

WORKSmart

Kentucky



A Strategic Transformation of
Kentucky's Workforce System

IMPLEMENTATION STATUS REPORT

July 31, 2012



KENTUCKY WORKFORCE INVESTMENT BOARD

July Summary

Report Contents

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Project Status Summary

System Transformation			
Active	Project Name	Manager/Consultant/Champion	Notes
✓	<i>Industry Partnership Grants/Sector Strategies</i>	Patricia Dudgeon, Mgr. Hugh Haydon, Champion	Awardees agreement/financial packets developed and distributed. Governor's award announcement released. Quarterly reports and monthly invoices reviewed for round one awardees.
✓	One Stop Certification Policy	Tommy Wheatley, Mgr. Maher & Maher Dr. Lara Needham, Champion	No Report
✓	<i>User Friendly On Line Services</i>	<i>Jim Beyea & Holly Neal, Mgrs.</i> <i>Kim Huston, Champion</i>	Core Team continues to work through issues presented by the helpdesk with Burning Glass. Expect final Focus Talent to be migrated into test environment by last quarter 2012, then into production the first quarter 2013.
✓	NCRC	Joe Paul, Mgr. Act, Inc. Reecie Stagnolia, Champion	Began closeout of free GED/NCRC assessment program. Started conversion to NCRC Plus with new NCRC design. Continue work with ACT to fix RegiSTAR database issues.
✓	Eligible Training Provider List	Linda Burton, Mgr. Rick Christman, Champion	Continued collaboration with P-20 project.

Education Alignment			
Active	Project Name	Manager/Consultant/Champion	Notes
✓	Tech High (Phase 1)	Karen Bothun, Mgr. Roger Marcum, Champion	Participated in the KY Assoc. for Career and Technical Education Summer Conference.
✓	Apprenticeships	Karen Bothun, Mgr. Mark Brown, Champion	Planning for participation in the Apprenticeship and Labor Management Conferences.
✓	High School Outreach	Karen Deuker, Mgr. Sec. Joe Meyer, Champion	Team did not meet this month, next scheduled meeting is August 28, 2012
	GED Express	Linda Burton, Mgr. Reecie Stagnolia, Champion	No Report – Not yet started.

Economic Development Alignment			
Active	Project Name	Manager/Consultant/Champion	Notes
	Mind Your Own Business (Entrepreneurship)	TBD, Mgr. Sec. Larry Hayes, Champion	No Report – Not yet started
✓	Work Ready Communities	Tom West & Jason Slone, Mgrs. Thinking Media Crystal Gibson, Champion	Work Ready Review Panel met to review applications from Adair, Hopkins and Union Counties. Work Ready Committee Steering Committee met to discuss current issues and recommended solutions.
✓	Rapid Response	Bill Monterosso & Linda Prewitt, Mgrs. Thomas P. Miller James Cole, Champion	Cabinet staff reviewed report and recommendations from Thomas P Miller Assoc.; made final recommendations. Thomas P Miller Assoc. reviewed changes and agreed with Final Report.
✓	Economic Development Academy	Terri Bradshaw, Mgr. Daryl Smith, Champion	Speaking engagements continue to be scheduled to promote KWIB projects and WFD programs. Focus Talent implemented statewide; Labor Insight is projected to be available within next 30-60 days.

System Simplification			
Active	Project Name	Manager/Consultant/Champion	Notes
✓	Alphabet Soup	Chris Smith & Terri Bradshaw, Mgrs. TBA, Champion	Merged with Workforce Academy
✓	Partner for Success	Allison Flanagan-Jessee, Mgr. Com. Beth Brinly, Champion	Team met and completed draft of the Confidentiality policy and submitted to project Champion for review. Continued topic of resource allocation in the one-stops.
✓	Statewide Reserve Investments	N/A	No Report
✓	Case Management	Gina Triplett-Johnson, Mgr. Com. Beth Brinly, Champion	Discussed Case Management with Gina Oney, plan to meet to review details and possibly add new members to team to provide state wide insight.
✓	High Performing WIBs	Jason Slone, Mgr. CSW Mary Lassiter, Champion	No formal action completed this month.

Customer Service Improvements			
✓	Workforce Academy	Susie Edwards & Vicki Wade, Mgrs. Maier & Maier Dr. Judith Rhoads, Champion	Contract with Maier & Maier ended June 2012. All objectives were completed. Train-the-Trainer program conducted and instructions have been delivered on establishing a regional training plan.
✓	Outreach Initiative/Branding and Identity	Terri Bradshaw & Holly Neal Mgrs. Heidi Margulis, Champion	Internal launch programs being conducted around the state. Continue to work on signage packages for 81 locations and new web-site. Spoke to Greater Louisville area Partner for Success meeting on Branding.
	Get Back to Work	Jeannie Devers, Mgr. Rep. Larry Clark, Champion	No Report – Not yet started
✓	One Stop Kiosk	Ryan Hanson & Connie Schnell, Mgrs. Com. Beth Brinly, Champion	Sherry Sebastian with DTS was mentioned as working with the 'Carter System' in developing a standardized process that is a web based, similar to the current DTS Kiosk program to potentially mesh the current Kiosk equipment and this 'Carter System'.
✓	UI Customer Service Plan	Greg Higgins, Mgr. Sec. Joe Meyer, Champion	Multiple tasks completed or in progress including request for supplemental funding; business process analysis with Governmental Solutions & Disaster Unemployment processing. Detailed full report attached.

