

WORKSmart

Kentucky



A Strategic Transformation of
Kentucky's Workforce System

IMPLEMENTATION STATUS REPORT

September 30, 2012



KENTUCKY WORKFORCE INVESTMENT BOARD

Work Ready COMMUNITY

IN PROGRESS

Adair County



Union County

September Summary

Report Contents

- *Project Status Summary Tables*
- *Project Calendar (Next Three Months)*
- *Outreach Activities State*
- *Outreach Activities Local*
- *Monthly Project Reports*



Hopkins County

Project Status Summary

System Transformation			
Active	Project Name	Manager/Consultant/Champion	Notes
✓	<i>Industry Partnership Grants/Sector Strategies</i>	Patricia Dudgeon, Mgr. Hugh Haydon, Champion	Monthly invoices for all awardees reviewed. Drafted RFP for mini grant, 3 rd round distribution. Attended Northern KY Industrial Park grantee survey results presentation.
✓	One Stop Certification Policy	Tommy Wheatley, Mgr. Maher & Maher Dr. Lara Needham, Champion	No Report
✓	<i>User Friendly On Line Services</i>	<i>Jim Beyea & Holly Neal, Mgrs.</i> <i>Kim Huston, Champion</i>	The Core Team continued to work through support issues presented by helpdesk with vendor. Expect Final Focus Talent and Focus Assist to be migrated into test environment in last quarter 2012 with deployment first quarter 2013.
✓	NCRC	Joe Paul, Mgr. Act, Inc. Reecie Stagnolia, Champion	Began conversion to NCRC Plus with new NCRC design. Continue to work with Act, Inc. to address RegiSTAR database issues. Held refresher training for Administrators.
✓	Eligible Training Provider List	Linda Burton, Mgr. Rick Christman, Champion	No Report

Education Alignment			
Active	Project Name	Manager/Consultant/Champion	Notes
✓	Tech High (Phase 1)	Karen Bothun/Angie Fischer, Mgrs. Roger Marcum, Champion	No activities this period—no funding determined for career coaches.
✓	Apprenticeships	Karen Bothun/Mary Taylor, Mgrs. Mark Brown, Champion	Presented career pathways session at Annual Apprenticeship Conference. Met with key leaders in Floyd and Pike counties regarding a potential apprenticeship program.
✓	High School Outreach	Karen Dueker, Mgr. Sec. Joe Meyer, Champion	Team met with representative from Career Cruising and viewed presentation of cclnspire, an add-on to the current Career Cruising package. Workgroup also met and developed a presentation for project Champion Secretary Meyer.
	GED Express	Linda Burton, Mgr. Reecie Stagnolia, Champion	No Report – Not yet started.

Economic Development Alignment			
Active	Project Name	Manager/Consultant/Champion	Notes
	Mind Your Own Business (Entrepreneurship)	TBD, Mgr. Sec. Larry Hayes, Champion	No Report – Not yet started
✓	Work Ready Communities	Tom West & Jason Slone, Mgrs. Thinking Media Crystal Gibson, Champion	KWIB met and voted to accept Union, Hopkins and Adair counties as Work Ready In Progress.
✓	Rapid Response	Linda Prewitt, Mgr. Thomas P. Miller James Cole, Champion	Redesign Phase completed. Implementation steps to be determined. Application process to be determined on use of Statewide Reserve Fund set aside to support redesign efforts.
✓	Economic Development Academy	Terri Bradshaw, Mgr. Daryl Smith, Champion	Speaking engagements continue to be scheduled to promote KWIB projects and WFD programs. Focus Talent implemented statewide. Staff at all WIA's have been trained on Labor Insight.

System Simplification			
Active	Project Name	Manager/Consultant/Champion	Notes
✓	Alphabet Soup	Terri Bradshaw, Mgrs. TBA, Champion	Merged with Workforce Academy
✓	Partner for Success	Allison Flanagan, Mgr. Com. Beth Brinly, Champion	Team did not meet in September.
✓	Statewide Reserve Investments	N/A	No Report
✓	Case Management	Gina Triplett-Johnson, Mgr. Com. Beth Brinly, Champion	Re-Evaluate project due to change in leadership in each of the different offices that comprise the department. Re-Group, identify new Project manager.
✓	High Performing WIBs	Jason Slone, Mgr. CSW Mary Lassiter, Champion	Met with Commissioner Brinly and Holly Neal to discuss next steps, needs, funding, and planning for year 1 certification process.

Customer Service Improvements			
✓	Workforce Academy	Susie Edwards & Vicki Wade, Mgrs. Maier & Maier Dr. Judith Rhoads, Champion	All training plans for the regions have been submitted and approved. Participant manuals have been distributed, some regions will begin training mid-September.
✓	Outreach Initiative/Branding and Identity	Terri Bradshaw & Holly Neal Mgrs. Heidi Margulis, Champion	Continue to work on signage packages for 81 locations and to work with web-site sub-committee for building new website.
	Get Back to Work	Jeannie Devers, Mgr. Rep. Larry Clark, Champion	No Report – Not yet started
✓	One Stop Kiosk	Ryan Hanson & Connie Schnell, Mgrs. Com. Beth Brinly, Champion	Committee is work to schedule a conference call with Sherry Sebastian for further discussion. Will continue follow-up with Sebastian as to the direction of this project.
✓	UI Customer Service Plan	Dustin Adams, Mgr. Sec. Joe Meyer, Champion	Multiple tasks completed, including the hiring of the new Unemployment Director, Dustin Adams. Detailed full report attached.

