

WORKSmart

Kentucky



A Strategic Transformation of
Kentucky's Workforce System

IMPLEMENTATION STATUS REPORT

June 1, 2013



KENTUCKY WORKFORCE INVESTMENT BOARD

September Summary

Report Contents

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Project Status Summary

System Transformation			
Active	Project Name	Manager/Consultant/Champion	Notes
✓	<i>Industry Partnership Grants/Sector Strategies</i>	Patricia Dudgeon, Mgr. Hugh Haydon, Champion	Reviewed monthly invoices/documentation for current awardees (8); organized materials for closeout. Confirmed closeout balances and all unspent funds recaptured by Office of Employment and Training.
	One Stop Certification Policy	Tommy Wheatley & Holly Neal Mgrs. Maier & Maier Dr. Lara Needham, Champion	Final Report presented 7/2013
	User Friendly On Line Services	Jim Beyea & Holly Neal, Mgrs. Kim Huston, Champion	Final Report presented 7/2013
✓	NCRC	Joe Paul, Mgr. Act, Inc. Reecie Stagnolia, Champion	Renewed Master Agreement and RegiSTAR Agreement with ACT, Inc.
✓	Eligible Training Provider List	Linda Burton, Mgr. Rick Christman, Champion	No Report

Education Alignment			
Active	Project Name	Manager/Consultant/Champion	Notes
✓	Tech High (Phase 1)	Angie Fischer, Mgr. Dr. Dale Winkler, Champion	No activity this month.
✓	Apprenticeships	Mary Taylor, Mgr. Mark Brown, Champion	KWIB Apprenticeship & Education Committee continues to develop action plan. No Report.
✓	High School Outreach	Karen Dueker, Melissa Quillen Mgrs. Sec. James Neihof, Champion	No activity this month.
✓	Accelerated GED Program (formerly GED Express)	Jacqueline Korengal, Mgr. Reecie Stagnolia, Champion	Revised program name to Accelerated GED Program, Group met to outline planned web site features; web site framework created.

Economic Development Alignment			
Active	Project Name	Manager/Consultant/Champion	Notes
	Mind Your Own Business (Entrepreneurship)	TBD, Mgr. Sec. Larry Hayes, Champion	No Report
✓	Work Ready Communities	Tom West & Jason Slone, Mgrs. Thinking Media Crystal Gibson, Champion	Received 6 applications for consideration as Work Ready or Work Ready in Progress; one application for review to change from in progress to be certified.
✓	Rapid Response/ Kentucky Unified Business Services:	Linda Prewitt, Mgr. Thomas P. Miller James Cole, Champion	Ben Haydon accepted position as Business Services Coordinator for the Office of Employment and Training.
	Economic Development Academy	Terri Bradshaw, Mgr. Daryl Smith, Champion	No Report

System Simplification			
Active	Project Name	Manager/Consultant/Champion	Notes
✓	Alphabet Soup	Terri Bradshaw, Mgr. N/A, Champion	Merged with Workforce Academy
✓	Partner for Success	Allison Flanagan, Mgr. Com. Beth Brinly, Champion	Team did not meet in September. Questions on the online confidentiality training were answered, training and policy will be ready to launch in October.
	Statewide Reserve Investments	N/A	No Report
✓	Case Management	Jane Smith, Mgr. Com. Beth Brinly, Champion	Final draft of Integrated Referral form approved, team will recommend the form be piloted in two areas Shelbyville and Paducah.
✓	High Performing WIBs	Jason Slone, Mgr. CSW Daryl Smith, Champion	Close out call with KentuckianaWorks Director, discussed recommendations, strengths and opportunities.

Customer Service Improvements			
✓	Workforce Academy	Susie Edwards & Vicki Wade, Mgrs. Maier & Maier Dr. Judith Rhoads, Champion	Videos from first phase are complete for online training initiatives. Phase II – no update.
	Outreach Initiative/Branding and Identity	Terri Bradshaw & Holly Neal Mgrs. Heidi Margulis, Champion	Final Report, August 2013
	Get Back to Work	Jeannie Devers, Mgr. Rep. Larry Clark, Champion	No Report – Not yet started
✓	One Stop Kiosk	Ryan Hanson & Connie Schnell, Mgrs. Com. Beth Brinly, Champion	No Report
✓	UI Customer Service Plan	Dustin Adams, Mgr. Sec. Thomas Zawacki, Champion	Working on HB102 implementation, surcharge implementation and improvements to the Decision writing system. A series of grants were awarded that constitute over \$2.9 million in supplemental budget funds.