August 2012

August 2012							September 2012						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
5	6	7	1	2	3	4	2	3	4	5	6	7	1
12	13	14	8	9	10	11	9	10	11	12	13	14	8
19	20	21	15	16	17	18	16	17	18	19	20	21	15
26	27	28	22	23	24	25	23	24	25	26	27	28	22
			29	30	31		30						29

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Jul 29 - Aug 4	Jul 29	30	31	Aug 1	2	3	4
				8:00am 5:00pm Monroe County Work Ready Community (Monroe County Board of Education, 420 Elem	10:00am 11:00am RBC Conference Call (877 746 4263 PC: 02 72 333#) - Neal, Holly (Education Cabinet)		
Aug 5 - 11	5	6	7	8	9	10	11
	11:30am 12:00pm MONTHLY REPORTS DUE		2:00pm 3:00pm NCRC Advisory Team bi-weekly conference call (Dial in: 877-355-2902) - Dailey, Wendi M (OE		10:00am 11:00am RBC Conference Call (877 746 4263 PC: 02 72 333#) - Neal, Holly (Education Cabinet)		
Aug 12 - 18	12	13	14	15	16	17	18
Aug 19 - 25	19	20	21	22	23	24	25
			9:00am 11:30am NKY Partner for Success a 1:00pm 2:30pm Outreach Steering C 2:00pm 3:00pm NCRC Advisory Team bi-we		10:00am 11:00am RBC Conference Call (877 746 4263 PC: 02 72 333#) - Neal, Holly (Education Cabinet)		
Aug 26 - Sep 1	26	27	28	29	30	31	Sep 1
			1:00pm 3:00pm Partner for Success (CPT Small Conf Room)		10:00am 11:00am RBC Conference Call (877 746 4263 PC: 02 72 333#) - Neal, Holly (Education Cabinet)		

September 2012

September 2012							October 2012						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
2	3	4	5	6	7	1	7	1	2	3	4	5	6
9	10	11	12	13	14	8	14	8	9	10	11	12	13
16	17	18	19	20	21	15	21	15	16	17	18	19	20
23	24	25	26	27	28	22	28	22	23	24	25	26	27
30						29		29	30	31			

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	Aug 26	27	28	29	30	31	Sep 1
8/26 - 31							
	2	3	4	5	6	7	8
9/2 - 7			2:00pm 3:00pm NCRC Advisory Team bi-weekly conference call (Dial in: 877-355-2902) -	11:30am 12:00pm MONTHLY REPORTS DUE	10:00am 11:00am RBC Conference Call (877 746 4263 PC: 02 1:00pm 3:00pm KWIB Meeting (KY Historic		
	9	10	11	12	13	14	15
9/9 - 14					10:00am 11:00am RBC Conference Call (877 746 4263 PC: 02 72 333#) - Neal, Holly (Education Cab		
	16	17	18	19	20	21	22
9/16 - 21			1:00pm 2:30pm Outreach Steering Committee Monthly 2:00pm 3:00pm NCRC Advisory Team bi-we		10:00am 11:00am RBC Conference Call (877 746 4263 PC: 02 72 333#) - Neal, Holly (Education Cab		
	23	24	25	26	27	28	29
9/23 - 28					10:00am 11:00am RBC Conference Call (877 746 4263 PC: 02 72 333#) - Neal, Holly (Education Cab		
	30	Oct 1	2	3	4	5	6
9/30 - 10/5							

October 2012

October 2012							November 2012						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
7	1	2	3	4	5	6	4	5	6	7	1	2	3
14	8	9	10	11	12	13	11	12	13	14	15	16	17
21	15	16	17	18	19	20	18	19	20	21	22	23	24
28	22	23	24	25	26	27	25	26	27	28	29	30	

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Sep 30 - Oct 6	Sep 30	Oct 1	2	3	4	5	6
			2:00pm 3:00pm NCRC Advisory Team bi-weekly conference call (Dial in: 877-355-2902) - Dailey, Wendi M (OE		10:00am 11:00am RBC Conference Call (877 746 4263 PC: 02 72 333#) - Neal, Holly (Education Cabinet)	11:30am 12:00pm MONTHLY REPORTS DUE	
Oct 7 - 13	7	8	9	10	11	12	13
				9:00am 2:00pm Work Ready Review Panel (KCTCS Office, 300 N. Main Street, Versailles, KY 40383 (for directions see li	10:00am 11:00am RBC Conference Call (877 746 4263 PC: 02 72 333#) - Neal, Holly (Education Cabinet)		
Oct 14 - 20	14	15	16	17	18	19	20
			1:00pm 2:30pm Outreach Steering Committee Monthly 2:00pm 3:00pm NCRC Advisory Team bi-weekly conferenc		10:00am 11:00am RBC Conference Call (877 746 4263 PC: 02 72 333#) - Neal, Holly (Education Cabinet)		
Oct 21 - 27	21	22	23	24	25	26	27
					10:00am 11:00am RBC Conference Call (877 746 4263 PC: 02 72 333#) - Neal, Holly (Education Cabinet)		
Oct 28 - Nov 3	28	29	30	31	Nov 1	2	3
			2:00pm 3:00pm NCRC Advisory Team bi-weekly conference call (Dial in: 877-355-2902) - Dailey, Wendi M (OE				