October 2012

October 2012							November 2012						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
7	1	2	3	4	5	6	4	5	6	7	1	2	3
14	8	9	10	11	12	13	11	12	13	14	15	16	17
21	15	16	17	18	19	20	18	19	20	21	22	23	24
28	22	23	24	25	26	27	25	26	27	28	29	30	

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Sep 30 - Oct 6	Sep 30	Oct 1	2	3	4	5	6
		Workforce Developme	Workforce Developme 2:00pm 3:00pm NCRC Advisory Team bi-weekly conference call (Dial in: 877-355-2902) -	Workforce Developme	Workforce Developme	11:30am 12:00pm MONTHLY REPORTS DUE	
Oct 7 - 13	7	8	9	10	11	12	13
		Workforce Developme 10:00am 12:00pm KWIB Project Managers Meeting (Transportation Cabinet Conference	Workforce Developme	Workforce Developme 9:00am 2:00pm Work Ready Review Panel (KCTCS Office, 300 1:00pm 2:30pm Work Ready Steering Com	Workforce Developme Workforce Developme	Workforce Developme	
Oct 14 - 20	14	15	16	17	18	19	20
		Workforce Developme	Workforce Developme Workforce Developme Workforce Developme 1:00pm 2:30pm Outreach Steering C 2:00pm 3:00pm NCRC	Workforce Developme Workforce Developme	Workforce Developme Workforce Developme 10:00am 11:00am FW: RBC Conference Call (877 746 4263 Access Code: 02 72	12:00pm 2:00pm CPE Local P-16 Councils Frankfort (CPE, 1024 Capitol Center Drive, Frankfort, KY) - West, Thomas M (
Oct 21 - 27	21	22	23	24	25	26	27
		Workforce Developme Workforce Developme	Workforce Developme Workforce Developme 1:00pm 3:00pm Partner for Success (CPT 3rd Floor)	Workforce Developme Workforce Developme	Workforce Developme Workforce Developme		
Oct 28 - Nov 3	28	29	30	31	Nov 1	2	3
			Workforce Developme 12:00pm 3:00pm Education-Employment Summit (Elkhorn 2:00pm 3:00pm NCRC Advisory Team bi-we	Workforce Developme Workforce Developme			

November 2012

November 2012							December 2012						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
4	5	6	7	8	9	10	2	3	4	5	6	7	8
11	12	13	14	15	16	17	9	10	11	12	13	14	15
18	19	20	21	22	23	24	16	17	18	19	20	21	22
25	26	27	28	29	30		23	24	25	26	27	28	29
							30	31					

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Oct 28 - Nov 3	Oct 28	29	30	31	Nov 1	2	3
					Workforce Developme	Workforce Developme	
Nov 4 - 10	4	5	6	7	8	9	10
		Workforce Developme 11:30am 12:00pm MONTHLY REPORTS DUE		Workforce Developme Workforce Developme	Workforce Developme Workforce Developme	Workforce Developme	
Nov 11 - 17	11	12	13	14	15	16	17
			Workforce Developme Workforce Developme Workforce Developme 2:00pm 3:00pm NCRC Advisory Team bi-weekly conferenc	Workforce Developme Workforce Developme Workforce Developme	Workforce Developme Workforce Developme 10:00am 11:00am FW: RBC Conference Call 1:00pm 3:00pm KWIB Meeting (KHEAA, 10		
Nov 18 - 24	18	19	20	21	22	23	24
			Workforce Developme 1:00pm 2:30pm Outreach Steering Committee Monthly Meeting! (CPT 3rd Floor Large Conferen				
Nov 25 - Dec 1	25	26	27	28	29	30	Dec 1
			Workforce Developme 2:00pm 3:00pm NCRC Advisory Team bi-weekly conference call (Dial in: 877-355-2902) -		Workforce Developme	Workforce Developme	

December 2012

December 2012							January 2013						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
2	3	4	5	6	7	1	6	7	1	2	3	4	5
9	10	11	12	13	14	8	13	14	8	9	10	11	12
16	17	18	19	20	21	15	20	21	15	16	17	18	19
23	24	25	26	27	28	22	27	28	22	23	24	25	26
30	31					29			29	30	31		

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	Nov 25	26	27	28	29	30	Dec 1
11/25 - 30							
12/2 - 7	2	3	4	5	6	7	8
			Workforce Developme	Workforce Developme Workforce Developme Workforce Developme 11:30am 12:00pm MONTHLY REPORTS	Workforce Developme Workforce Developme	Workforce Developme	
12/9 - 14	9	10	11	12	13	14	15
			2:00pm 3:00pm NCRC Advisory Team bi-weekly conference call (Dial in: 877-355-2902) -			Workforce Developme	
12/16 - 21	16	17	18	19	20	21	22
			1:00pm 2:30pm Outreach Steering Committee Monthly Meeting! (CPT 3rd Floor Large Conferen		10:00am 11:00am FW: RBC Conference Call (877 746 4263 Access Code: 02 72 333#) - Neal, Holly (E		
12/23 - 28	23	24	25	26	27	28	29
			2:00pm 3:00pm NCRC Advisory Team bi-weekly conference call (Dial in: 877-355-2902) -				
12/30 - 1/4	30	31	Jan 1, 13	2	3	4	5

