

WORKSmart

Kentucky



A Strategic Transformation of
Kentucky's Workforce System

IMPLEMENTATION STATUS REPORT

August 31, 2012



KENTUCKY WORKFORCE INVESTMENT BOARD

August Summary

Report Contents

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Project Status Summary

System Transformation			
Active	Project Name	Manager/Consultant/Champion	Notes
✓	<i>Industry Partnership Grants/Sector Strategies</i>	Patricia Dudgeon, Mgr. Hugh Haydon, Champion	Met with Cabinet to discuss development of mini grants for distribution of remaining Industry Partnership fund. Researching models for scaled down grants. Developed Industry Partnership Summary for Rounds 1 & 2.
✓	One Stop Certification Policy	Tommy Wheatley, Mgr. Maher & Maher Dr. Lara Needham, Champion	No Report
✓	<i>User Friendly On Line Services</i>	<i>Jim Beyea & Holly Neal, Mgrs.</i> <i>Kim Huston, Champion</i>	No Report
✓	NCRC	Joe Paul, Mgr. Act, Inc. Reecie Stagnolia, Champion	Continue closeout of free GED/NCRC assessment program. Started conversion to NCRC Plus with new NCRC design. Continue work with ACT to fix RegiSTAR database issues.
✓	Eligible Training Provider List	Linda Burton, Mgr. Rick Christman, Champion	Revised procedures per steering committee input. Continued collaboration with P-20 project, drafted timeline for initial rollout.

Education Alignment			
Active	Project Name	Manager/Consultant/Champion	Notes
✓	Tech High (Phase 1)	Karen Bothun, Mgr. Roger Marcum, Champion	Completed, No Report
✓	Apprenticeships	Karen Bothun, Mgr. Mark Brown, Champion	Scheduled presentation at the Apprenticeship and Labor Conferences to be held in September.
✓	High School Outreach	Karen Deuker, Mgr. Sec. Joe Meyer, Champion	Team did not meet this month, next scheduled meeting is September 6 th , 2012
	GED Express	Linda Burton, Mgr. Reecie Stagnolia, Champion	No Report – Not yet started.

Economic Development Alignment			
Active	Project Name	Manager/Consultant/Champion	Notes
	Mind Your Own Business (Entrepreneurship)	TBD, Mgr. Sec. Larry Hayes, Champion	No Report – Not yet started
✓	Work Ready Communities	Tom West & Jason Slone, Mgrs. Thinking Media Crystal Gibson, Champion	Met with Monroe County Work Ready Community Team. Presented to Pennyrile Industrial Managers Association. Deadline for next round of applications is September 10 th , 2012
✓	Rapid Response	Bill Monterosso & Linda Prewitt, Mgrs. Thomas P. Miller James Cole, Champion	Project completed. Steering committee held conference call to accept/approve final recommendations from Thomas P. Miller. Statewide Reserve funds set aside for planning funds to support the redesign efforts in the local areas.
✓	Economic Development Academy	Terri Bradshaw, Mgr. Daryl Smith, Champion	Speaking engagements continue to be scheduled to promote KWIB projects and WFD programs. Focus Talent implemented statewide; Labor Insight is projected to be available within next 30 days.

System Simplification			
Active	Project Name	Manager/Consultant/Champion	Notes
✓	Alphabet Soup	Chris Smith & Terri Bradshaw, Mgrs. TBA, Champion	Merged with Workforce Academy
✓	Partner for Success	Allison Flanagan-Jessee, Mgr. Com. Beth Brinly, Champion	Team met and reviewed the draft of the Confidentiality policy adding an additional component. Discussed Regional Manager training to be help in Spring 2013
✓	Statewide Reserve Investments	N/A	No Report
✓	Case Management	Gina Triplett-Johnson, Mgr. Com. Beth Brinly, Champion	No new information to report.
✓	High Performing WIBs	Jason Slone, Mgr. CSW Mary Lassiter, Champion	No formal action completed this month.

Customer Service Improvements			
✓	Workforce Academy	Susie Edwards & Vicki Wade, Mgrs. Maier & Maier Dr. Judith Rhoads, Champion	Two webinars help for updates to leadership. A second train-the-trainer session was completed. Four out of ten regional training plans have been submitted and approved.
✓	Outreach Initiative/Branding and Identity	Terri Bradshaw & Holly Neal Mgrs. Heidi Margulis, Champion	Internal launch programs being conducted around the state. Continue to work on signage packages for 81 locations and new web-site. Spoke to the Office of Vocational Rehabilitation leadership.
	Get Back to Work	Jeannie Devers, Mgr. Rep. Larry Clark, Champion	No Report – Not yet started
✓	One Stop Kiosk	Ryan Hanson & Connie Schnell, Mgrs. Com. Beth Brinly, Champion	Sherry Sebastian with DTS was mentioned as working with the 'Carter System' in developing a standardized process that is a web based, similar to the current DTS Kiosk program to potentially mesh the current Kiosk equipment and this 'Carter System'.
✓	UI Customer Service Plan	Greg Higgins, Mgr. Sec. Joe Meyer, Champion	Multiple tasks completed or in progress including implementation of SIDES for large employers and the testing for smaller employers. Detailed full report attached.