KWIB Strategic Plan Presentation Schedule

Strategic Initiatives Presentations

Organization	Date	Time	Presenter(s)	Organization Contact	Contact Info	Notes
Madisonville CTC Work Ready-Work Keys	1/6/12	7:00 AM	Tom West			Work Ready Communities
Work Ready Communities - Review Panel	1/11/12	9:00 AM	Tom West & Panel			Work Ready Communities Review Panel Meeting
Hopkins County/Madisonville w/Dr. Rhoads	1/18/12	8:00 AM	Tom West			Work Ready Communities
Mt. Sterling/Montgomery Cty Industrial Authority	1/18/12	9:00 AM	Jason Slone			Work Ready Communities
KSBA - Ky School Board Association	1/24/12	9:00 AM	Tom West			Work Ready Communities
Montgomery County	2/1/12	9:00 AM	Jason Slone			Work Ready Communities
Madisonville/Hopkins County Chamber of Commerce	2/2/12	8:00 AM	Tom West			Work Ready Communities
KSBA - College & Career Readiness 2012 Olympics	2/3/12	3:00 PM	Tom West/Dale Winkler			A Sector Approach To College and Career Readiness
Green River Workforce Investment Area	2/6/12	9:00 AM	Tom West	Betsy Wells-Jones		Work Ready Communities
Northern Kentucky Workforce Investment Board	2/7/12	9:30 AM	Tom West			Work Ready Communities
Paducah Area Chamber of Commerce	2/9/12	2:30 PM	Tom West	Fran Johnson		Work Ready Communities
ACT, Inc. Work Ready Community Academy	02/14-02/16	All Day	Tom West, Crystal Gibson, Robert Curry, David Walters	Debra Lyons, Chris Baucom		Work Ready Community Academy Session I - Atlanta
National Association of State Workforce Boards - SETA Spring Conference - Workshop	02/24-02/26	All Day	Tom West			Work Ready Communities
	2/27/12	11:30 AM	Tom West			Work Ready Communities
Kentucky Workforce Academy-Pilot Training	02/29-03/02	All Day	Commissioner Brinly, Tom West, Holly Neal			Workforce Academy Pilot Training
Job Wars - St. Louis Federal Reserve Bank (Louisville Branch)	3/15/12	9:00 AM	Commissioner Brinly, Tom West	Lisa Locke		Work Ready Communities
Local Veterans Employment Representatives, Disabled Veterans Outreach Program	3/21/12	2:00 PM	Joe Paul			NCRC Gold Card Training for Local Veterans Employment and Disabled Veterans Outreach Program Representatives, Frankfort
ACT, Inc. Work Ready Community Academy	3/26-3/29	All Day	Tom West, David Walters	Debra Lyons, Chris Baucom		Work Ready Community Academy Session II - Iowa City
KY National Guard & National Guard Reserves	3/27/12	8:00 AM	Joe Paul			Transition Assistance Program for KY National Guard/National Guard Reserves returning from war. Bowling Green
ACT, Inc. Work Ready Community Academy	3/29/12	10:00 AM CT	Joe Paul			NCRC Presentation to Act, Inc - Iowa City
KY National Guard & National Guard Reserves	4/3/12	8:00 AM	Joe Paul			Transition Assistance Program for KY National Guard/National Guard Reserves returning from war. Louisville
KY National Guard & National Guard Reserves	4/10/12	8:00 AM	Joe Paul			Transition Assistance Program for KY National Guard/National Guard Reserves returning from war. Louisville
ACT, Inc. Workforce 2012 Conference	04/11-04/13	All Day	Joe Paul			ACT, Inc. Workforce 2012 Conference, Chicago
Work Ready Communities - Review Panel	4/4/12	9:00 AM	Tom West & Panel			Work Ready Communities Review Panel Meeting
Rowan County Economic Development	4/11/12	1:00 PM	Jason Slone			Work Ready Communities
KAED Board Meeting	4/13/12	10:00 AM	Tom West			Work Ready Communities
Springfield/Washington County	4/17/12	9:00 AM	Tom West			Work Ready Communities
KAED Spring Conference, Lexington	04/18-04/20	All Day	Tom West			Work Ready Communities
Council on Postsecondary Education, Frankfort	4/27 & 4/30	1:00 PM	Tom West			Work Ready Communities
Barren River WIB Quarterly Meeting	5/2/12	12:00 PM	Holly Neal			Branding Presentation
Bluegrass Partner for Success Meeting	5/4/12	8:30 & 1:30	Holly Neal			Branding Presentation
Franklin County - Frankfort	5/6/12	10:00 AM	Joe Paul			Work Ready Communities/NCRC
Paducah/McCracken County	5/8/12	8:00 AM	Tom West			Work Ready Communities
Boyle/Mercer Counties	5/10/12	1:00 PM	Tom West			Work Ready Communities
Bardstown/Nelson County	5/14/12	10:00 AM	Tom West/Robert Curry			Work Ready Communities
High Impact Training - Frankfort	5/17/12	10:00 AM	David Williams			High Impact Training - Building Employer Buy-In for National Career Readiness Certification
ACT, Inc. Work Ready Community Academy	05/22-05/24	All Day	Tom West, Robert Curry, David Walters, Karen Bothun	Debra Lyons, Chris Baucom		Work Ready Community Academy Session III - Kansas City
NKY WIB Marketing Committee	6/5/12	9:00 AM	Holly Neal			Branding Presentation

Strategic Initiatives Presentations

Organization	Date	Time	Presenter(s)	Organization Contact	Contact Info	Notes
7th Annual University-City Relations Conference (EKU) Richmond	6/6/12	9:30 AM	Tom West			Work Ready Communities
Barren River WIB Annual Meeting, Lucas KY	6/7/12	11:00 AM	Comm. Beth Brinly & Tom West			Work Ready Communities
Webster County	6/8/12	8:00 AM	Jason Slone			Work Ready Communities
Workforce System Partners Focus Group	6/21/12	10:00 AM	Tom West & Panel			KWIB Vision and Goals
Workforce Customer Focus Group	6/21/12	1:00 PM	Tom West & Panel			KWIB Vision and Goals
Danville/Boyle County Chamber	6/27/12	10:00 AM	Tom West			Work Ready Communities
Trimen Solutions (HR Sourcing)	7/5/12	10:00 AM	Joe Paul			NCRC
12Career & Technical Ed Summer Program	7/16/12	1:00 PM	Tom West	KY Career & Tech Ed		KWIB and it's Role with Career & Technical Education
Franklin County - Frankfort	7/18/12	11:30 AM	Joe Paul			Work Ready Communities/NCRC
Humana, Inc	7/19/12	11:30 AM	Tom West, MaryAnn Hyland-Murr			NCRC
CHR Staff and Partners	7/19/12	11:00 AM	Holly Neal			Internal Branding Event
CPT Staff and Partners	7/20/12	11:00 AM	Holly Neal			Internal Branding Event
Owen County	7/25/12	5:00 PM	Tom West, Joe Paul	Owen County Chamber		Work Ready Communities/NCRC
Louisville Partner for Success Meeting	7/26 & 7/27	8:30 AM	Holly Neal			Branding Presentation
Monroe County	8/1/12	12:00 PM	Tom West			Work Ready Communities
Hopkinsville, Christian County	8/2/12	12:00 PM	Roxann Fry	Pennyrile Industrial Mgrs. Assoc		Work Ready Communities
Franklin County - Frankfort	8/14/12	11:30 AM	Daryl Smith, Joe Paul & Barry Burkett	Franklin County Chamber		Work Ready Communities/NCRC