KWIB Strategic Plan Presentation Schedule

Strategic Initiatives Presentations

Organization	Date	Time	Presenter(s)	Organization Contact	Contact Info	Notes
Madisonville CTC Work Ready-Work Keys	1/6/12	7:00 AM	Tom West			Work Ready Communities
Work Ready Communities - Review Panel	1/11/12	9:00 AM	Tom West & Panel			Work Ready Communities Review Panel Meeting
Hopkins County/Madisonville w/Dr. Rhoads	1/18/12	8:00 AM	Tom West			Work Ready Communities
Mt. Sterling/Montgomery Cty Industrial Authority	1/18/12	9:00 AM	Jason Slone			Work Ready Communities
KSBA - Ky School Board Association	1/24/12	9:00 AM	Tom West			Work Ready Communities
Montgomery County	2/1/12	9:00 AM	Jason Slone			Work Ready Communities
Madisonville/Hopkins County Chamber of Commerce	2/2/12	8:00 AM	Tom West			Work Ready Communities
KSBA - College & Career Readiness 2012 Olympics	2/3/12	3:00 PM	Tom West/Dale Winkler			A Sector Approach To College and Career Readiness
Green River Workforce Investment Area	2/6/12	9:00 AM	Tom West	Betsy Wells-Jones		Work Ready Communities
Northern Kentucky Workforce Investment Board	2/7/12	9:30 AM	Tom West			Work Ready Communities
Paducah Area Chamber of Commerce	2/9/12	2:30 PM	Tom West	Fran Johnson		Work Ready Communities
ACT, Inc. Work Ready Community Academy	02/14-02/16	All Day	Tom West, Crystal Gibson, Robert Curry, David Walters	Debra Lyons, Chris Baucom		Work Ready Community Academy Session I - Atlanta
National Association of State Workforce Boards - SETA Spring Conference - Workshop	02/24-02/26	All Day	Tom West			Work Ready Communities
	2/27/12	11:30 AM	Tom West			Work Ready Communities
Kentucky Workforce Academy-Pilot Training	02/29-03/02	All Day	Commissioner Brinly, Tom West, Holly Neal			Workforce Academy Pilot Training
Job Wars - St. Louis Federal Reserve Bank (Louisville Branch)	3/15/12	9:00 AM	Commissioner Brinly, Tom West	Lisa Locke		Work Ready Communities
Local Veterans Employment Representatives, Disabled Veterans Outreach Program	3/21/12	2:00 PM	Joe Paul			NCRC Gold Card Training for Local Veterans Employment and Disabled Veterans Outreach Program Representatives, Frankfort
ACT, Inc. Work Ready Community Academy	3/26-3/29	All Day	Tom West, David Walters	Debra Lyons, Chris Baucom		Work Ready Community Academy Session II - Iowa City
KY National Guard & National Guard Reserves	3/27/12	8:00 AM	Joe Paul			Transition Assistance Program for KY National Guard/National Guard Reserves returning from war. Bowling Green
ACT, Inc. Work Ready Community Academy	3/29/12	10:00 AM CT	Joe Paul			NCRC Presentation to Act, Inc - Iowa City
KY National Guard & National Guard Reserves	4/3/12	8:00 AM	Joe Paul			Transition Assistance Program for KY National Guard/National Guard Reserves returning from war. Louisville
KY National Guard & National Guard Reserves	4/10/12	8:00 AM	Joe Paul			Transition Assistance Program for KY National Guard/National Guard Reserves returning from war. Louisville
ACT, Inc. Workforce 2012 Conference	04/11-04/13	All Day	Joe Paul			ACT, Inc. Workforce 2012 Conference, Chicago
Work Ready Communities - Review Panel	4/4/12	9:00 AM	Tom West & Panel			Work Ready Communities Review Panel Meeting
Rowan County Economic Development	4/11/12	1:00 PM	Jason Slone			Work Ready Communities
KAED Board Meeting	4/13/12	10:00 AM	Tom West			Work Ready Communities
Springfield/Washington County	4/17/12	9:00 AM	Tom West			Work Ready Communities
KAED Spring Conference, Lexington	04/18-04/20	All Day	Tom West			Work Ready Communities
Council on Postsecondary Education, Frankfort	4/27 & 4/30	1:00 PM	Tom West			Work Ready Communities
Barren River WIB Quarterly Meeting	5/2/12	12:00 PM	Holly Neal			Branding Presentation
Bluegrass Partner for Success Meeting	5/4/12	8:30 & 1:30	Holly Neal			Branding Presentation
Franklin County - Frankfort	5/6/12	10:00 AM	Joe Paul			Work Ready Communities/NCRC
Paducah/McCracken County	5/8/12	8:00 AM	Tom West			Work Ready Communities
Boyle/Mercer Counties	5/10/12	1:00 PM	Tom West			Work Ready Communities
Bardstown/Nelson County	5/14/12	10:00 AM	Tom West/Robert Curry			Work Ready Communities
High Impact Training - Frankfort	5/17/12	10:00 AM	David Williams			High Impact Training - Building Employer Buy-In for National Career Readiness Certification
ACT, Inc. Work Ready Community Academy	05/22-05/24	All Day	Tom West, Robert Curry, David Walters, Karen Bothun	Debra Lyons, Chris Baucom		Work Ready Community Academy Session III - Kansas City
NKY WIB Marketing Committee	6/5/12	9:00 AM	Holly Neal			Branding Presentation