October 2013

October 2013							November 2013						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
6	7	1	2	3	4	5	3	4	5	6	7	1	2
13	14	8	9	10	11	12	10	11	12	13	14	8	9
20	21	15	16	17	18	19	17	18	19	20	21	15	16
27	28	22	23	24	25	26	24	25	26	27	28	22	23

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Sep 29 - Oct 5	Sep 29	30	Oct 1 2:00pm 3:00pm NCRC Advisory Team bi-weekly conference call (Dial in: 877-355-2902) - Dailey, Wendi M (OE	2	3	4	5 11:30am 12:00pm MONTHLY REPORTS DUE
	6	7	8	9 9:00am 12:00pm Work Ready Communities Review Panel Meetin 1:30pm 3:00pm High Impact WIB - Onsite Review Planning Tea	10	11	12
Oct 6 - 12	13	14	15 2:00pm 3:00pm NCRC Advisory Team bi-weekly conference call (Dial in: 877-355-2902) - Dailey, Wendi M (OE	16	17 10:00am 11:00am Canceled: RBC Conference Call (877 746 4263 Access Code: 02 72 333#) - Neal, Holly (18	19
	20	21	22	23	24	25	26
Oct 13 - 19	27	28	29 2:00pm 3:00pm NCRC Advisory Team bi-weekly conference call (Dial in: 877-355-2902) - Dailey, Wendi M (OE	30	31 12:30pm 2:30pm KY Work Ready Communities Steering Committee Meeting (KY Association of Count	Nov 1	2
Oct 20 - 26							
Oct 27 - Nov 2							

November 2013

November 2013						
Su	Mo	Tu	We	Th	Fr	Sa
3	4	5	6	7	1	2
10	11	12	13	14	8	9
17	18	19	20	21	15	16
24	25	26	27	28	22	23
					29	30

December 2013						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Oct 27 - Nov 2	Oct 27	28	29	30	31	Nov 1	2
Nov 3 - 9	3	4	5	6	7	8	9
			11:30am 12:00pm MONTHLY REPORTS DUE		1:30pm 3:30pm Entrepreneurship Steering Committee (TBA - Frankfort, KY) - WFD KWIB Strategic Plan		
Nov 10 - 16	10	11	12	13	14	15	16
			2:00pm 3:00pm NCRC Advisory Team bi-weekly conference call (Dial in: 877-355-2902) - Dailey, Wendi M (OE				
Nov 17 - 23	17	18	19	20	21	22	23
					10:00am 11:00am FW: RBC Conference Call (877 746 4263 Acces 1:30pm 3:30pm Kentucky Workforce Investment Board M		
Nov 24 - 30	24	25	26	27	28	29	30
			2:00pm 3:00pm NCRC Advisory Team bi-weekly conference call (Dial in: 877-355-2902) - Dailey, Wendi M (OE				

December 2013

December 2013							January 2014						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7				1	2	3	4
8	9	10	11	12	13	14	5	6	7	8	9	10	11
15	16	17	18	19	20	21	12	13	14	15	16	17	18
22	23	24	25	26	27	28	19	20	21	22	23	24	25
29	30	31					26	27	28	29	30	31	

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Dec 1 - 7	Dec 1	2	3	4	5	6	7
					11:30am 12:00pm MONTHLY REPORTS DUE		
Dec 8 - 14	8	9	10	11	12	13	14
			2:00pm 3:00pm NCRC Advisory Team bi-weekly conference call (Dial in: 877-355-2902) - Dailey, Wendi M (OE				
Dec 15 - 21	15	16	17	18	19	20	21
					10:00am 11:00am FW: RBC Conference Call (877 746 4263 Access Code: 02 72 333#) - Neal, Holly (Education Cabinet)		
Dec 22 - 28	22	23	24	25	26	27	28
			2:00pm 3:00pm NCRC Advisory Team bi-weekly conference call (Dial in: 877-355-2902) - Dailey, Wendi M (OE				
Dec 29 - Jan 4	29	30	31	Jan 1, 14	2	3	4