KWIB Strategic Plan Outreach Presentations

Local Workforce Investment Boards

LWIA	Date	Location	Time	Presenter(s)	Local Contact	Notes
Green River	4/10/2012	Henderson	3:00 PM	Malinda Davis	Malinda Davis	Internal Branding Reception
Green River	4/11/2012	Owensboro	12:00 PM	Malinda Davis	Malinda Davis	Work and Learn Internal Branding Pot-Luck Luncheon
Green River	5/1/2012	Owensboro	12:00 PM	Malinda Davis	Malinda Davis	Internal Brand Derby Reception
Green River	5/23/2012	Henderson	12:00 PM	Malinda Davis	Malinda Davis	"Brand Themed" Derby Luncheon
Green River	6/19/2012	Owensboro	3:00 PM	Malinda Davis	Malinda Davis	Summer Ice Cream Internal Branding Social
Green River	6/20/2012	Henderson	3:00 PM	Malinda Davis	Malinda Davis	Summer Ice Cream Branding Social
TENCO	7/13/2012	Ashland	12:30 PM	Denise Wietelmann	Denise Wietelmann	Internal Branding Event
Lincoln Trail	7/17/2012	Bardstown	12:30 PM	Jackie Masterson	Jackie Masterson	Internal Branding Luncheon
Cumberlands	7/19/2012	Russell Springs	10:00 AM	Palveena Pace	Palveena Pace	Russell Spring's Internal Branding Event
	7/19/2012	Lebanon	11:30 AM	Jackie Masterson	Jackie Masterson	Internal Branding Luncheon
TENCO	7/19/2012	Maysville	11:30 AM	Denise Wietelmann	Denise Wietelmann	Internal Branding Event
West Kentucky	7/24/2012	Madisonville	12:00 PM	Melissa Scott	Melissa Scott	Internal Branding Event
West Kentucky	7/24/2012	Mayfield	12:00 PM	Melissa Scott	Melissa Scott	Internal Branding Event
Barren River	7/24/2012	Glasgow	2:00 PM	Rita Pierce	Rita Pierce	Glasgow Internal Branding Event
West Kentucky	7/25/2012	Paducah	12:00 PM	Melissa Scott	Melissa Scott	Internal Branding Event
Barren River	7/25/2012	Bowling Green	2:00 PM	Rita Pierce	Rita Pierce	Bowling Green Internal Branding Event
Cumberlands	7/26/2012	Somerset	10:00 AM	Palveena Pace	Palveena Pace	Somerset Internal Branding Event
	7/26/2012	Leitchfield	11:30 AM	Jackie Masterson	Jackie Masterson	Internal Branding Luncheon
Greater Louisville	7/26/2012	Louisville	8:30 & 1:30	Holly Neal	Connie Schnell	Kentuckiana Works Partner for Success with Internal Branding Event
TENCO	7/27/2012	Morehead	12:30 PM	Denise Wietelmann	Denise Wietelmann	Internal Branding Event
Greater Louisville	7/27/2012	Louisville	8:30 & 1:30	Holly Neal	Connie Schnell	Kentuckiana Works Partner for Success with Internal Branding Event
Lincoln Trail	7/31/2012	Elizabethtown	12:00 PM	Sherry Johnston	Jackie Masterson	Elizabethtown Branding Luncheon
West Kentucky	7/31/2012	Hopkinsville	12:00 PM	Melissa Scott	Melissa Scott	Internal Branding Event
Northern Kentucky	9/21/2012	Florence	9:00 & 1:00	Jennifer Miller	Jason Ashbrook	Partner for Success with Branding Event

Implementation Progress Report



Date: July 2012

Project: Sector Strategies

Consultant or Agency name: Office of Employment and Training

Implementation Status: 90% complete

Completion Date: June 2013

Tasks completed this month:

New awardees agreement/financial packets developed and distributed to five awardees (one pending return of documents)
Governor's award announcement released
Provided TA (emails & phone calls to awardees)
Worked with cabinet to determine next steps (Round 3)
Quarterly reports & monthly invoices reviewed for Round 1 awardees - Notice of no invoices (to-date) sent to one awardee

Major milestones reached to date:

Industry Partnerships Grant Opportunity RFP issued August 15, 2011; Up to \$500,000 in funds available
IP proposals received in OET - 4:00 p.m. - October 10, 2011
Review Team met for consensus on awards - November
Three (3) IP Grants awarded December 2011
IP RFP - 2nd Round announced for early 2012
First Round Awardees received "Ready-Set-Go" packets from OET - January 2012
Release of IP - RFP-2nd Round - March 30, 2012
IP-2nd Round IP proposals received in OET - May 15, 2012
Five (5) IP Grants awarded June 30, 2012

Tasks to be completed next month:

Complete distribution of financial packets to 2nd Round Awardees
Review of quarterly reports and monthly invoices for First Round Awardees
Work with Cabinet to develop RFP & announcement for mini grants for distribution of balance of funds for IPs (Approximately \$240,000 - funds expire 6-20-13).

Coordination/collaboration required next month:

Communication of information

Implementation Progress Report



Date: July 2012 **Project:** User-friendly On-line Services

Consultant or Agency name: Office of Employment and Training

Implementation Status: 85 % Complete

Completion Date: Sept 2012

Tasks completed this month:

Burning Glass (Focus Career/Talent/Assist):

The Core Team continued to work through support issues presented by the helpdesk with the vendor, Burning Glass. Helpdesk support continued to support the application.