KWIB Strategic Plan Presentation Schedule

Strategic Initiatives Presentations

Organization	Date	Time	Presenter(s)	Organization Contact	Contact Info	Notes
7th Annual University-City Relations Conference (EKU) Richmond	6/6/12	9:30 AM	Tom West			Work Ready Communities
Barren River WIB Annual Meeting, Lucas KY	6/7/12	11:00 AM	Comm. Beth Brinly & Tom West			Work Ready Communities
Webster County	6/8/12	8:00 AM	Jason Slone			Work Ready Communities
Workforce System Partners Focus Group	6/21/12	10:00 AM	Tom West & Panel			KWIB Vision and Goals
Workforce Customer Focus Group	6/21/12	1:00 PM	Tom West & Panel			KWIB Vision and Goals
Danville/Boyle County Chamber	6/27/12	10:00 AM	Tom West			Work Ready Communities
Trimen Solutions (HR Sourcing)	7/5/12	10:00 AM	Joe Paul			NCRC
12Career & Technical Ed Summer Program	7/16/12	1:00 PM	Tom West	KY Career & Tech Ed		KWIB and it's Role with Career & Technical Education
Franklin County - Frankfort	7/18/12	11:30 AM	Joe Paul			Work Ready Communities/NCRC
Humana, Inc	7/19/12	11:30 AM	Tom West, MaryAnn Hyland-Murr			NCRC
CHR Staff and Partners	7/19/12	11:00 AM	Holly Neal			Internal Branding Event
CPT Staff and Partners	7/20/12	11:00 AM	Holly Neal			Internal Branding Event
Owen County	7/25/12	5:00 PM	Tom West, Joe Paul	Owen County Chamber		Work Ready Communities/NCRC
Louisville Partner for Success Meeting	7/26 & 7/27	8:30 AM	Holly Neal			Branding Presentation
Monroe County	8/1/12	12:00 PM	Tom West			Work Ready Communities
Hopkinsville, Christian County	8/2/12	12:00 PM	Roxann Fry	Pennyrile Industrial Mgrs. Assoc		Work Ready Communities
Franklin County - Frankfort	8/14/12	11:30 AM	Daryl Smith, Joe Paul & Barry Burkett	Franklin County Chamber		Work Ready Communities/NCRC
Lexington Kiwanis Club	8/23/12	10:00 AM	Tom West, Daryl Smith			Work Ready Communities
Office of Vocational Rehabilitation, Frankfort	8/29/12	2:30 PM	Holly Neal			Branding Presentation
Chamber Hot Topic Lunch: The State of Education, Hopkins, County	9/10/12	11:30 AM CT	Tom West	Dr. Judith Rhoads		Work Ready Communities/Work Ready in Progress Certificate Presentation
LG&E-Kentucky Utilities	9/11/12	1:30 PM	Donna Davis/Mary Ann Hyland-Murr			NCRC
ACT, Inc. Work Ready Community Academy	09/17-09/20	All Day	Tom West, Robert Curry, David Walters, Karen Bothun, Donna David, Crystal Gibson	Debra Lyons, Chris Baucom		Work Ready Community Academy Session IV - Charleston

KWIB Strategic Plan Outreach Presentations

Local Workforce Investment Boards

LWIA	Date	Location	Time	Presenter(s)	Local Contact	Notes
Green River	4/10/2012	Henderson	3:00 PM	Malinda Davis	Malinda Davis	Internal Branding Reception
Green River	4/11/2012	Owensboro	12:00 PM	Malinda Davis	Malinda Davis	Work and Learn Internal Branding Pot-Luck Luncheon
Green River	5/1/2012	Owensboro	12:00 PM	Malinda Davis	Malinda Davis	Internal Brand Derby Reception
Green River	5/23/2012	Henderson	12:00 PM	Malinda Davis	Malinda Davis	"Brand Themed" Derby Luncheon
Green River	6/19/2012	Owensboro	3:00 PM	Malinda Davis	Malinda Davis	Summer Ice Cream Internal Branding Social
Green River	6/20/2012	Henderson	3:00 PM	Malinda Davis	Malinda Davis	Summer Ice Cream Branding Social
TENCO	7/13/2012	Ashland	12:30 PM	Denise Wietelmann	Denise Wietelmann	Internal Branding Event
Lincoln Trail	7/17/2012	Bardstown	12:30 PM	Jackie Masterson	Jackie Masterson	Internal Branding Luncheon
Cumberlands	7/19/2012	Russell Springs	10:00 AM	Palveena Pace	Palveena Pace	Russell Spring's Internal Branding Event
	7/19/2012	Lebanon	11:30 AM	Jackie Masterson	Jackie Masterson	Internal Branding Luncheon
TENCO	7/19/2012	Maysville	11:30 AM	Denise Wietelmann	Denise Wietelmann	Internal Branding Event
West Kentucky	7/24/2012	Madisonville	12:00 PM	Melissa Scott	Melissa Scott	Internal Branding Event
West Kentucky	7/24/2012	Mayfield	12:00 PM	Melissa Scott	Melissa Scott	Internal Branding Event
Barren River	7/24/2012	Glasgow	2:00 PM	Rita Pierce	Rita Pierce	Glasgow Internal Branding Event
West Kentucky	7/25/2012	Paducah	12:00 PM	Melissa Scott	Melissa Scott	Internal Branding Event
Barren River	7/25/2012	Bowling Green	2:00 PM	Rita Pierce	Rita Pierce	Bowling Green Internal Branding Event
Cumberlands	7/26/2012	Somerset	10:00 AM	Palveena Pace	Palveena Pace	Somerset Internal Branding Event
	7/26/2012	Leitchfield	11:30 AM	Jackie Masterson	Jackie Masterson	Internal Branding Luncheon
Greater Louisville	7/26/2012	Louisville	8:30 & 1:30	Holly Neal	Connie Schnell	Kentuckiana Works Partner for Success with Internal Branding Event
TENCO	7/27/2012	Morehead	12:30 PM	Denise Wietelmann	Denise Wietelmann	Internal Branding Event
Greater Louisville	7/27/2012	Louisville	8:30 & 1:30	Holly Neal	Connie Schnell	Kentuckiana Works Partner for Success with Internal Branding Event
Lincoln Trail	7/31/2012	Elizabethtown	12:00 PM	Sherry Johnston	Jackie Masterson	Elizabethtown Branding Luncheon
West Kentucky	7/31/2012	Hopkinsville	12:00 PM	Melissa Scott	Melissa Scott	Internal Branding Event
Northern Kentucky	8/21/2012	Florence	9:00 & 1:00	Jennifer Miller	Jason Ashbrook	Partner for Success with Branding Event

