

Completion Date: August 2013

Tasks completed this month:

Workforce Academy Phase I - All modules have been completed and a video recording of Modules 1 - 4 has been made to preserve the information for future use.

Workforce Academy Phase II - Thomas P. Miller has fulfilled their obligations regarding the contract. Materials have been developed and delivered as have facilitator guides for the webinar sessions that will be delivered during the next several months. Trainers and facilitators have or are being identified.

Major milestones reached to date:

Completion of Phase I. Materials and facilitator guides developed for Phase II. Trainers and facilitators for Phase II in the process of identification. Webinar software identified and tested.

Tasks to be completed next month:

Facilitator training to be scheduled. Finalize dates for webinars in August and September.

Coordination/collaboration required next month:

Work with trainers and facilitators to prepare for upcoming webinars.

Implementation Progress Report



Date: June 2013

Project: Branding and Identity

Consultant or Agency name: Office of Employment and Training

Implementation Status: 80% Complete

Completion Date: July 2013

Tasks completed this month:

Signage installation has begun this month with the Phase 2 locations
Phase 1 locations sign installation complete
Order External Launch items for regions and Central Office
Order and finalize artwork for job fair kits for each career center
Taped two "how to" use our new website for Job Seeker and Employer services

Major milestones reached to date:

Brand Management Specialist started on 2/16
Identified Regional Brand Champions in the regions
Immersion - Landor shared new brand guidelines with stakeholders
Strategic Exercises - Stakeholders learned to become champions of the new brand vision
Stakeholders determined priorities for Brand implementation
Charter and Guiding Principles established
Draft Plan of Work, including budget presented
Plan of Work finalized
Internal Branding Outreach items ordered and sent to regions
Ruggles Sign Company awarded sign contract
Phase 1 sign installation completed

Tasks to be completed next month:

Finalize signage clean up from Phase 1 and finish installation of Phase 2
Finalize external launch announcement plans with Gov office
Finalize website for OFB and OVR
Finalize website launch plans/activities for www.kentuckycareercenter.com
Finalize website videos
Finalize three radio and three TV commercials to be used on Kentucky Broadcasters Association promotional program

Coordination/collaboration required next month:

Consultation with Holly Neal, Steering Committee, and Regional Brand Champions as needed for brand implementation/outreach.
Meet with DTS and New West ad agency on website specifics
Meet with Communications staff to begin external launch plans