September 2012

September 2012							October 2012						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
2	3	4	5	6	7	1	7	1	2	3	4	5	6
9	10	11	12	13	14	8	14	8	9	10	11	12	13
16	17	18	19	20	21	15	21	15	16	17	18	19	20
23	24	25	26	27	28	22	28	22	23	24	25	26	27
30						29		29	30	31			

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	Aug 26	27	28	29	30	31	Sep 1
8/26 - 31							
	2	3	4	5	6	7	8
9/2 - 7			2:00pm 3:00pm NCRC Advisory Team bi-weekly conference call (Dial in: 877-355-2902) -	11:30am 12:00pm MONTHLY REPORTS DUE	1:00pm 3:00pm KWIB Meeting (KY Historical Center, 100 West Broadway, Frankfort, KY 40601)		
	9	10	11	12	13	14	15
9/9 - 14			1:30pm 3:00pm NCRC Meeting with LG&E-KU (LG&E, 220 W. Main Street, Louisville, KY) - West,				
	16	17	18	19	20	21	22
9/16 - 21			2:00pm 3:00pm NCRC Advisory Team bi-weekly conference call (Dial in: 877-355-2902) -		10:00am 11:00am FW: RBC Conference Call (877 746 4263 Access Code: 02 72 333#) - Neal, Holly (E		
	23	24	25	26	27	28	29
9/23 - 28							
	30	Oct 1	2	3	4	5	6
9/30 - 10/5							

October 2012

October 2012							November 2012						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
7	1	2	3	4	5	6	4	5	6	7	1	2	3
14	8	9	10	11	12	13	11	12	13	14	15	16	17
21	15	16	17	18	19	20	18	19	20	21	22	23	24
28	22	23	24	25	26	27	25	26	27	28	29	30	

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Sep 30 - Oct 6	Sep 30	Oct 1	2	3	4	5	6
			2:00pm 3:00pm NCRC Advisory Team bi-weekly conference call (Dial in: 877-355-2902) - Dailey, Wendi M (OE			11:30am 12:00pm MONTHLY REPORTS DUE	
Oct 7 - 13	7	8	9	10	11	12	13
		10:00am 12:00pm KWIB Project Managers Meeting (Transportation Cabinet Conference Cntr, 200 Mero Stre		9:00am 2:00pm Work Ready Review Panel (KCTCS Office, 300 N. Main Street, Versailles, KY 40383 (for directions see li			
Oct 14 - 20	14	15	16	17	18	19	20
			1:00pm 2:30pm Outreach Steering Committee Monthly 2:00pm 3:00pm NCRC Advisory Team bi-weekly conferenc		10:00am 11:00am FW: RBC Conference Call (877 746 4263 Access Code: 02 72 333#) - Neal, Holly (Education Cabinet)	12:00pm 2:00pm CPE Local P-16 Councils Frankfort (CPE, 1024 Capitol Center Drive, Frankfort, KY) - West, Thomas M (
Oct 21 - 27	21	22	23	24	25	26	27
			1:00pm 3:00pm Partner for Success (CPT 3rd Floor)				
Oct 28 - Nov 3	28	29	30	31	Nov 1	2	3
			2:00pm 3:00pm NCRC Advisory Team bi-weekly conference call (Dial in: 877-355-2902) - Dailey, Wendi M (OE				

November 2012

November 2012							December 2012						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
4	5	6	7	8	2	3	2	3	4	5	6	7	8
11	12	13	14	15	9	10	9	10	11	12	13	14	15
18	19	20	21	22	16	17	16	17	18	19	20	21	22
25	26	27	28	29	23	24	23	24	25	26	27	28	29
					30		30	31					

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Oct 28 - Nov 3	Oct 28	29	30	31	Nov 1	2	3
Nov 4 - 10	4	5	6	7	8	9	10
		11:30am 12:00pm MONTHLY REPORTS DUE					
Nov 11 - 17	11	12	13	14	15	16	17
			2:00pm 3:00pm NCRC Advisory Team bi-weekly conference call (Dial in: 877-355-2902) - Dailey, Wendi M (OE		10:00am 11:00am FW: RBC Conference Call (877 746 4263 Access Code: 02 72 333#) - Neal, Holly (Education Cabinet)		
Nov 18 - 24	18	19	20	21	22	23	24
			1:00pm 2:30pm Outreach Steering Committee Monthly Meeting! (CPT 3rd Floor Large Conference Room) -				
Nov 25 - Dec 1	25	26	27	28	29	30	Dec 1
			2:00pm 3:00pm NCRC Advisory Team bi-weekly conference call (Dial in: 877-355-2902) - Dailey, Wendi M (OE				