Implementation Progress Report



Date: September 2012

Project: Sector Strategies

Consultant or Agency name: Office of Employment and Training

Implementation Status: 90% complete

Completion Date: June 2013

Tasks completed this month:

Review of monthly invoices for all awardees - communication with awardees about admin, fringe benefits and other budget-related items,
Drafted RFP for mini grants for 3rd round distribution,
TA-contacted full IP distribution list to apprise of Industry Partnerships webinar and copy of current Kentucky IP grantees/contacts,
Attended Northern KY Industrial Park (NKIP) grantee survey results presentation in Erlanger/Toyota
Posted KY Industry Partnerships chart to KWIB website

Major milestones reached to date:

Industry Partnerships Grant Opportunity RFP issued August 15, 2011; Up to \$500,000 in funds available
IP proposals received in OET - 4:00 p.m. - October 10, 2011
Review Team met for consensus on awards - November
Three (3) IP Grants awarded December 2011
IP RFP - 2nd Round announced for early 2012
First Round Awardees received "Ready-Set-Go" packets from OET - January 2012
Release of IP - RFP-2nd Round - March 30, 2012
IP-2nd Round IP proposals received in OET - May 15, 2012
Five (5) IP Grants awarded June 30, 2012

Tasks to be completed next month:

Review of monthly invoices and quarterly reports for awardees
Continue communication with Cabinet to finalize and release RFP & announcement for mini grants for distribution of balance of funds for IPs (Approximately \$240,000 - funds expire 6-20-13).
Update Project Black Book & online resources

Coordination/collaboration required next month:

Work with OET/Cabinet Communications for release of RFP & announcements
Assessment/Monitoring of First Round Awardees
Attend KWIB Project Lead meeting - Transportation Bldg. - October 8

Implementation Progress Report



Date: September 2012

Project: User-friendly On-line Services

Consultant or Agency name: Office of Employment and Training

Implementation Status: 85 % Complete

Completion Date: August 2013

Tasks completed this month:

Burning Glass (Focus Career/Talent/Assist):

The Core Team continued to work through support issues presented by the helpdesk with the vendor, Burning Glass. Helpdesk support continued to support the application.

We expect our final Focus Talent and Focus Assist to be migrated into our TEST environment the last quarter of 2012. Deployment to PROD (Production) will be the first quarter of 2013.

Website Redesign - Working with New West agency to write copy for website.

Major milestones reached to date:

Burning Glass:

Business Rules have been written for employee portal.

Testing has discovered bugs, which is a good thing so we can clean the application up.

Coordination is ongoing between our testers and BG's core development team to clean up any bug issues.

Statewide training has begun and will continue into the second week of June.

Implementation of Focus Career to Production on June 30, 2011.

Focus Talent has been showcased in 3 areas. Testing has begun.

Focus Talent rolled out to same 3 areas we showcased. Employers were identified and are now using Focus Talent to post job orders.

We continue to receive Focus Career enhancements as well as Focus Talent patches.

Developed full training curriculum for Focus Talent to be conducted to Kentucky State staff in April.

Trained Kentucky staff on Focus Talent and Focus Assist.

Deployed "Live" Focus Talent statewide on April 30, 2012 along with Focus Assist for our staff.

Continued statewide training on all Burning Glass products.

Working with Burning Glass vendor on Second Generation of Focus Talent and Focus Assist release.

Website Re-Design: Website sub-committee met on April 24, 2012 to discuss expectations of group.

All agencies and partners were represented.

Decided to move website to: www.kentuckycareercenter.com.

Proposed GUI re-design: Phasing out E3 website. Will migrate information into the new Kentucky Career website.

Implementation Progress Report

Tasks to be completed next month:

Burning Glass:

Continue support on all 3 Burning Glass products. Career, Talent and Assist.
Conduct additional trainings on all 3 products statewide for Kentucky and WIA staff.
Continue to work and develop the Second Generation Focus Talent and Focus Assist release scheduled for TEST in Fall 2012 and release to PROD during 2013.
Development of test plans for the upcoming Second Generation build.
Testing in BG Demo site for continued feedback to the Burning Glass vendor.

Phasing out E3 website. Will migrate information into the new Kentucky Career website.

Website Re-Design:

DTS will begin programming front door of site and providing test site to gain feedback along the building process
Working on verbiage/copy for website pages and drop down menus
Meet with OFB and OVR leadership to get web page outline
Meet with website subcommittee to gain feedback on test site
Meet with focus group vendor to get feedback on scope of work
Get outline of photo/lifestyle needs for entire site
Get website budget finalized

Coordination/collaboration required next month:

Burning Glass:

Work with DTS on the Second Generation Talent and Assist build for 2013.
Continue to work with DTS and the Burning Glass programmers on issues as they arise.