We expect our final Focus Talent to be migrated into our TEST environment the last quarter of 2012. Deployment to PROD (Production) will be the first quarter of 2013.

Website Redesign - Committee met to go over rough draft of website architecture. Members giving feedback on headers and verbiage.

Major milestones reached to date:

Burning Glass:

Business Rules have been written for employee portal.

Testing has discovered bugs, which is a good thing so we can clean the application up.

Coordination is ongoing between our testers and BG's core development team to clean up any bug issues.

Statewide training has begun and will continue into the second week of June.

Implementation to Production on June 30, 2011.

Focus Talent has been showcased in 3 areas. Testing has begun.

Focus Talent rolled out to same 3 areas we showcased. Employers were identified and are now using Focus Talent to post job orders.

We continue to receive Focus Career enhancements as well as Focus Talent patches.

Developed full training curriculum for Focus Talent to be conducted to Kentucky State staff in April.

Trained Kentucky staff on Focus Talent.

Deployed "Live" Focus Talent statewide on April 30, 2012.

Continued statewide training on all Burning Glass products.

Work with Burning Glass vendor on the final phase of Focus Talent release.

Website Re-Design: Website sub-committee met on 4/24 to discuss expectations of group. All agencies and partners were represented. Decided to move website to: www.kentuckycareercenter.com.

Discussed everyone's services in three buckets: Career, Training and Employer. Working with New West agency to help guide website architecture. Operating under a 9/30 roll out time line.

Proposed GUI re-design: Phasing out E3 website. Will migrate information into the new Kentucky Career website.

Implementation Progress Report



Tasks to be completed next month:

Burning Glass:

Continue support on all 3 Burning Glass products. Career, Talent and Assist.
Conduct additional trainings on all 3 products statewide for Kentucky and WIA staff.
Continue to work and develop the enhanced Focus Talent release scheduled for Fall 2012.
Development test plans for the upcoming final Focus Talent build.

Phasing out E3 website. Will migrate information into the new Kentucky Career website.

Website Re-Design: DTS will begin programming front door of site and providing test site to gain feedback along the building process. Working on verbiage for website pages and drop down menus.

Coordination/collaboration required next month:

Burning Glass:

Work with DTS on the new Talent build for Fall 2012.
Continue to work with DTS and the Burning Glass programmers on issues as they arise.

Website Re-Design: Work with branding website sub-committee and New West agency on site architecture.

Implementation Progress Report



Date: July, 2012

Project: National Career Readiness Certificates

Consultant or Agency name: Office of Employment and Training

Implementation Status: 100 % complete

Completion Date: August, 2011

Tasks completed this month:

1. Began closeout of FREE to participants GED/NCRC assessment program through KYAE with WIA Incentive dollars (Expires 30 June, 2012, or while funds last)
2. 4th Qtr Billing generated and forwarded to partners.
3. Began conversion to NCRC Plus with new NCRC design.
4. Continue to work with ACT to fix RegiSTAR database issues caused by CWRC "upgrades".

Major milestones reached to date:

1. Umbrella contract executed with ACT / Kentucky Database completed and testing started
2. KY NCRC Database populated with Test Sites and Users / KY NCRC Database tested / First Certificate printed / Kentucky Database complete and ready for ACT files / Printed backlog of Certificates
3. "Soft Roll Out" executed
4. On-Line Task Specific Training integrated into nrcr.ky.gov
5. KY NCRC Database Billing Process completed
6. ATC project complete and data sent to OCTE
7. Execute Outreach Program to engage Employers in NCRC - funds made available to WIA's for face to face meetings with employers to sell NCRC
8. KY NCRC Database Billing Process completed - (Invoices still being generated by DTS staff)
9. Ver. 2.0 of the NCRC program was completed. (over 9,000 missing records recovered from rebuild)
10. Outreach program to employers via the WIA's completed 30 Jun, 2011.
11. Yellow Ribbon Event with KYNGR to explain the NCRC to returning veterans.
12. Budget items submitted as part of cabinet budget
13. SWR proposal sent for testing of OCTE Area Technology Center seniors during FY12.
14. Amendment and One year extension to Delegation of Payment Agreement ACT & OET received from Cabinet Legal Dept. and forwarded to Finance Cabinet.
15. 2500 ACT Scholarships allotted to KY Adult Ed and OET.
16. Completed budget process for FY13/14 (to include all graduating High School Senior assessment)
17. Funds Released for OCTE/OET Collaboration to assess all Area Technology Center Seniors.
18. Extension of Contract with ACT to provide WorkKeys testing in Kentucky
19. Hired Administrative Assistant and began training
20. NCRC Coordinator provided technical expertise to counties requesting Work Ready Community status by providing data.
21. NCRC Coordinator conducted several presentations to counties and Work Ready Community teams.
22. NCRC Coordinator provided WorkKeys expertise to Economic Development meetings for prospective industries moving to the Commonwealth.
23. Plan to create files from ACT to meet KDE reporting requirements completed and testing. Separate reporting realm was created for High Schools and ATCs
24. OET and WIA Administrators trained (or refresher training Feb – Mar, 2012)
25. GED and NCRC Free Program launched with reporting requirements in place.
26. ATC 2012 testing completed & qualifying NCRC awards printed and shipped to schools.