KWIB Strategic Plan Presentation Schedule

Strategic Initiatives Presentations

Organization	Date	Time	Presenter(s)	Organization Contact	Contact Info	Notes
Madisonville CTC Work Ready-Work Keys	1/6/12	7:00 AM	Tom West			Work Ready Communities
Work Ready Communities - Review Panel	1/11/12	9:00 AM	Tom West & Panel			Work Ready Communities Review Panel Meeting
Hopkins County/Madisonville w/Dr. Rhoads	1/18/12	8:00 AM	Tom West			Work Ready Communities
Mt. Sterling/Montgomery Cty Industrial Authority	1/18/12	9:00 AM	Jason Slone			Work Ready Communities
KSBA - Ky School Board Association	1/24/12	9:00 AM	Tom West			Work Ready Communities
Montgomery County	2/1/12	9:00 AM	Jason Slone			Work Ready Communities
Madisonville/Hopkins County Chamber of Commerce	2/2/12	8:00 AM	Tom West			Work Ready Communities
KSBA - College & Career Readiness 2012 Olympics	2/3/12	3:00 PM	Tom West/Dale Winkler			A Sector Approach To College and Career Readiness
Green River Workforce Investment Area	2/6/12	9:00 AM	Tom West	Betsy Wells-Jones		Work Ready Communities
Northern Kentucky Workforce Investment Board	2/7/12	9:30 AM	Tom West			Work Ready Communities
Paducah Area Chamber of Commerce	2/9/12	2:30 PM	Tom West	Fran Johnson		Work Ready Communities
ACT, Inc. Work Ready Community Academy	02/14-02/16	All Day	Tom West, Crystal Gibson, Robert Curry, David Walters	Debra Lyons, Chris Baucom		Work Ready Community Academy Session I - Atlanta
National Association of State Workforce Boards - SETA Spring Conference - Workshop	02/24-02/26	All Day	Tom West			Work Ready Communities
	2/27/12	11:30 AM	Tom West			Work Ready Communities
Kentucky Workforce Academy-Pilot Training	02/29-03/02	All Day	Commissioner Brinly, Tom West, Holly Neal			Workforce Academy Pilot Training
Job Wars - St. Louis Federal Reserve Bank (Louisville Branch)	3/15/12	9:00 AM	Commissioner Brinly, Tom West	Lisa Locke		Work Ready Communities
Local Veterans Employment Representatives, Disabled Veterans Outreach Program	3/21/12	2:00 PM	Joe Paul			NCRC Gold Card Training for Local Veterans Employment and Disabled Veterans Outreach Program Representatives, Frankfort
ACT, Inc. Work Ready Community Academy	3/26-3/29	All Day	Tom West, David Walters	Debra Lyons, Chris Baucom		Work Ready Community Academy Session II - Iowa City
KY National Guard & National Guard Reserves	3/27/12	8:00 AM	Joe Paul			Transition Assistance Program for KY National Guard/National Guard Reserves returning from war. Bowling Green
ACT, Inc. Work Ready Community Academy	3/29/12	10:00 AM CT	Joe Paul			NCRC Presentation to Act, Inc - Iowa City
KY National Guard & National Guard Reserves	4/3/12	8:00 AM	Joe Paul			Transition Assistance Program for KY National Guard/National Guard Reserves returning from war. Louisville
KY National Guard & National Guard Reserves	4/10/12	8:00 AM	Joe Paul			Transition Assistance Program for KY National Guard/National Guard Reserves returning from war. Louisville
ACT, Inc. Workforce 2012 Conference	04/11-04/13	All Day	Joe Paul			ACT, Inc. Workforce 2012 Conference, Chicago
Work Ready Communities - Review Panel	4/4/12	9:00 AM	Tom West & Panel			Work Ready Communities Review Panel Meeting
Rowan County Economic Development	4/11/12	1:00 PM	Jason Slone			Work Ready Communities
KAED Board Meeting	4/13/12	10:00 AM	Tom West			Work Ready Communities
Springfield/Washington County	4/17/12	9:00 AM	Tom West			Work Ready Communities
KAED Spring Conference, Lexington	04/18-04/20	All Day	Tom West			Work Ready Communities
Council on Postsecondary Education, Frankfort	4/27 & 4/30	1:00 PM	Tom West			Work Ready Communities
Barren River WIB Quarterly Meeting	5/2/12	12:00 PM	Holly Neal			Branding Presentation
Bluegrass Partner for Success Meeting	5/4/12	8:30 & 1:30	Holly Neal			Branding Presentation
Franklin County - Frankfort	5/6/12	10:00 AM	Joe Paul			Work Ready Communities/NCRC
Paducah/McCracken County	5/8/12	8:00 AM	Tom West			Work Ready Communities
Boyle/Mercer Counties	5/10/12	1:00 PM	Tom West			Work Ready Communities
Bardstown/Nelson County	5/14/12	10:00 AM	Tom West/Robert Curry			Work Ready Communities
High Impact Training - Frankfort	5/17/12	10:00 AM	David Williams			High Impact Training - Building Employer Buy-In for National Career Readiness Certification
ACT, Inc. Work Ready Community Academy	05/22-05/24	All Day	Tom West, Robert Curry, David Walters, Karen Bothun	Debra Lyons, Chris Baucom		Work Ready Community Academy Session III - Kansas City
NKY WIB Marketing Committee	6/5/12	9:00 AM	Holly Neal			Branding Presentation

Strategic Initiatives Presentations

Organization	Date	Time	Presenter(s)	Organization Contact	Contact Info	Notes
7th Annual University-City Relations Conference (EKU) Richmond	6/6/12	9:30 AM	Tom West			Work Ready Communities
Barren River WIB Annual Meeting, Lucas KY	6/7/12	11:00 AM	Comm. Beth Brinly & Tom West			Work Ready Communities
Webster County	6/8/12	8:00 AM	Jason Slone			Work Ready Communities
Workforce System Partners Focus Group	6/21/12	10:00 AM	Tom West & Panel			KWIB Vision and Goals
Workforce Customer Focus Group	6/21/12	1:00 PM	Tom West & Panel			KWIB Vision and Goals
Danville/Boyle County Chamber	6/27/12	10:00 AM	Tom West			Work Ready Communities
Trimen Solutions (HR Sourcing)	7/5/12	10:00 AM	Joe Paul			NCRC
12Career & Technical Ed Summer Program	7/16/12	1:00 PM	Tom West	KY Career & Tech Ed		KWIB and it's Role with Career & Technical Education
Franklin County - Frankfort	7/18/12	11:30 AM	Joe Paul			Work Ready Communities/NCRC
Humana, Inc	7/19/12	11:30 AM	Tom West, MaryAnn Hyland-Murr			NCRC
CHR Staff and Partners	7/19/12	11:00 AM	Holly Neal			Internal Branding Event
CPT Staff and Partners	7/20/12	11:00 AM	Holly Neal			Internal Branding Event
Owen County	7/25/12	5:00 PM	Tom West, Joe Paul	Owen County Chamber		Work Ready Communities/NCRC
Louisville Partner for Success Meeting	7/26 & 7/27	8:30 AM	Holly Neal			Branding Presentation
Monroe County	8/1/12	12:00 PM	Tom West			Work Ready Communities
Hopkinsville, Christian County	8/2/12	12:00 PM	Roxann Fry	Pennyrile Industrial Mgrs. Assoc		Work Ready Communities
Franklin County - Frankfort	8/14/12	11:30 AM	Daryl Smith, Joe Paul & Barry Burkett	Franklin County Chamber		Work Ready Communities/NCRC
Lexington Kiawanis Club	8/23/12	10:00 AM	Tom West, Daryl Smith			Work Ready Communities
Office of Vocational Rehabilitation, Frankfort	8/29/12	2:30 PM	Holly Neal			Branding Presentation