Website Re-Design:

Subcommittee to meet to go over test site for feedback
Meet with New West to finalize website budget

Implementation Progress Report



Date: September, 2012

Project: National Career Readiness Certificates

Consultant or Agency name: Office of Employment and Training

Implementation Status: 100 % complete

Completion Date: August, 2011

Tasks completed this month:

1. Began conversion to NCRC Plus with new NCRC design.
2. Continue to work with ACT to fix RegiSTAR database issues caused by CWRC "upgrades".
3. Refresher Training for Administrators

Major milestones reached to date:

1. Umbrella contract executed with ACT / Kentucky Database completed and testing started
2. KY NCRC Database populated with Test Sites and Users / KY NCRC Database tested / First Certificate printed / Kentucky Database complete and ready for ACT files / Printed backlog of Certificates
3. "Soft Roll Out" executed
4. On-Line Task Specific Training integrated into nrcr.ky.gov
5. KY NCRC Database Billing Process completed
6. ATC project complete and data sent to OCTE
7. Execute Outreach Program to engage Employers in NCRC - funds made available to WIA's for face to face meetings with employers to sell NCRC
8. KY NCRC Database Billing Process completed - (Invoices still being generated by DTS staff)
9. Ver. 2.0 of the NCRC program was completed. (over 9,000 missing records recovered from rebuild)
10. Outreach program to employers via the WIA's completed 30 Jun, 2011.
11. Yellow Ribbon Event with KYNGR to explain the NCRC to returning veterans.
12. Budget items submitted as part of cabinet budget
13. SWR proposal sent for testing of OCTE Area Technology Center seniors during FY12.
14. Amendment and One year extension to Delegation of Payment Agreement ACT & OET received from Cabinet Legal Dept. and forwarded to Finance Cabinet.
15. 2500 ACT Scholarships allotted to KY Adult Ed and OET.
16. Completed budget process for FY13/14 (to include all graduating High School Senior assessment)
17. Funds Released for OCTE/OET Collaboration to assess all Area Technology Center Seniors.
18. Extension of Contract with ACT to provide WorkKeys testing in Kentucky
19. Hired Administrative Assistant and began training
20. NCRC Coordinator provided technical expertise to counties requesting Work Ready Community status by providing data.
21. NCRC Coordinator conducted several presentations to counties and Work Ready Community teams.
22. NCRC Coordinator provided WorkKeys expertise to Economic Development meetings for prospective industries moving to the Commonwealth.
23. Plan to create files from ACT to meet KDE reporting requirements completed and testing. Separate reporting realm was created for High Schools and ATCs
24. OET and WIA Administrators trained (or refresher training Feb – Mar, 2012)
25. GED and NCRC Free Program launched with reporting requirements in place.
26. ATC 2012 testing completed & qualifying NCRC awards printed and shipped to schools.

Implementation Progress Report

Tasks to be completed next month:

1. Continue editing Standard Operating Procedures (SOP).
2. Continue to resolve KY NCRC customer service issues.
3. Continue to tweak the nrcr.ky.gov site's billing and reporting modules
4. Complete Conversion to support NCRC Plus
5. Continue to review with OCTE the effectiveness of the WorkKeys/NCRC testing project and produce related reports.
6. Work with OCTE on programs to better deliver WorkKeys assessments, including remediation efforts
8. Update Certified Work Ready Community NCRC Attainment numbers.
9. Continue discussions about NCRC Social Media presence
10. Research on NCRC card

Coordination/collaboration required next month:

1. Continue to identify with DTS any upgrades and/or enhancements that need to be made to the nrcr.ky.gov web site to increase functionality streamline workflow.
2. Coordinate and share WorkKeys data with Dept of Education
3. Collaborate with KY National Guard / Reserves to work with returning veterans.
4. Collaborate with OCTE to develop program enhancements for FY13.
5. Working with Work Ready Community projects throughout the Commonwealth.
6. Coordinate projects with ACT for better delivery of services.
7. Coordinate with Certified Work Ready Community initiative.
8. Coordinate a Job Corps/OET partnership to test students exiting Job Corps programs

Implementation Progress Report



Date: September 2012

Project: Tech High (First Phase)

Consultant or Agency name: Office of Career and Technical Education

Implementation Status: (Select)% complete

Completion Date: (Month) (Year)

Tasks completed this month:

No activities this period--no funding determined for career coaches

Major milestones reached to date:

Tasks to be completed next month:

Coordination/collaboration required next month:

Implementation Progress Report



Date: September 2012

Project: Apprenticeship

Consultant or Agency name: Office of Career and Technical Education

Implementation Status: (Select)% complete

Completion Date: (Month) (Year)

Tasks completed this month:

Presented career pathways session at the Annual Apprenticeship Conference. Shared electricity program/apprenticeship pathway to all participants.

Met with Paula Wilcox (EKCEP), Deana Robertson (EKCEP), Mike Donta (Labor Cabinet), Jerry McBrayer (OET Veterans Program), Mike McFarland (Tradesmen International), Scott Davis (ABC), and Chuck Copeland (ABC) regarding an apprenticeship program opportunity in Floyd and Pike Counties.

Major milestones reached to date:

Conference presentation
First career pathway developed and implemented
Potential for apprenticeship program within Floyd County ATC

Tasks to be completed next month:

Meet with Floyd County committee to determine curriculum and future plans for construction apprenticeship

Coordination/collaboration required next month:

Paula Wilcox will determine meeting time and date.

Implementation Progress Report



Date: September 2012

Project: High School Outreach

Consultant or Agency name: Office of Employment and Training

Implementation Status: 80% complete

Completion Date: August 2013

Tasks completed this month:

The HSO workgroup met with a representative from Career Cruising and viewed presentation of cclnspire - an add on to the current Career Cruising package that KDE uses for the ILP that is required in all public schools (and available in all provate schools through KHEAA)

The workgroup also met to develop a presentation of a recommendation to the HSO Champion - Secretary Meyer. A meeting was scheduled for early October.

Major milestones reached to date:

Development of a recommendation to begin partner discusssions with KDE, KCTCS, Economic Development, Workforce Development and other stakeholders to purchase and use cclnspire across the Commonwealth as a link between students and business partners

Tasks to be completed next month:

Meet with project Champion - Secretary Meyer for approval/suggestions regarding recommendation.

Coordination/collaboration required next month:

Begin discusssions with other partners regarding this recommendation
Bring Career Cruising representative in for a presentation to partners.