Strategic Initiatives Presentations

Organization	Date	Time	Presenter(s)	Organization Contact	Contact Info	Notes
Northern Kentucky Workforce Investment Board	1/8/13	8:00 AM	Tom West			Work Ready Communities
Kentucky Valley Educational Cooperative Board	1/23/13	8:00 AM	Tom West			Work Ready Communities
State Workforce Investment Areas	1/25/13	9:00 AM	Tom West/Holly Neal			High Impact Workforce Investment Boards
Big Sandy P-16 Councils - Prestonsburg	2/19/13	8:00 AM	Tom West	Melinda Justice		Work Ready Communities
Kentucky Chamber of Commerce	3/12/13	1:00 PM	Tom West	Betsy Dexter		Work Ready Communities
National Governors Assoc., State Workforce Investment Board Chairs, Washington, DC	2/22 - 2/24, '13	All Day	Tom West / Ed Holmes			Delivering the Skilled Workers Business and Industry Needs
Work Ready Communities Sign Distribution	3/6/13	All Day	Tom West			Work Ready Sign Distribution Tour - Montgomery, Madison, Boyle, Woodford & Franklin Counties
Work Ready Communities Sign Distribution	3/7/13	All Day	Tom West			Work Ready Sign Distribution Tour - Hart, Warren, Barren, Monroe, Adair & Russell Counties
Hopkins County "Hot Topic Lunch"	3/8/13	12:00 N	Tom West	Joyce Riggs (for Dr. Rhoads)		Hot Topic Lunch presentaton on Work Ready Communities, sign presentation for Hopkins County.
Work Ready Communities Sign Distribution	3/8/13	All Day	Tom West			Work Ready Sign Distribution Tour - Henderson, Union, Christian & McCracken Counties
Kentucky Cosiety for Human Resource Management, State Council Meeting	4/16/13	10:00 AM	Tom West			Kentucky Work Ready Communities
Appalachion Teaching and Leadership Network, Hazard KY	4/23/13	10:00 AM	Tom West			Kentucky Work Ready Communities
Kentucky (Chapter) of the American Planners Association KAPA	5/8-5/10 '13	All Day	Tom West			Kentucky Work Ready Communities
Kentucky Work Ready Communities Summit	5/16/13	8:00 AM	Multiple	Tom West		Work Ready Communitites "Best Practices" Summit
Alltech 29th Annual International Symposium	5/21/13	8:30 AM	Tom West			Kentucky Work Ready Communities
Grant County Board of Education, Williamstown, KY	6/3/13	10:30 AM	Tom West			Kentucky Work Ready Communities
Pennyrile Area Development District, Hopkinsville	6/10/13	5:45 PM	Tom West			Kentucky Work Ready Communities
Kentucky Career Center, Shelbyville	7/25/13	1:00 PM CT	Governor Beshear, Sec. Tom Zawacki, Comm. Beth Brinly, Ed Holmes	Holly Neal		Kentucky Career Center Launch
Webster County's School District Opening Day	8/2/13	9:30 AM	Tom West	Betsy Wells-Jones/Kevin Smith		Kentucky Work Ready Communities
Appalachian Training and Leadership Network/Kentucky Valley Educational Cooperative, Prestonsburg	8/14/13	8:00 AM	Tom West	Ron Daley		Kentucky Work Ready Communities
Kentucky Apprenticeship Conference, Kentucky Dam Village	9/8-9/9, '13	All Day	Tom West			Kentucky Workforce Investment Board Updates
Southeastern Employment and Training Association, Lexington	9/24/13	9:00 AM	Tom West, Lori Collins			Collaboration in the Commonwealth

KWIB Strategic Plan Outreach Presentations

Local Workforce Investment Boards

LWIA	Date	Location	Time	Presenter(s)	Local Contact	Notes
West Kentucky	1/8/2013	Hopkinsville	Varies	Greta Jones Lisa Adams Chris Wendel	Greta Jones	Workforce Development Academy - Module 1
West Kentucky	1/10/2013	Madisonville	Varies	Greta Jones Lisa Adams	Greta Jones	Workforce Development Academy - Module 1
Barren River	1/11/2013	Bowling Green	Varies	Missy Wheeler Vickie Wade Donald McGlothlin Regina Woodbright Jane Smith	Missy Wheeler	Workforce Development Academy - Module 2
West Kentucky	1/15/2013	Hopkinsville	Varies	Greta Jones Lisa Adams Chris Wendel	Greta Jones	Workforce Development Academy - Module 2
West Kentucky	1/17/2013	Madisonville	Varies	Greta Jones Lisa Adams	Greta Jones	Workforce Development Academy - Module 2
Barren River	1/18/2013	Bowling Green	Varies	Missy Wheeler Vickie Wade Donald McGlothlin Regina Woodbright Jane Smith	Missy Wheeler	Workforce Development Academy - Module 2
West Kentucky	1/22/2013	Hopkinsville	Varies	Greta Jones Lisa Adams Chris Wendel	Greta Jones	Workforce Development Academy - Module 3
West Kentucky	1/24/2013	Madisonville	Varies	Greta Jones Lisa Adams	Greta Jones	Workforce Development Academy - Module 3
Barren River	1/25/2013	Bowling Green	Varies	Missy Wheeler Vickie Wade Donald McGlothlin Regina Woodbright Jane Smith	Missy Wheeler	Workforce Development Academy - Module 2
West Kentucky	1/29/2013	Hopkinsville	Varies	Greta Jones Lisa Adams Chris Wendel	Greta Jones	Workforce Development Academy - Module 4
West Kentucky	1/31/2013	Madisonville	Varies	Greta Jones Lisa Adams	Greta Jones	Workforce Development Academy - Module 4
Bluegrass	2/5/2013	Lexington	Varies	Amanda Hall Tiffany Holder	Crystal Saunders	Workforce Development Academy - Module 1
West Kentucky	2/5/2013	Hopkinsville	Varies	Greta Jones Chris Wendel	Greta Jones	Workforce Development Academy - Module 1
Bluegrass	2/6/2013	Lexington	Varies	Karen Jones Nancy Tooley	Crystal Saunders	Workforce Development Academy - Module 1
Bluegrass	2/7/2013	Lexington	Varies	Tiffany Bryant Amanda Hall	Crystal Saunders	Workforce Development Academy - Module 1
West Kentucky	2/7/2013	Paducah	Varies	Greta Jones Lisa Adams Chris Wendel	Greta Jones	Workforce Development Academy - Module 1