KWIB Strategic Plan Outreach Presentations

Local Workforce Investment Boards

LWIA	Date	Location	Time	Presenter(s)	Local Contact	Notes
Green River	4/10/2012	Henderson	3:00 PM	Malinda Davis	Malinda Davis	Internal Branding Reception
Green River	4/11/2012	Owensboro	12:00 PM	Malinda Davis	Malinda Davis	Work and Learn Internal Branding Pot-Luck Luncheon
Green River	5/1/2012	Owensboro	12:00 PM	Malinda Davis	Malinda Davis	Internal Brand Derby Reception
Green River	5/23/2012	Henderson	12:00 PM	Malinda Davis	Malinda Davis	"Brand Themed" Derby Luncheon
Green River	6/19/2012	Owensboro	3:00 PM	Malinda Davis	Malinda Davis	Summer Ice Cream Internal Branding Social
Green River	6/20/2012	Henderson	3:00 PM	Malinda Davis	Malinda Davis	Summer Ice Cream Branding Social
TENCO	7/13/2012	Ashland	12:30 PM	Denise Wietelmann	Denise Wietelmann	Internal Branding Event
Lincoln Trail	7/17/2012	Bardstown	12:30 PM	Jackie Masterson	Jackie Masterson	Internal Branding Luncheon
Cumberlands	7/19/2012	Russell Springs	10:00 AM	Palveena Pace	Palveena Pace	Russell Spring's Internal Branding Event
	7/19/2012	Lebanon	11:30 AM	Jackie Masterson	Jackie Masterson	Internal Branding Luncheon
TENCO	7/19/2012	Maysville	11:30 AM	Denise Wietelmann	Denise Wietelmann	Internal Branding Event
West Kentucky	7/24/2012	Madisonville	12:00 PM	Melissa Scott	Melissa Scott	Internal Branding Event
West Kentucky	7/24/2012	Mayfield	12:00 PM	Melissa Scott	Melissa Scott	Internal Branding Event
Barren River	7/24/2012	Glasgow	2:00 PM	Rita Pierce	Rita Pierce	Glasgow Internal Branding Event
West Kentucky	7/25/2012	Paducah	12:00 PM	Melissa Scott	Melissa Scott	Internal Branding Event
Barren River	7/25/2012	Bowling Green	2:00 PM	Rita Pierce	Rita Pierce	Bowling Green Internal Branding Event
Cumberlands	7/26/2012	Somerset	10:00 AM	Palveena Pace	Palveena Pace	Somerset Internal Branding Event
	7/26/2012	Leitchfield	11:30 AM	Jackie Masterson	Jackie Masterson	Internal Branding Luncheon
Greater Louisville	7/26/2012	Louisville	8:30 & 1:30	Holly Neal	Connie Schnell	Kentuckiana Works Partner for Success with Internal Branding Event
TENCO	7/27/2012	Morehead	12:30 PM	Denise Wietelmann	Denise Wietelmann	Internal Branding Event
Greater Louisville	7/27/2012	Louisville	8:30 & 1:30	Holly Neal	Connie Schnell	Kentuckiana Works Partner for Success with Internal Branding Event
Lincoln Trail	7/31/2012	Elizabethtown	12:00 PM	Sherry Johnston	Jackie Masterson	Elizabethtown Branding Luncheon
West Kentucky	7/31/2012	Hopkinsville	12:00 PM	Melissa Scott	Melissa Scott	Internal Branding Event
Northern Kentucky	8/21/2012	Florence	9:00 & 1:00	Jennifer Miller	Jason Ashbrook	Partner for Success with Branding Event

Implementation Progress Report



Date: August 2012 **Project:** Sector Strategies

Consultant or Agency name: Office of Employment and Training

Implementation Status: 90% complete

Completion Date: June 2013

Tasks completed this month:

Completed distribution of financial packets to all (5) 2nd Round Awardees
Reviewed quarterly reports and monthly invoice for First Round Awardees
Met with Cabinet to discuss development of RFP & announcement for mini grants for distribution of balance of funds for Industry Partnerships - Approximately \$240,000 - funds expire 6-30-13).
Researched models for scaled down grants - talked with Wisconsin IP Coordinator
Provided response to Terri Bradshaw, Communications Director, for overview of Industry Partnerships for annual report
Developed Industry Partnerships Summary for Round 1 & Round 2 - distributed in-house
Responded to financial requests related to invoices and revised budgets