Implementation Progress Report



Date: September 2012

Project: Work Ready Communities

Consultant or Agency name: Thinking Media

Implementation Status: 100% complete

Completion Date: June 2011

Tasks completed this month:

KWIB Full Board Meeting - September 6, 2012. Board voted to accept the following counties for Work Ready In-Progress; Union, Hopkins, and Adair counties.

No additional presentations completed during the month.

Major milestones reached to date:

10 counties to date have been certified either Work Ready or Work Ready In-Progress

Tasks to be completed next month:

1. Finalize our modification to the NCRC criteria in our program;
2. Discuss the use of the 100K in funding and decide on a plan for investment;
3. Finalize our recommendations to the KWIB for the November meeting.

Coordination/collaboration required next month:

1. Steering committee to meet at KCTCS in Versailles to discuss current issues and present solutions on October 10th.

Implementation Progress Report



Date: September 2012

Project: Rapid Response

Consultant or Agency name: Office of Employment and Training

Implementation Status: 100% complete

Completion Date: September 2012

Tasks completed this month:

- Redesign Phase of Project 100% completed
- Implementation steps to be determined
- \$100,000 Statewide reserve funds set aside for planning funds to support the redesign efforts in the local areas. Application process to be established.

Major milestones reached to date:

- TPMA submitted final recommendations
- TPMA conducted statewide Business Services Training
- Redesign Phase of Project completed. Steering Committee accepted/approved final version of TPMA report

Tasks to be completed next month:

- Application for TA funds to LWIBs to be created.

Coordination/collaboration required next month:

- Steering committee to make final recommendations for application process.

Implementation Progress Report



Date: September 2012

Project: Economic Development Academy

Consultant or Agency name: Office of Employment and Training

Implementation Status: 95% complete

Completion Date: December 2012

Tasks completed this month:

Speaking engagements continue to be scheduled to promote the other KWIB projects and WFD programs to economic developers. Focus Talent has been implemented statewide and staff in all WIAs have been trained on Labor Insight.

Major milestones reached to date:

Building partnerships with KCED and others in economic development.

Tasks to be completed next month:

Speaking engagements and networking opportunities will continue to be scheduled with economic development representatives and businesses. Work will continue in using Labor Insight as another economic/workforce development tool.

Coordination/collaboration required next month:

Continue to work with businesses and economic development organizations throughout the state to share the new programs offered by WFD and the WIA incentives. Funding for this project is being negotiated among other projects. Until that issue is resolved, the academy is at a holding point.

Implementation Progress Report



Date: September 2012

Project: Partner for Success

Consultant or Agency name: Office for the Blind

Implementation Status: 75% complete

Completion Date: December 2012

Tasks completed this month:

The team did not meet during September due to scheduling conflicts and end of year conflicts.

Major milestones reached to date:

April 2011 - Successfully completed the Partners for Success Collaborative Meeting of Department Leaders at Lake Cumberland

Nov 2011 - Successfully completed train-the-trainer sessions across the state to share the KWIB initiatives and direction

Tasks to be completed next month:

The team will meet 10/23/12. Tasks include finalizing the confidentiality policy and begin developing policy on resource sharing.

Coordination/collaboration required next month:

Team meeting on 10/23/12

Implementation Progress Report



Date: September 2012

Project: High Performing Workforce Boards

Consultant or Agency name: CSW

Implementation Status: 100% complete

Completion Date: June 2011

Tasks completed this month:

1). Meeting (9/18/12) with Commissioner Brinly and Holly Neal. Discussed next steps, needs, funding, and planning for year 1 certification process.

Major milestones reached to date:

1). Completion of initial onsite reviews, with feedback of each local workforce area.
2). Technical assistance funding to local areas requesting assistance during learning year - TENCO, Bluegrass, Green River, Greater Louisville, Barren River.

Tasks to be completed next month:

Review criteria for application process. Discuss possible team panel for review of applications for certification process. Establish training dates for identified review panel members.

Coordination/collaboration required next month:

Meeting October 11th with Commissioner Brinly to discuss next steps and project planning for implementation of year 1 processes.

Implementation Progress Report



Date: September 2012

Project: Workforce Academy

Consultant or Agency name: Office for Vocational Rehabilitation

Implementation Status: 20% complete

Completion Date: August 2013

Tasks completed this month:

All training plans from the regions have been submitted and approved. Participant manuals have been distributed to the regions and trainings began in some areas in mid September. Upon completion of each module the regions submit sign-in sheets from attendees and the information is then placed in the transcript system utilized by the state and housed at the Government Services Center. Participants not in the state transcript system are being logged on a spreadsheet for future reference.

Major milestones reached to date:

Training materials approved, trainers trained, training plans approved and implementation phase has begun.

Tasks to be completed next month:

Continue to monitor progress of training implementation. Review evaluation information and make adjustments as needed based on feedback from participants. The adjustments will apply only to physical space, accommodations, etc and not modifications to the training materials unless errors are noted.

Coordination/collaboration required next month:

Communication with liaisons and training team to field questions and issues that may arise during the implementation phase.