Implementation Progress Report

Tasks to be completed next month:

1. Continue editing Standard Operating Procedures (SOP).
2. Continue to resolve KY NCRC customer service issues.
3. Continue to tweak the ncrc.ky.gov site's billing and reporting modules
4. Complete Conversion to support NCRC Plus
5. Continue to review with OCTE the effectiveness of the WorkKeys/NCRC testing project and produce related reports.
6. Work with OCTE on programs to better deliver WorkKeys assessments, including remediation efforts
8. Update Certified Work Ready Community NCRC Attainment numbers.
9. Continue discussions about NCRC Social Media presence

Coordination/collaboration required next month:

1. Continue to identify with DTS any upgrades and/or enhancements that need to be made to the ncrc.ky.gov web site to increase functionality streamline workflow.
2. Coordinate and share WorkKeys data with Dept of Education
3. Collaborate with KY National Guard / Reserves to work with returning veterans.
4. Collaborate with OCTE to develop program enhancements for FY13.
5. Working with Work Ready Community projects throughout the Commonwealth.
6. Coordinate projects with ACT for better delivery of services.
7. Coordinate with Certified Work Ready Community initiative.
8. Coordinate a Job Corps/OET partnership to test students exiting Job Corps programs

Implementation Progress Report



Date: July 2012

Project: Eligible Training Providers

Consultant or Agency name: Office of Employment and Training

Implementation Status: 85% complete

Completion Date: August 2012

Tasks completed this month:

Continued collaboration with P20 project.

Major milestones reached to date:

Established ETPL Steering Committee.
Developed four basic principals for foundation of ETPL policy.
Conducted surveys of providers and other state workforce agencies.
Prepared draft ETPL policy for focus group discussion and input.
Presented policy document to KWIB for review and input.
Prepared and presented draft procedures to steering committee for discussion and input.

Tasks to be completed next month:

Revise procedures based on steering committee recommendations.
Communicate with other states regarding initial approval of program offerings of HEA providers and requirement for programs to lead to high demand occupations.
Develop implementation plan for three-year phase-in period of performance requirements.
Seek legal counsel and possible discuyss with Attorney General.

Coordination/collaboration required next month:

Continue coordination with P20 data project.

Implementation Progress Report



Date: July 2012

Project: Tech High (First Phase)

Consultant or Agency name: Office of Career and Technical Education

Implementation Status: 100% complete

Completion Date: June 2012

Tasks completed this month:

KACTE (Kentucky Association for Career and Technical Education) Summer Conference on July 15 -18 in Louisville, Kentucky Sessions relating to Tech High included career pathways, utilizing the ILP app, focusing on careers, and collaboration. One session entitled "Successful Partnerships: Kentucky College Coaches and Kentucky Community and Technical College System (KCTCS)" was presented by Krystal Johnson, Trent Johnson and Angie Fischer. The session provided training to teachers, counselors and administrators on the use of career coaches and assisting students with career planning and transitioning to postsecondary education.

Major milestones reached to date:

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Tasks to be completed next month:

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Coordination/collaboration required next month:

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Implementation Progress Report



Date: July 2012

Project: Apprenticeship

Consultant or Agency name: Office of Career and Technical Education

Implementation Status: 60% complete

Completion Date: December 2012

Tasks completed this month:

Planning for participation in the Apprenticeship and Labor Management Conferences

Requesting program time for the Apprenticeship Conference to discuss the career pathway

Major milestones reached to date:

First draft of electricity pathway between the area technology centers and the Lexington electrical apprenticeship

Tasks to be completed next month:

Attend and present at the Apprenticeship Conference

Attend the Labor Management Conference

Coordination/collaboration required next month:

Implementation Progress Report



Date: July 2011

Project: High School Outreach

Consultant or Agency name: Office of Employment and Training

Implementation Status: 45 % complete

Completion Date: December 2012

Tasks completed this month:

Team did not meet this month.

Major milestones reached to date:

Created and sent survey to guidance counselors, LWIB's and superintendents to get a better idea of what is happening around the state regarding connectivity with One Stops and types of career readiness activities that are available to high school students.

Refined goals of the project

Developed Plan of Action

Designed homepage for kyschooltocareer.com website

Added representatives from KDE and OCTE to steering committee

Received notification of funding amount now available for HSO

Tasks to be completed next month:

Karen and Melissa will develop a brief summary of the group's findings, ideas, opportunities and recommendations stemming from the investigation into building a website to be provided for approval prior to the next meeting.

Darryl will speak with Michael Gritton regarding previous involvement with the Career Cruising project

Coordination/collaboration required next month:

Next meeting is scheduled for August 28 at 10:30 in the small conference room on the 3rd floor of the Office Tower.

WORKSmart
Kentucky

Project: Work Ready Communities

Completion Date: June 2011

- 1). Work Ready Review Panel July 11, 2012 - Reviewed applications for Union, Adair and Hopkins counties. Committee recommended each for in progress status.
- 2). WRC Steering Committee Meeting July 27, 2012 - Committee met to discuss issues with current initiative and recommend solutions.

The Kentucky Workforce Investment Board has certified the following counties to date:

- 1). Daviess
- 2). Henderson
- 3). Warren
- 4). Woodford

- 1). Madison
- 2). Montgomery
- 3). Russell

- 1). August 1st - Meeting with Monroe County Bd. of Education. (Tom West and Ron Crouch)
- 2). August 16th - KWIB full Board meeting. Vote to accept review team recommendations for accepting Union, Adair and Hopkins for Work Ready in Progress.

Implementation Progress Report



Date: July 2012

Project: Rapid Response

Consultant or Agency name: Office of Employment and Training

Implementation Status: 95% complete

Completion Date: June 2012

Tasks completed this month:

- Cabinet staff reviewed report and recommendations from TPMA and made final recommendations to the report
- TPMA reviewed the changes and agreed with the Final Report

Major milestones reached to date:

- TPMA submitted final recommendations
- TPMA conducted statewide Business Services Training

Tasks to be completed next month:

- Report to be approved by committee

Coordination/collaboration required next month:

- Final recommendations for report to be accepted by committee

Implementation Progress Report



Date: July 2012

Project: Economic Development Academy

Consultant or Agency name: Office of Employment and Training

Implementation Status: 95 % complete

Completion Date: December 2012

Tasks completed this month:

Speaking engagements continue to be scheduled to promote the other KWIB projects and WFD programs to economic developers. Focus Talent has been implemented statewide and Labor Insight is projected to be available within the next 30-60 days. Free GED/NCRC program continued throughout the state through the end of June. Several Work Ready Community committee meetings were held in communities throughout the state.