Major milestones reached to date:

Industry Partnerships Grant Opportunity RFP issued August 15, 2011; Up to \$500,000 in funds available
IP proposals received in OET - 4:00 p.m. - October 10, 2011
Review Team met for consensus on awards - November
Three (3) IP Grants awarded December 2011
IP RFP - 2nd Round announced for early 2012
First Round Awardees received "Ready-Set-Go" packets from OET - January 2012
Release of IP - RFP-2nd Round - March 30, 2012
IP-2nd Round IP proposals received in OET - May 15, 2012
Five (5) IP Grants awarded June 30, 2012

Tasks to be completed next month:

Review of monthly invoices for awardees
Continue communication with Cabinet to develop RFP & announcement for mini grants for distribution of balance of funds for IPs (Approximately \$240,000 - funds expire 6-20-13).
Finalize and release

Coordination/collaboration required next month:

RFP - 3rd Round
Post RFP and release

Implementation Progress Report



Date: August, 2012

Project: National Career Readiness Certificates

Consultant or Agency name: Office of Employment and Training

Implementation Status: 100 % complete

Completion Date: August, 2011

Tasks completed this month:

1. Continue closeout of FREE to participants GED/NCRC assessment program through KYAE with WIA Incentive dollars (Expires 30 June, 2012, or while funds last)
2. 4th Qtr Billing generated and forwarded to partners.
3. Began conversion to NCRC Plus with new NCRC design.
4. Continue to work with ACT to fix RegiSTAR database issues caused by CWRC "upgrades".

Major milestones reached to date:

1. Umbrella contract executed with ACT / Kentucky Database completed and testing started
2. KY NCRC Database populated with Test Sites and Users / KY NCRC Database tested / First Certificate printed / Kentucky Database complete and ready for ACT files / Printed backlog of Certificates
3. "Soft Roll Out" executed
4. On-Line Task Specific Training integrated into nrcr.ky.gov
5. KY NCRC Database Billing Process completed
6. ATC project complete and data sent to OCTE
7. Execute Outreach Program to engage Employers in NCRC - funds made available to WIA's for face to face meetings with employers to sell NCRC
8. KY NCRC Database Billing Process completed - (Invoices still being generated by DTS staff)
9. Ver. 2.0 of the NCRC program was completed. (over 9,000 missing records recovered from rebuild)
10. Outreach program to employers via the WIA's completed 30 Jun, 2011.
11. Yellow Ribbon Event with KYNGR to explain the NCRC to returning veterans.
12. Budget items submitted as part of cabinet budget
13. SWR proposal sent for testing of OCTE Area Technology Center seniors during FY12.
14. Amendment and One year extension to Delegation of Payment Agreement ACT & OET received from Cabinet Legal Dept. and forwarded to Finance Cabinet.
15. 2500 ACT Scholarships allotted to KY Adult Ed and OET.
16. Completed budget process for FY13/14 (to include all graduating High School Senior assessment)
17. Funds Released for OCTE/OET Collaboration to assess all Area Technology Center Seniors.
18. Extension of Contract with ACT to provide WorkKeys testing in Kentucky
19. Hired Administrative Assistant and began training
20. NCRC Coordinator provided technical expertise to counties requesting Work Ready Community status by providing data.
21. NCRC Coordinator conducted several presentations to counties and Work Ready Community teams.
22. NCRC Coordinator provided WorkKeys expertise to Economic Development meetings for prospective industries moving to the Commonwealth.
23. Plan to create files from ACT to meet KDE reporting requirements completed and testing. Separate reporting realm was created for High Schools and ATCs
24. OET and WIA Administrators trained (or refresher training Feb – Mar, 2012)
25. GED and NCRC Free Program launched with reporting requirements in place.
26. ATC 2012 testing completed & qualifying NCRC awards printed and shipped to schools.

Implementation Progress Report

Tasks to be completed next month:

1. Continue editing Standard Operating Procedures (SOP).
2. Continue to resolve KY NCRC customer service issues.
3. Continue to tweak the ncrc.ky.gov site's billing and reporting modules
4. Complete Conversion to support NCRC Plus
5. Continue to review with OCTE the effectiveness of the WorkKeys/NCRC testing project and produce related reports.
6. Work with OCTE on programs to better deliver WorkKeys assessments, including remediation efforts
8. Update Certified Work Ready Community NCRC Attainment numbers.
9. Continue discussions about NCRC Social Media presence

Coordination/collaboration required next month:

1. Continue to identify with DTS any upgrades and/or enhancements that need to be made to the ncrc.ky.gov web site to increase functionality streamline workflow.
2. Coordinate and share WorkKeys data with Dept of Education
3. Collaborate with KY National Guard / Reserves to work with returning veterans.
4. Collaborate with OCTE to develop program enhancements for FY13.
5. Working with Work Ready Community projects throughout the Commonwealth.
6. Coordinate projects with ACT for better delivery of services.
7. Coordinate with Certified Work Ready Community initiative.
8. Coordinate a Job Corps/OET partnership to test students exiting Job Corps programs

Implementation Progress Report



Date: August 2012 **Project:** Eligible Training Providers

Consultant or Agency name: Office of Employment and Training

Implementation Status: 90% complete **Completion Date:** September 2012

Tasks completed this month:

Revised procedures per steering committee input.
Continued collaboration with P20 project. Drafted tentative timeline for initial roll-out:
9/25 - Steering committee review revised procedures
10/1 - Submit policy and procedures to Cabinet for review and approval.
11/1 - Distribute data collection instructions to providers and solicit questions/comments
11/23rd or 24th conduct informational meeting and demo with webcast for providers
11/30 Launch ETPL webpage with data template, Q&A and instructions for data submittal.