Implementation Progress Report



Date: September 2012

Project: Branding and Identity

Consultant or Agency name: Office of Employment and Training

Implementation Status: 35% Complete

Completion Date: January 2013

Tasks completed this month:

Continue work with architect firm for building signage packages for 81 locations
Continue work with web-site sub-committee for building new website

Major milestones reached to date:

Brand Management Specialist started on 2/16
Identified Regional Brand Champions in the regions
Immersion - Landor shared new brand guidelines with stakeholders
Strategic Exercises - Stakeholders learned to become champions of the new brand vision
Stakeholders determined priorities for Brand implementation
Charter and Guiding Principles established
Draft Plan of Work, including budget presented
Plan of Work finalized
Internal Branding Outreach items ordered and sent to regions

Tasks to be completed next month:

Finalize work with architect firm to get signage package to Finance to go out to bid project
Meet with website sub-committee to go over new site copy and site map
Test new website home page being programmed by Cabinet DTS

Coordination/collaboration required next month:

Consultation with Terri Bradshaw, Holly Neal, Steering Committee, and Regional Brand Champions as needed for brand implementation/outreach.
Meet with DTS and New West ad agency on website specifics
Meet with Finance to get sign package sent to bid

Implementation Progress Report



Date: September 2012

Project: One Stop Kiosk

Consultant or Agency name: Office of Employment and Training

Implementation Status: 75% complete

Completion Date: December 2012

Tasks completed this month:

Sherry Sebastian with DTS was mentioned as working with the 'Carter System' in developing a standardized process that is a web based, similar to the current DTS Kiosk program to potentially mesh the current Kiosk equipment and this 'Carter System'. There are many offices statewide that currently use the 'Carter System' and they are pleased with its results.

Major milestones reached to date:

Limited services added to kiosks in both locations.
- IT Support at the local level involved and assisting as needed.

Tasks to be completed next month:

- Continued discussion re: Kiosk program with Sherry Sebastian and thoughts regarding 'Carter system' and Kiosk program.

Coordination/collaboration required next month:

- More information from Sherry Sebastian. Sent an e-mail to Sherry on September 29 to schedule a conference call for further discussion. Will continue to follow up with her re: the direction of this project.

Implementation Progress Report



Date: September 2012

Project: Unemployment Insurance Customer Service Plan

Consultant or Agency name: Office of Employment and Training

Implementation Status: 90% complete

Completion Date: June 2013

Tasks completed this month:

September 4, 2012, hired new UI Director.

Continued to meet with the agency's Department of technical Services and the Commonwealth Office of technology to address error reductions and improved service to OET and the division of Unemployment Insurance.

Reviewed procedure to process information exchange agreements and to determine charges for providing information to parties to the agreements.

Implemented SIDES (Separation Information Data Exchange System) for small employers.

Sent SQSP (State Quality Service Plan) and CAPs (Correct Action Plans) reports to USDOL.

Continued working toward the full implementation of TOP. TOP testing should begin in October, 2012.

Held and continued scheduling UI presentations to employer groups organized by local Career Centers.

Met to discuss REA (Reemployment and Eligibility Assessment) and EUC (Emergency Unemployment Compensation) REA programming issues and work arounds. The discussion resulted in development of work around procedures to be finalized and released in October.

Implementation Progress Report

Major milestones reached to date:

On July 27, 2012, the Division provided UI claim filing training for GE workers that will be experiencing short term lay off.

On July 23, 2012, the Division held a "road show" in Bowling Green, KY, for employer group.

Kentucky sent final summary to USDOL regarding DUA for tornado disaster in South and Southeastern Ky.

Established protocol for procedure to process information exchange agreements and to determine charges for providing information to participants.

Implemented SIDES (electronic employer notification).

Complete testing and implementation of E-Pay (ability of employers to pay quarterly unemployment taxes with credit card) by Ky.gov.

Implemented a series of instructive videos into the Office of Employment and Training website relating to filing a claim, employer issues and appeals procedure. These are found on the OET website.

Continuing to obtain information exchange agreements with Kentucky Housing Authorities.

Implementation of E-Pay for Employer contributions.

Deployment of Direct Deposit.

KEWES Redployment - Identification and correction of system issues.

Tax Rate calculations / Reimbursable charges/ Voluntary payments - based upon HB 5.

Implementation of Fraud Reporting Email address - HB 5.

Developed new or updated information sharing agreements with SOS, SSA, IRS, Workers Comp - In accordance with HB5.

Deployed new procedures in appeals process to better inform participants of issues and witnesses - In accordance with HB5.

Deployed Waiting Week on any new initial claims filed on or after 1/1/12 as specified in HB 5.

Deployed Wage Replacement Rate specified in HB 5 for any new initial claims filed on or after 1/1/12.

Deployed Taxable Wage Base of \$9,000 as specified in HB 5 - Effective 1/1/12.

Increased protest period from 10 to 15 days in accordance with HB 5.

Provided UI Employer Training Seminars in every WIA area in Kentucky since 1/1/11 - HB 5.

Organized regional claimstaking site for processing Disaster Unemployment Assistance.

Implementation Progress Report

Tasks to be completed next month:

Complete protocol for cooperative effort between the agency, DTS and COT.

Continue scheduling of road show programs. The Division will conduct regional training and working with local office should promote increased interest and participation.

Continue obtaining information exchange agreements on all Kentucky Housing Authorities and implement a standardized data request form.

Begin SIDES electronic employer response system.

Prepare programming for testing Treasury Offset Program

Continue work on standard language for adjudicators.

Continue work on referee decision efficiency project.

Contact members of forms review group to secure their comments and /or recommendations.

Coordination/collaboration required next month:

The Divisions of UI and ES will work with DOL to apply for funding to develop integrity measures.

The Division will work with upper management to implement recommended practices for improvement as identified in the CSG Business Process Review Report.

The Division of UI will work with local employment offices to schedule road show outreach programs.

Continue working (DCIs, Appeals Branch and UIC) on appeals track language upgrade.

The Division will work with DTS and COT to implement the SIDES program and DTS, COT, Ky. Revenue Cabinet and US Dept. of Treasury to implement the TOP program.

The Division will work with USDOL to implement a corrective action plan for lower authority appeals and the 2012 SQSP.