KWIB Strategic Plan Outreach Presentations

Local Workforce Investment Boards

LWIA	Date	Location	Time	Presenter(s)	Local Contact	Notes
Barren River	2/8/2013	Bowling Green	Varies	Vickie Wade Donald McGlothlin Regina Woodbright Jane Smith Missy Wheeler	Missy Wheeler	Workforce Development Academy - Module 3
Bluegrass	2/12/2013	Lexington	Varies	Amanda Hall Chanell Jones	Crystal Saunders	Workforce Development Academy - Module 1
West Kentucky	2/12/2013	Hopkinsville	Varies	Greta Jones Chris Wendel	Greta Jones	Workforce Development Academy - Module 2
Bluegrass	2/13/2013	Lexington	Varies	Karen Jones Tiffany Bryant	Crystal Saunders	Workforce Development Academy - Module 1
Bluegrass	2/14/2013	Lexington	Varies	Karen Jones Antoinette Robinson	Crystal Saunders	Workforce Development Academy - Module 1
West Kentucky	2/14/2013	Paducah	Varies	Greta Jones Lisa Adams Chris Wendel	Greta Jones	Workforce Development Academy - Module 2
Barren River	2/15/2013	Bowling Green	Varies	Vickie Wade Donald McGlothlin Regina Woodbright Jane Smith Missy Wheeler	Missy Wheeler	Workforce Development Academy - Module 3
Bluegrass	2/19/2013	Lexington	Varies	Amanda Hall Tiffany Holder	Crystal Saunders	Workforce Development Academy - Module 2
West Kentucky	2/19/2013	Hopkinsville	Varies	Greta Jones Chris Wendel	Greta Jones	Workforce Development Academy - Module 3
Bluegrass	2/20/2013	Lexington	Varies	Karen Jones Michael Ricke	Crystal Saunders	Workforce Development Academy - Module 2
Bluegrass	2/21/2013	Lexington	Varies	Tiffany Bryant Amanda Hall	Crystal Saunders	Workforce Development Academy - Module 2
West Kentucky	2/21/2013	Paducah	Varies	Greta Jones Lisa Adams Chris Wendel	Greta Jones	Workforce Development Academy - Module 3
Barren River	2/22/2013	Bowling Green	Varies	Vickie Wade Donald McGlothlin Regina Woodbright Jane Smith Missy Wheeler	Missy Wheeler	Workforce Development Academy - Module 3
Bluegrass	2/26/2013	Lexington	Varies	Amanda Hall Chanell Jones	Crystal Saunders	Workforce Development Academy - Module 2
West Kentucky	2/26/2013	Hopkinsville	Varies	Greta Jones Chris Wendel	Greta Jones	Workforce Development Academy - Module 4
Bluegrass	2/27/2013	Lexington	Varies	Karen Jones Tiffany Bryant	Crystal Saunders	Workforce Development Academy - Module 2
Bluegrass	2/28/2013	Lexington	Varies	Karen Jones Antoinette Robinson	Crystal Saunders	Workforce Development Academy - Module 2
West Kentucky	2/28/2013	Paducah	Varies	Greta Jones Lisa Adams Chris Wendel	Greta Jones	Workforce Development Academy - Module 4