Major milestones reached to date:

Established ETPL Steering Committee.
Developed four basic principals for foundation of ETPL policy.
Conducted surveys of providers and other state workforce agencies.
Prepared draft ETPL policy for focus group discussion and input.
Presented policy document to KWIB for review and input.
Prepared and presented draft procedures to steering committee for discussion and input.

Tasks to be completed next month:

Seek legal counsel and possible discussion with Attorney General.
Steering committee meeting to finalize policy and procedures.

Coordination/collaboration required next month:

Continue coordination with P20 data project.

Implementation Progress Report



Date: August 2012 **Project:** Apprenticeship

Consultant or Agency name: Office of Career and Technical Education

Implementation Status: 60% complete

Completion Date: December 2012

Tasks completed this month:

Scheduled presentation at the Apprenticeship Conference

Major milestones reached to date:

Tasks to be completed next month:

Develop PowerPoint and handouts for conference.
Completion of electrical contractors pathway.
Worked with Mike Donta to get on the agenda.

Coordination/collaboration required next month:

Attend Apprenticeship and Labor Management Conferences.

Implementation Progress Report



Date: August 2011 **Project:** High School Outreach

Consultant or Agency name: Office of Employment and Training

Implementation Status: 45 % complete

Completion Date: December 2012

Tasks completed this month:

Team did not meet this month. Meeting was re-scheduled for September 6 in order to take advantage of visit by Career Cruising consultant

Major milestones reached to date:

Created and sent survey to guidance counselors, LWIB's and superintendents to get a better idea of what is happening around the state regarding connectivity with One Stops and types of career readiness activities that are available to high school students.

Refined goals of the project

Developed Plan of Action

Designed homepage for kyschooltocareer.com website

Added representatives from KDE and OCTE to steering committee

Received notification of funding amount now available for HSO

Tasks to be completed next month:

Karen and Melissa will develop a brief summary of the group's findings, ideas, opportunities and recommendations stemming from the investigation into building a website to be provided for approval prior to the next meeting.

Darryl will speak with Michael Gritton regarding previous involvement with the Career Cruising project

Coordination/collaboration required next month:

Next meeting is scheduled for September 5 in the conference room on the 1st floor of the Office Tower.

Implementation Progress Report



Date: August 2012 **Project:** Work Ready Communities

Consultant or Agency name: Thinking Media

Implementation Status: 100 % complete

Completion Date: June 2011

Tasks completed this month:

1). Meeting with Monroe County - Work Ready Community Team - August 1, 2012

Major milestones reached to date:

The Kentucky Workforce Investment Board has certified the following counties to date:

Work Ready Certification

- 1). Daviess
- 2). Henderson
- 3). Warren
- 4). Woodford

Work Ready in Progress Certification

- 1). Madison
- 2). Montgomery
- 3). Russell

Tasks to be completed next month:

- 1). September 6th - KWIB Full Board Meeting. Presentation of recommended counties for Work Ready In Progress status (Adair, Hopkins, and Union Counties).
- 2). Deadline for submitting next round of WR Applications September 10th.
- 3). Any local presentations requested or scheduled by local counties.

Coordination/collaboration required next month:

- 1). Follow-up steering committee meeting to further discuss changes and recommendations if needed.

Implementation Progress Report



Date: August 2012 **Project:** Rapid Response

Consultant or Agency name: Office of Employment and Training

Implementation Status: 100% complete

Completion Date: August 2012

Tasks completed this month:

- Project 100% completed
- Steering Committee Conference call to accept/approve the Final Recommendations from Thomas P. Miller and Associates and discuss implementation steps.
- \$100,000 Statewide reserve funds set aside for planning funds to support the redesign efforts in the local areas. Application process to be established.

Major milestones reached to date:

- TPMA submitted final recommendations
- TPMA conducted statewide Business Services Training
- Project completed. Steering Committee accepted/approved final version of TPMA report

Tasks to be completed next month:

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Coordination/collaboration required next month:

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Implementation Progress Report



Date: August 2012 **Project:** Economic Development Academy

Consultant or Agency name: Office of Employment and Training

Implementation Status: 95% complete **Completion Date:** December 2012

Tasks completed this month:

Speaking engagements continue to be scheduled to promote the other KWIB projects and WFD programs to economic developers. Focus Talent has been implemented statewide and Labor Insight is projected to be available within the next 30 days.

Major milestones reached to date:

Building partnerships with KCED and others in economic development.

Tasks to be completed next month:

Speaking engagements and networking opportunities will continue to be scheduled with economic development representatives and businesses. Work will continue in readying Labor Insight within the Burning Glass system.

Coordination/collaboration required next month:

Continue to work with businesses and economic development organizations throughout the state to share the new programs offered by WFD and the WIA incentives. Funding for this project is being negotiated among other projects. Until that issue is resolved, the academy is at a holding point.

Implementation Progress Report



Date: August 2012 **Project:** Partner for Success

Consultant or Agency name: Office for the Blind

Implementation Status: 75% complete

Completion Date: December 2012

Tasks completed this month:

The team met on 8/28/12 and reviewed the draft of the Confidentiality policy and discussed an additional component to address the initial intake process for a customer needing multiple agency's assistance. Discussion continued on the topic of resource allocation in the one-stops. Discussed Regional Manager Training to occur early Spring 2013 and topics may include the confidentiality policy, resource sharing, and external branding.