Major milestones reached to date:

Building partnerships with KCED and others in economic development.

Tasks to be completed next month:

Speaking engagements and networking opportunities will continue to be scheduled with economic development representatives and businesses. Work will continue in readying Labor Insight within the Burning Glass system.

Coordination/collaboration required next month:

Continue to work with businesses and economic development organizations throughout the state to share the new programs offered by WFD and the WIA incentives. Funding for this project is being negotiated among other projects. Until that issue is resolved, the academy is at a holding point.

Implementation Progress Report



Date: July 2012

Project: Partner for Success

Consultant or Agency name: Office for the Blind

Implementation Status: 75% complete

Completion Date: December 2012

Tasks completed this month:

The team met on 7/25/12 and completed the draft of the Confidentiality policy and submitted to our Champion, Beth Brinly for review. Discussion continued on the topic of resource allocation in the one-stops.

Major milestones reached to date:

April 2012 - Successfully completed the Partners for Success Collaborative Meeting of Department Leaders at Lake Cumberland

Nov 2012 - Successfully completed train-the-trainer sessions across the state to share the KWIB initiatives and direction

Tasks to be completed next month:

Team meeting on 8/28/12...finalize the confidentiality policy and begin developing policy on resource sharing.

Coordination/collaboration required next month:

Team meeting on 8/28/12

Implementation Progress Report



Date: July 2012

Project: Case Management

Consultant or Agency name: Office of Employment and Training

Implementation Status: 5% complete

Completion Date: January 2013

Tasks completed this month:

Discussed Case mgmt project with Gina Oney, plan to meet to review details and possibly add new members to team to provide state wide insight.

Major milestones reached to date:

With many grants & automations currently in place, the need for consistence in system ability is necessary. Currently working from an IEP developed by OET, possibly this could be used for the case mgmt project with tweaking to fit needs of parnters. Also currently there is a referrals process in place for consumers to identify if they wish for a partner referral. Due to system accessability there have been problems with the current process.

Tasks to be completed next month:

Need to add additional partners on case management team to add knowledge and buy in for this project, Common Intake and Common Referral is priority.

Coordination/collaboration required next month:

Schedule meeting with new members.

Implementation Progress Report



Date: July 2012

Project: High Performing Workforce Boards

Consultant or Agency name: CSW

Implementation Status: 100% complete

Completion Date: June 2011

Tasks completed this month:

- 1). No formal action completed during this month.

Major milestones reached to date:

Technical Assistance request approved for local areas:

- 1). TENCO
- 2). Bluegrass
- 3). Green River
- 4). Greater Louisville
- 5). Barren River

Tasks to be completed next month:

- 1). Discussion to team members for onsite reviews of HIW applications.
- 2). Discussion of possible training dates and schedules.
- 3). Reschedule meeting with Commissioner Brinly for final discussion on possible team members and training dates.

Coordination/collaboration required next month:

- 1). Reschedule meeting with Commissioner Brinly for final discussion on possible team members and training dates.

Implementation Progress Report



Date: July 2012

Project: Workforce Academy

Consultant or Agency name: Office for Vocational Rehabilitation

Implementation Status: 10% complete

Completion Date: August 2013

Tasks completed this month:

In June 2012 the contract with Maher and Maher ended. All objectives were completed. The train-the-trainer program was conducted and emails were distributed to leadership in all the agencies with instructions on establishing a training plan for regional implementation of the workforce academy. Two webinars were held to review the planning documents with regional leadership and trainers as well as to allow an opportunity for questions and answers. The second webinar was recorded to allow individuals to access the information after it was completed.

Major milestones reached to date:

All contract objectives for Maher and Maher completed. All training manuals and supporting documentation completed, reviewed and updated as needed. Train the trainer was completed with 37 trainers currently certified.

Tasks to be completed next month:

Working with cabinet IT on moving the Sector Strategies website with the Workforce Academy link to cabinet server. Submit EO1 for approval for printing of all training materials. Once approved, request training materials and ship to training locations. Work with team on providing another train-the-trainer session to supplement certified trainers in the regions. Receive, review and approve training plans from the region.

Coordination/collaboration required next month:

Work with team to coordinate train-the-trainer. Support liaisons for the regions as we work to secure dates, times, locations for the trainings and assist as needed with the development and submission of the training plans.

Implementation Progress Report



Date: July 2012

Project: Branding and Identity

Consultant or Agency name: Office of Employment and Training

Implementation Status: 35% Complete

Completion Date: January 2013

Tasks completed this month:

Regional Brand Champion conference calls held weekly
Internal launch programs are being conducted around the state
Continue work with architect firm for building signage packages for 81 locations
Continue work with web-site sub-committee for building new website
Spoke to Greater Louisville area Partner for Success meeting on Branding

Major milestones reached to date:

Brand Management Specialist started on 2/16
Identified Regional Brand Champions in the regions
Immersion - Landor shared new brand guidelines with stakeholders
Strategic Exercises - Stakeholders learned to become champions of the new brand vision
Stakeholders determined priorities for Brand implementation
Charter and Guiding Principles established
Draft Plan of Work, including budget presented
Plan of Work finalized
Internal Branding Outreach items ordered and sent to regions

Tasks to be completed next month:

Continue work with architect firm to determine signage opportunities for all facilities
Continue work with sub-committee for website re-design
Meet with Finance cabinet personnel to determine next steps to get signage package out to bid
Test new website home page being programmed by Cabinet DTS

Coordination/collaboration required next month:

Consultation with Terri Bradshaw, Holly Neal, Steering Committee, and Regional Brand Champions as needed for brand implementation/outreach.