KWIB Strategic Plan Outreach Presentations

Local Workforce Investment Boards

LWIA	Date	Location	Time	Presenter(s)	Local Contact	Notes
Bluegrass	3/5/2013	Lexington	Varies	Amanda Hall Tiffany Holder	Crystal Saunders	Workforce Development Academy - Module 3
Bluegrass	3/6/2013	Lexington	Varies	Karen Jones Tara Welch	Crystal Saunders	Workforce Development Academy - Module 3
Bluegrass	3/7/2013	Lexington	Varies	Tiffany Bryant Amanda Hall	Crystal Saunders	Workforce Development Academy - Module 3
Barren River	3/8/2013	Bowling Green	Varies	Missy Wheeler Vickie Wade Regina Woodbright Jane Smith Donald McGlothlin	Missy Wheeler	Workforce Development Academy - Module 3
Bluegrass	3/12/2013	Lexington	Varies	Amanda Hall Chanell Jones	Crystal Saunders	Workforce Development Academy - Module 3
Bluegrass	3/13/2013	Lexington	Varies	Karen Jones Tara Welch	Crystal Saunders	Workforce Development Academy - Module 3
Bluegrass	3/14/2013	Lexington	Varies	Michael Ricke Antoinette Robinson	Crystal Saunders	Workforce Development Academy - Module 3
Barren River	3/15/2013	Bowling Green	Varies	Missy Wheeler Vickie Wade Regina Woodbright Jane Smith Donald McGlothlin	Missy Wheeler	Workforce Development Academy - Module 3
Bluegrass	3/19/2013	Lexington	Varies	Amanda Hall Tiffany Holder	Crystal Saunders	Workforce Development Academy - Module 4
Bluegrass	3/20/2013	Lexington	Varies	Karen Jones Tara Welch	Crystal Saunders	Workforce Development Academy - Module 4
Bluegrass	3/21/2013	Lexington	Varies	Tiffany Bryant Amanda Hall	Crystal Saunders	Workforce Development Academy - Module 4
Barren River	3/22/2013	Bowling Green	Varies	Missy Wheeler Vickie Wade Regina Woodbright Jane Smith Donald McGlothlin	Missy Wheeler	Workforce Development Academy - Module 3
Bluegrass	3/26/2013	Lexington	Varies	Amanda Hall Chanell Jones	Crystal Saunders	Workforce Development Academy - Module 4
Bluegrass	3/27/2013	Lexington	Varies	Karen Jones Tara Welch	Crystal Saunders	Workforce Development Academy - Module 4
Bluegrass	3/28/2013	Lexington	Varies	Michael Ricke Antoinette Robinson	Crystal Saunders	Workforce Development Academy - Module 4
EKCEP	5/6/2013	Thelma, KY (C D Perkins Ctr)	Varies	David Pelphrey Traci Nolen	Angela Ball	Workforce Development Academy - Module 1
EKCEP	5/7/2013	Thelma, KY (C D Perkins Ctr)	Varies	Deanna Robertson Melissa Quillen	Angela Ball	Workforce Development Academy - Module 1
EKCEP	5/8/2013	Thelma, KY (C D Perkins Ctr)	Varies	David Pelphrey Melissa Quillen	Angela Ball	Workforce Development Academy - Module 1
EKCEP	5/9/2013	Thelma, KY (C D Perkins Ctr)	Varies	Joyce Wilcox Traci Nolen	Angela Ball	Workforce Development Academy - Module 1

KWIB Strategic Plan Outreach Presentations

Local Workforce Investment Boards

LWIA	Date	Location	Time	Presenter(s)	Local Contact	Notes
EKCEP	5/13/2013	Thelma, KY (C D Perkins Ctr)	Varies	David Pelphrey Traci Nolen	Angela Ball	Workforce Development Academy - Module 2
EKCEP	5/14/2013	Thelma, KY (C D Perkins Ctr)	Varies	Deanna Robertson Melissa Quillen	Angela Ball	Workforce Development Academy - Module 2
EKCEP	5/15/2013	Thelma, KY (C D Perkins Ctr)	Varies	David Pelphrey Melissa Quillen	Angela Ball	Workforce Development Academy - Module 2
EKCEP	5/16/2013	Thelma, KY (C D Perkins Ctr)	Varies	Joyce Wilcox Traci Nolen	Angela Ball	Workforce Development Academy - Module 2
EKCEP	5/20/2013	Thelma, KY (C D Perkins Ctr)	Varies	David Pelphrey Traci Nolen	Angela Ball	Workforce Development Academy - Module 3
EKCEP	5/21/2013	Thelma, KY (C D Perkins Ctr)	Varies	Deanna Robertson Melissa Quillen	Angela Ball	Workforce Development Academy - Module 3
EKCEP	5/22/2013	Thelma, KY (C D Perkins Ctr)	Varies	David Pelphrey Melissa Quillen	Angela Ball	Workforce Development Academy - Module 3
EKCEP	5/23/2013	Thelma, KY (C D Perkins Ctr)	Varies	Joyce Wilcox Traci Nolen	Angela Ball	Workforce Development Academy - Module 3
EKCEP	5/28/2013	Thelma, KY (C D Perkins Ctr)	Varies	David Pelphrey Traci Nolen	Angela Ball	Workforce Development Academy - Module 4
EKCEP	5/29/2013	Thelma, KY (C D Perkins Ctr)	Varies	Deanna Robertson Melissa Quillen	Angela Ball	Workforce Development Academy - Module 4
EKCEP	5/30/2013	Thelma, KY (C D Perkins Ctr)	Varies	David Pelphrey Melissa Quillen	Angela Ball	Workforce Development Academy - Module 4
EKCEP	5/31/2013	Thelma, KY (C D Perkins Ctr)	Varies	Joyce Wilcox Traci Nolen	Angela Ball	Workforce Development Academy - Module 4