Major milestones reached to date:

April 2012 - Successfully completed the Partners for Success Collaborative Meeting of Department Leaders at Lake Cumberland

Nov 2012 - Successfully completed train-the-trainer sessions across the state to share the KWIB initiatives and direction

Tasks to be completed next month:

Due to a hectic September the team agreed to meet on October 23, 2012. Tasks include finalizing the confidentiality policy and begin developing policy on resource sharing.

Coordination/collaboration required next month:

Team meeting on 10/23/12

Implementation Progress Report



Date: August 2012 **Project:** Case Management

Consultant or Agency name: Office of Employment and Training

Implementation Status: 5% complete

Completion Date: January 2013

Tasks completed this month:

Discussed Case mgmt project with Gina Oney, plan to meet to review details and possibly add new members to team to provide state wide insight.

No new information to report for August 2012

Major milestones reached to date:

With many grants & automations currently in place, the need for consistence in system ability is necessary. Currently working from an IEP developed by OET, possibly this could be used for the case mgmt project with tweaking to fit needs of parnters. Also currently there is a referrals process in place for consumners to identify if they wish for a partner referral. Due to system accessability there have been problems with the current process.

Tasks to be completed next month:

Need to add additional partners on case management team to add knowledge and buy in for this project, Common Intake and Common Referral is priority.

Coordination/collaboration required next month:

Schedule meeting with new members.

Implementation Progress Report



Date: August 2012 **Project:** High Performing Workforce Boards

Consultant or Agency name: CSW

Implementation Status: 100% complete

Completion Date: June 2011

Tasks completed this month:

1), No formal action completed during this month.

Major milestones reached to date:

Technical Assistance request approved for local areas:

- 1). TENCO
- 2). Bluegrass
- 3). Green River
- 4). Greater Louisville
- 5). Barren River

Tasks to be completed next month:

- 1). discussion of team members for onsite reviews of HIW applications
- 2). discussion of possible training dates and schedules
- 3). Reschedule meeting with Commissioner Brinly for final discussion on possible team members and training dates.

Coordination/collaboration required next month:

- 3). Reschedule meeting with Commissioner Brinly for final discussion on possible team members and training dates.

Implementation Progress Report



Date: August 2012 **Project:** Workforce Academy

Consultant or Agency name: Office for Vocational Rehabilitation

Implementation Status: 15% complete

Completion Date: August 2013

Tasks completed this month:

During the month of July there were two webinars presented to leadership regarding the required Kentucky Workforce Academy training plan forms scheduled to be submitted for each region. The regions are to submit plans for approval by September 7, 2012. Thus far four of ten regional plans have been submitted and approved. A second train-the-trainer session was held to provide regions with more assistance in presenting the modules. A total of 13 additional trainers have been added to the certified trainer list. Participant training materials have been printed and distribution to the regions has begun based on the total number of planned participants identified by each region in their training plan.

Major milestones reached to date:

Two webinars held for updates to the leadership. A second train the trainer session has been completed. EO1 for printed materials approved, printing completed and delivered to central office for disbursement. Four out of ten regional training plans have been submitted and approved.

Tasks to be completed next month:

Continue to receive, review and approve training plans from the region with all plans in place by the end of September. Distribute training materials to the regions. Secure needed equipment for the regions that identify this as a need in their training plan. Continue to work with cabinet IT on moving the Sector Strategies website with the Workforce Academy link to cabinet server.

Coordination/collaboration required next month:

Work with KWA team to provide continued support to the regions as the training modules begin to rollout through the state. Begin reviewing next steps for building the academy content based on analysis provided by Maher and Maher as a part of their former contract.

Implementation Progress Report



Date: August 2012 **Project:** Branding and Identity

Consultant or Agency name: Office of Employment and Training

Implementation Status: 35% Complete

Completion Date: January 2013

Tasks completed this month:

Regional Brand Champion conference calls held monthly
Internal launch programs are being conducted around the state
Continue work with architect firm for building signage packages for 81 locations
Continue work with web-site sub-committee for building new website
Spoke to OVR Leadership staff on Branding

Major milestones reached to date:

Brand Management Specialist started on 2/16
Identified Regional Brand Champions in the regions
Immersion - Landor shared new brand guidelines with stakeholders
Strategic Exercises - Stakeholders learned to become champions of the new brand vision
Stakeholders determined priorities for Brand implementation
Charter and Guiding Principles established
Draft Plan of Work, including budget presented
Plan of Work finalized
Internal Branding Outreach items ordered and sent to regions

Tasks to be completed next month:

Continue work with architect firm to determine signage opportunities for all facilities
Continue work with sub-committee for website re-design
Test new website home page being programmed by Cabinet DTS

Coordination/collaboration required next month:

Consultation with Terri Bradshaw, Holly Neal, Steering Committee, and Regional Brand Champions as needed for brand implementation/outreach.

Implementation Progress Report



Date: August 2012 **Project:** One Stop Kiosk

Consultant or Agency name: Office of Employment and Training

Implementation Status: 75% complete

Completion Date: December 2012

Tasks completed this month:

Sherry Sebastian with DTS was mentioned as working with the 'Carter System' in developing a standardized process that is a web based, similar to the current DTS Kiosk program to potentially mesh the current Kiosk equipment and this 'Carter System'. There are many offices statewide that currently use the 'Carter System' and they are pleased with its results.

Major milestones reached to date:

Limited services added to kiosks in both locations.
- IT Support at the local level involved and assisting as needed.