Implementation Progress Report



Date: July 2012

Project: One Stop Kiosk

Consultant or Agency name: Office of Employment and Training

Implementation Status: 75% complete

Completion Date: December 2012

Tasks completed this month:

Sherry Sebastian with DTS was mentioned as working with the 'Carter System' in developing a standardized process that is a web based, similar to the current DTS Kiosk program to potentially mesh the current Kiosk equipment and this 'Carter System'. There are many offices statewide that currently use the 'Carter System' and they are pleased with its results.

Major milestones reached to date:

Limited services added to kiosks in both locations.
- IT Support at the local level involved and assisting as needed.

Tasks to be completed next month:

- Continued discussion re: Kiosk program with Sherry Sebastian and thoughts regarding 'Carter system' and Kiosk program.

Coordination/collaboration required next month:

- More information from Sherry Sebastian.

Implementation Progress Report



Date: July 2012

Project: Unemployment Insurance Customer Service Plan

Consultant or Agency name: Office of Employment and Training

Implementation Status: 85% complete

Completion Date: June 2013

Tasks completed this month:

On July 27, 2012, the Division provided "on-site" UI claim filing training for GE workers that will be experiencing short term lay off. (Approximately 120 affected workers.)

Submitted request for supplemental funding for integrity measures (UIPL 18-12).

USDOL personnel conducted a site visit in Kentucky regarding the 2012 SQSP and development of corrective action measures for deficiencies in first payment timeliness and time lapse for UI appeals cases.

Continued to meet with the agency's Department of Technical Services and the Commonwealth Office of Technology to address error reduction and improved service to OET and Unemployment Insurance programming.

Implemented procedure to process information exchange agreements and to determine charges for providing information to participants.

Implemented SIDES (for large employers), the electronic response program for employers.

Began testing for SIDES for small employers. Implementation is less complex and should occur very soon.

Sent report to USDOL summarizing Disaster Unemployment Assistance efforts for tornado disaster in South and Southeastern Kentucky.

The Division of Unemployment Insurance is continuing to process payment of benefits under the most recent extension.

Met with COT, representatives from the Revenue Cabinet, and representatives from the US Treasury Department to define requirements for the implementation of TOP. TOP should begin testing in October, 2012.

Began scheduling UI presentations to employer groups organized by local Career Centers. First "road show" was held July 23, 2012, in Bowling Green, Kentucky.

Completed 4Z letter project with HP Exstream. This will enable the Division to issue customized letters to customers without incurring the cost of mainframe programming.

On July 16-20, 2012, at Blue Lick Battlefield State Park, referee training was conducted on the use of the new system for drafting referee decisions.

Meeting with the Commissioner, UI and ES to discuss REA letter programming issues. Discussed implementation of a system for notifying customers experiencing problems through use of the VRU system.

Implementation Progress Report

Major milestones reached to date:

On July 27, 2012, the Division provided UI claim filing training for GE workers that will be experiencing short term lay off.

On July 23, 2012, the Division held a "road show" in Bowling Green, KY, for employer group.

Kentucky sent final summary to USDOL regarding DUA for tornado disaster in South and Southeastern Ky.

Established protocol for procedure to process information exchange agreements and to determine charges for providing information to participants.

Implemented SIDES (electronic employer notification) for large employers.

Complete testing and implementation of E-Pay (ability of employers to pay quarterly unemployment taxes with credit card) by Ky.gov.

Implemented a series of instructive videos into the Office of Employment and Training website relating to filing a claim, employer issues and appeals procedure. These are found on the OET website.

Continuing to obtain information exchange agreements with Kentucky Housing Authorities.

Implementation of E-Pay for Employer contributions.

Deployment of Direct Deposit.

KEWES Redployment - Identification and correction of system issues.

Tax Rate calculations / Reimbursable charges/ Voluntary payments - based upon HB 5.

Implementation of Fraud Reporting Email address - HB 5.

Developed new or updated information sharing agreements with SOS, SSA, IRS, Workers Comp - In accordance with HB5.

Deployed new procedures in appeals process to better inform participants of issues and witnesses - In accordance with HB5.

Deployed Waiting Week on any new initial claims filed on or after 1/1/12 as specified in HB 5.

Deployed Wage Replacement Rate specified in HB 5 for any new initial claims filed on or after 1/1/12.

Deployed Taxable Wage Base of \$9,000 as specified in HB 5 - Effective 1/1/12.

Increased protest period from 10 to 15 days in accordance with HB 5.

Provided UI Employer Training Seminars in every WIA area in Kentucky since 1/1/11 - HB 5.

Organized regional claimstaking site for processing Disaster Unemployment Assistance.

Implementation Progress Report

Tasks to be completed next month:

Implement protocol for information sharing agreements.

Complete protocol for cooperative effort between the agency, DTS and COT.

Continue scheduling of road show programs. The Division will conduct regional training and working with local office should promote increased interest and participation.

Continue obtaining information exchange agreements on all Kentucky Housing Authorities and implement a standardized data request form.

Begin SIDES electronic employer response system for small employers.

Begin developing programming to prepare for testing for Treasury Offset Program.

Continue working on creating customizable forms and removing forms from mainframe.

Continue work on standard language for adjudicators.

Continue work on referee decision efficiency project.

Coordination/collaboration required next month:

The Divisions of UI and ES will work with DOL to apply for funding to develop integrity measures.

The Division of UI will work with the financial branch and legal services to develop a protocol for ISAs.

The Division will work with CSG and upper management to implement suggested practices for improvement.

The Division of UI will work with local employment offices to schedule road show outreach programs.

Continue working (DCIs, Appeals Branch and UIC) on appeals track language upgrade.

Contact members of forms review group to secure their comments and /or recommendations.

Continue to work with representatives of the Division of Technology Services (DTS) and Commonwealth Office of Technology to implement SIDES for small employers and programming and testing for the TOP program.

Work with USDOL to develop corrective action plans for first payment timeliness and reducing lower authority appeals average case age.