Implementation Progress Report



Date: September 2013 **Project:** Sector Strategies

Consultant or Agency name: Office of Employment and Training

Implementation Status: 99 % complete

Completion Date: June 2013

Tasks completed this month:

Reviewed monthly invoices/documentation for current awardees (8)
Organized materials for closeout
Confirmed closeouts balances – all unspent funds recaptured by OET prior to expiration of 6-30-13
Emails sent to LWIAs and project leads for final documents if needed - last (final) quarterly reports, etc.

Major milestones reached to date:

Industry Partnerships Grant Opportunity RFP issued August 15, 2011; Up to \$500,000 in funds available
IP proposals received in OET - 4:00 p.m. - October 10, 2011
Review Team met for consensus on awards - November
Three (3) IP Grants awarded December 2011
IP RFP - 2nd Round announced for early 2012
First Round Awardees received "Ready-Set-Go" packets from OET - January 2012
Release of IP - RFP-2nd Round - March 30, 2012
IP-2nd Round IP proposals received in OET - May 15, 2012
Five (5) IP Grants awarded June 30, 2012
IP - 3rd Round Quick Start mini-grants RFP released - October 24, 2012
IP - 3rd Round Quick Start mini-grants awarded to EKCEP & Northern
Total of all 10 grants awarded to-date (12-31-2012) - \$562,508
All grant funds expired 6-30-13.

Tasks to be completed next month:

Send reminder notices to awardees of any remaining needed closeout documents
Archive files

Coordination/collaboration required next month:

Confirm close out process

Implementation Progress Report



Date: September 2013

Project: National Career Readiness Certificates

Consultant or Agency name: Office of Employment and Training

Implementation Status: 100% complete

Completion Date: August 2011

Tasks completed this month:

1. [Renewal of Master Agreement with ACT.](#)
2. [Renewal of RegiSTAR Agreement with ACT.](#)

Major milestones reached to date:

1. Umbrella contract executed with the contractor / Kentucky Database completed and testing started
2. KY NCRC Database populated with Test Sites and Users / KY NCRC Database tested / First Certificate printed / Kentucky Database complete and ready for contractor files / Printed backlog of Certificates
3. "Soft Roll Out" executed
4. On-Line Task Specific Training integrated into ncr.ky.gov
5. KY NCRC Database Billing Process completed
6. ATC project complete and data sent to OCTE - FY11
7. Execute Outreach Program to engage Employers in NCRC - funds made available to WIA's for face to face meetings with employers to sell NCRC
8. KY NCRC Database Billing Process completed - (Invoices still being generated by DTS staff)
9. Ver. 2.0 of the NCRC program was completed. (over 9,000 missing records recovered from rebuild)
10. Outreach program to employers via the WIA's completed 30 Jun, 2011.
11. Yellow Ribbon Event with KYNGR to explain the NCRC to returning veterans.
12. Budget items submitted as part of cabinet budget
13. SWR proposal sent for testing of OCTE Area Technology Center seniors during FY12.
14. Amendment and One year extension to Delegation of Payment Agreement between the contractor & OET received from Cabinet Legal Dept. and forwarded to Finance Cabinet.
15. 2500 Scholarships from contractor allotted to KY Adult Ed and OET.
16. Completed budget process for FY13/14 (to include all graduating High School Senior assessment)
17. Funds Released for OCTE/OET Collaboration to assess all Area Technology Center Seniors.
18. Extension of Contract with the contractor to provide WorkKeys testing in Kentucky
19. Hired Administrative Assistant and began training
20. NCRC Coordinator provided technical expertise to counties requesting Work Ready Community status by providing data.
21. NCRC Coordinator conducted several presentations to counties and Work Ready Community teams.
22. NCRC Coordinator provided WorkKeys expertise to Economic Development meetings for prospective industries moving to the Commonwealth.
23. Plan to create files from the contractor to meet KDE reporting requirements completed and testing. Separate reporting realm was created for High Schools and ATCs
24. OET and WIA Administrators trained (or refresher training Feb – Mar, 2012)
25. GED and NCRC Free Program launched with reporting requirements in place.
26. ATC 2012 testing completed & qualifying NCRC awards printed and shipped to schools.
27. Conversion to NCRC Plus with new NCRC design.
28. Assist KDE with CCR WorkKeys guidelines

Implementation Progress Report

Tasks to be completed next month:

1. Continue editing Standard Operating Procedures (SOP).
2. Continue to resolve KY NCRC customer service issues.
3. Continue to tweak the ncr.ky.gov site's billing and reporting modules with DTS
4. Update Certified Work Ready Community NCRC Attainment numbers.
5. Continue discussions about NCRC Social Media presence and redesign of KY NCRC site
6. Continue discussions to transfer OCTE RegiSTAR site from WFD to KDE.