Tasks to be completed next month:

- Continued discussion re: Kiosk program with Sherry Sebastian and thoughts regarding 'Carter system' and Kiosk program.

Coordination/collaboration required next month:

- More information from Sherry Sebastian. Will be contacting Sherry on Monday, September 17 to schedule a conference call for further discussion.

Implementation Progress Report



Date: August 2012 **Project:** Unemployment Insurance Customer Service Plan

Consultant or Agency name: Office of Employment and Training

Implementation Status: 85 % complete **Completion Date:** June 2013

Tasks completed this month:

On July 27, 2012, the Division provided "on-site" UI claim filing training for GE workers that will be experiencing short term lay off. (Approximately 120 affected workers.)

Submitted request for supplemental funding for integrity measures (UIPL 18-12).

USDOL personnel conducted a site visit in Kentucky regarding the 2012 SQSP and development of corrective action measures for deficiencies in first payment timeliness and time lapse for UI appeals cases.

Continued to meet with the agency's Department of Technical Services and the Commonwealth Office of Technology to address error reduction and improved service to OET and Unemployment Insurance programming.

Implemented procedure to process information exchange agreements and to determine charges for providing information to participants.

Implemented SIDES (for large employers), the electronic response program for employers.

Began testing for SIDES for small employers. Implementation is less complex and should occur very soon.

Sent report to USDOL summarizing Disaster Unemployment Assistance efforts for tornado disaster in South and Southeastern Kentucky.

The Division of Unemployment Insurance is continuing to process payment of benefits under the most recent extension.

Met with COT, representatives from the Revenue Cabinet, and representatives from the US Treasury Department to define requirements for the implementation of TOP. TOP should begin testing in October, 2012.

Began scheduling UI presentations to employer groups organized by local Career Centers. First "road show" was held July 23, 2012, in Bowling Green, Kentucky.

Completed 4Z letter project with HP Exstream. This will enable the Division to issue customized letters to customers without incurring the cost of mainframe programming.

On July 16-20, 2012, at Blue Lick Battlefield State Park, referee training was conducted on the use of the new system for drafting referee decisions.

Meeting with the Commissioner, UI and ES to discuss REA letter programming issues. Discussed implementation of a system for notifying customers experiencing problems through use of the VRU system.

Implementation Progress Report

Major milestones reached to date:

---On July 27, 2012, the Division provided UI claim filing training for GE workers that will be experiencing short term lay off.

On July 23, 2012, the Division held a "road show" in Bowling Green, KY, for employer group.

Kentucky sent final summary to USDOL regarding DUA for tornado disaster in South and Southeastern Ky.

Established protocol for procedure to process information exchange agreements and to determine charges for providing information to participants.

Implemented SIDES (electronic employer notification) for large employers.

Complete testing and implementation of E-Pay (ability of employers to pay quarterly unemployment taxes with credit card) by Ky.gov.

Implemented a series of instructive videos into the Office of Employment and Training website relating to filing a claim, employer issues and appeals procedure. These are found on the OET website.

Continuing to obtain information exchange agreements with Kentucky Housing Authorities.

Implementation of E-Pay for Employer contributions.

Deployment of Direct Deposit.

KEWES Redployment - Identification and correction of system issues.

Tax Rate calculations / Reimbursable charges/ Voluntary payments - based upon HB 5.

Implementation of Fraud Reporting Email address - HB 5.

Developed new or updated information sharing agreements with SOS, SSA, IRS, Workers Comp - In accordance with HB5.

Deployed new procedures in appeals process to better inform participants of issues and witnesses - In accordance with HB5.

Deployed Waiting Week on any new initial claims filed on or after 1/1/12 as specified in HB 5.
Deployed Wage Replacement Rate specified in HB 5 for any new initial claims filed on or after 1/1/12.

Deployed Taxable Wage Base of \$9,000 as specified in HB 5 - Effective 1/1/12.

Increased protest period from 10 to 15 days in accordance with HB 5.

Provided UI Employer Training Seminars in every WIA area in Kentucky since 1/1/11 - HB 5.

Organized regional claimstaking site for processing Disaster Unemployment Assistance.

Deployed a series of instructive videos into the Office of Employment and Training website relating to filing a claim, employer issues and appeals procedure.

Implementation Progress Report

Tasks to be completed next month:

Implement protocol for information sharing agreements.

Complete protocol for cooperative effort between the agency, DTS and COT.

Continue scheduling of road show programs. The Division will conduct regional training and working with local office should promote increased interest and participation.

Continue obtaining information exchange agreements on all Kentucky Housing Authorities and implement a standardized data request form.

Begin SIDES electronic employer response system for small employers.

Begin developing programming to prepare for testing for Treasury Offset Program.

Continue working on creating customizable forms and removing forms from mainframe.

Continue work on standard language for adjudicators.

Continue work on referee decision efficiency project.

Coordination/collaboration required next month:

The Divisions of UI and ES will work with DOL to apply for funding to develop integrity measures.

The Division of UI will work with the financial branch and legal services to develop a protocol for ISAs.

The Division will work with CSG and upper management to implement suggested practices for improvement.

The Division of UI will work with local employment offices to schedule road show outreach programs.

Continue working (DCIs, Appeals Branch and UIC) on appeals track language upgrade.

Contact members of forms review group to secure their comments and /or recommendations.

Continue to work with representatives of the Division of Technology Services (DTS) and Commonwealth Office of Technology to implement SIDES for small employers and programming and testing for the TOP program.

Work with USDOL to develop corrective action plans for first payment timeliness and reducing lower authority appeals average case age.