Coordination/collaboration required next month:

1. Continue to identify with DTS any upgrades and/or enhancements that need to be made to the ncr.ky.gov web site to increase functionality streamline workflow.
2. Coordinate and share WorkKeys data and procedural information with Dept of Education (KDE)
3. Collaborate with KY National Guard / Reserves to work with returning veterans.
4. Collaborate with OCTE to develop program enhancements for FY14.
5. Coordinate projects with the contractor for better delivery of services.
6. Coordinate with Certified Work Ready Community initiative.
8. Coordinate with State Branding contact to redesign KY NCRC website to align with new State Branding standards.

Implementation Progress Report



Date: September 2013

Project: Tech High (First Phase)

Consultant or Agency name: Office of Career and Technical Education

Implementation Status: 100% complete

Completion Date: June 2013

Tasks completed this month:

No activity this month. Funding for career coaches ended June 30, 2013. Trying to secure funding, but will need to wait to see if there is any additional money (through carry forward).

Major milestones reached to date:

Career coaches have worked one-on-one with approximately 250 students in the Area Technology Centers.

Tasks to be completed next month:

No planned activity next month.

Coordination/collaboration required next month:

Trying to secure funding, but will need to wait to see if there is any additional money (through carry forward). Probably will know in October or November, 2013.

Implementation Progress Report



Date: September 2013

Project: High School Outreach

Consultant or Agency name: Office of Employment and Training

Implementation Status: 85% complete

Completion Date: September 2014

Tasks completed this month:

Team did not meet in September.

Major milestones reached to date:

Created and sent survey to guidance counselors, LWIB's and superintendents to get a better idea of what is happening around the state regarding connectivity with One Stops and types of career readiness activities that are available to high school students
Refined goals of the project
Developed Plan of Action
Designed homepage for kyschooltocareer.com website
Added representatives from KDE and OCTE to steering committee
Received notification of funding amount now available for HSO
Development of a recommendation to begin partner discussions with KDE, KCTCS, Economic Development, Workforce Development and other stakeholders to purchase and use ccInspire across the Commonwealth as a link between students and business partners
Scheduled a meeting to present ccInspire to decision-making partners
ccInspire presented to various Cabinet leaders and staff. Each agency was requested to send a representative with decision making authority to the next meeting.
Received approval for project implementation from Project Champion
Members of business and industry became actively involved in the project
The platform to sit atop the Individual Learning Plan program on the KDE website was named Unbridled Careers
KY SHRM sent a survey to their members to determine their interest in the project and how willing they are to fully participate once the program is in high schools and middle schools across the commonwealth.
Implementation and sustainability plan written

Tasks to be completed next month:

Team will meet with new project champion, and address the questions from LWIBS and next steps, including the possibility of piloting ccInspire in two regions. Meeting is scheduled for October 21 in Shelbyville.

Coordination/collaboration required next month:

Collaboration from all parties is essential if the project is to move forward. Essential questions regarding funding need to be answered.

Implementation Progress Report



Date: September 2013

Project: Accelerated GED Program

Consultant or Agency name: Adult Education

Implementation Status: 20% complete

Completion Date: (Month) (Year)

Tasks completed this month:

Please NOTE the revised project is: Accelerated GED Program
Convened work group to outline planned web site features
Created web site framework (See attached)

Major milestones reached to date:

Convened Subcommittee (representatives from workforce, education, apprenticeships, etc.) twice to make recommendations
Priority recommendation: Create a micro web site focused on accelerated GED programs - to provide support, resources, best practices, etc.
Combed accelerated programs' information submitted in survey
Convened work group twice to outline planned web site features

Tasks to be completed next month:

Assessing current repository
Determine which stakeholders to contact for resources

Coordination/collaboration required next month:

Adult education programs offering Accelerated GED programs
Internal staff

RECRUITMENT

- **Determine student eligibility**
 - \geq 9.0 grade level
- **Implement targeted outreach/marketing**
 - Eligible, current students
 - Others in target population
- **Create an enticing program title to pique interest and introduce branding**
 - Examples: GED Express, GED Fast Track, GED Boot Camp, GED Blitz

RETENTION

- **Emphasize short-term nature**
 - Only requires small amount of time for big benefits
- **Implement formal commitment process**
 - Students sign "Learner Contracts"
- **Prevent unnecessary disruptions**
 - Refreshments/meals provided if helps prevent interruption of intense instruction

RESULTS

- **Participants demonstrate level gains**
 - 68% of current accelerated GED programs report that more than half of participants show level gains
- **Participants earn GED credentials**
 - 87% of current accelerated GED programs report that more than half of participants earn GED credentials

The Three Rs of Accelerated GED Programming

CURRICULUM

- **Compile a mix of standards-based instructional materials that cover students' greatest needs**
 - Publisher- and teacher-created
 - Online resources
- **Review and/or repurpose current successful programs' syllabi**
 - 2-day blitz; 1- or 2-week course; 1/2-days, evenings

INSTRUCTION

- **Conduct assessments**
 - Pre-tests, practice tests, and other formative assessments
- **Provide instruction on targeted, student-centered areas**
 - May encompass all subject areas or one or two areas

RESOURCES

- **Sample syllabi**
- **Published materials, websites, instructor-developed materials**
- **Sample scripts for soliciting community funds**
 - For refreshments, testing fees, incentive items

Implementation Progress Report



Date: September 2013

Project: Work Ready Communities

Consultant or Agency name: Thinking Media

Implementation Status: 100% complete

Completion Date: June 2011

Tasks completed this month:

1. Received 5 applications requesting review.
2. Received 1 request for certification change from "In progress" to "certification".

Major milestones reached to date:

1. Final project design completed - June 2011
2. Program launch - July 2011
3. Marketing Outreach Plan Completed - June 2013
4. National award received by the Southern Economic Development Council in August 2013.

Tasks to be completed next month:

1. Coordinate the applications to each reviewer and schedule review team to meet on - October 9, 2013 in Versailles.
2. Build packets and recommendation materials for the November KWIB Board meeting.

Coordination/collaboration required next month:

1. Full Work ready Steering Committee to meet - not date set. Looking at late October or early November 2013.

Implementation Progress Report



Date: October 1, 2013

Project: Rapid Response

Consultant or Agency name: Office of Employment and Training

Implementation Status: 100% complete

Completion Date: September 2012

Tasks completed this month:

- Interviews for the Business Services Coordinator position in the Office of Employment and Training conducted. Ben Haydon accepted the position. He will start October 16.
- Letters from KCTCS, Economic Development and Education and Workforce Development Cabinet were sent to partners to collect and inventory current industry partnerships, job training consortiums, trade associations and other employer-led business/industry organization focused on talent development.

Major milestones reached to date:

- TPMA submitted final recommendations & conducted statewide Business Services training
- Redesign Phase of Project completed. Steering Committee accepted/approved final version of TPMA report
- Seven LWIBs were awarded funds to implement and/or enhance Business Services teams and develop a Business Service framework.
- Phase II - Unified Business Services Framework Recommendation Report completed.
- Business Services Coordinator hired in the Office of Employment and Training.

Tasks to be completed next month:

Consolidate responses from inventory surveys for presentation at the next Steering Committee meeting in November. The information will be used by the Steering Committee to finalize the recommendations to the KWIB in November.

Coordination/collaboration required next month:

N/A

Implementation Progress Report



Date: September 2013

Project: Partner for Success

Consultant or Agency name: Office for the Blind

Implementation Status: 75% complete

Completion Date: December 2014

Tasks completed this month:

Team did not meet this month. Allison worked with Priscilla on questions pertaining to the on-line confidentiality training. The training and policy will be ready to go on 10/15/13.

Major milestones reached to date:

Nov 2011 - Successfully completed train-the-trainer sessions across the state to share the KWIB initiatives and direction

April 2013 – Successfully completed the Partners for Success Leadership Training at Lake Cumberland.a

Tasks to be completed next month:

Brief teleconference to discuss the training and policy.

Coordination/collaboration required next month:

Share on-line confidentiality training with team members to review.

Implementation Progress Report



Date: September 2013

Project: Case Management

Consultant or Agency name: (Please Select from List)

Implementation Status: 10% complete

Completion Date: December 2014

Tasks completed this month:

Integrated referral form was reviewed by all partners as well as the Partners for Success Team. The team based case management team came to a consensus on the final draft and will recommend the form be piloted in the two areas (Shelbyville and Paducah) career centers.

Major milestones reached to date:

Integrated Referral Form

Tasks to be completed next month:

Recommendations from 09/30/2013 meeting for the draft referral form will be completed and final draft will be reviewed on 10/28/2013.

Coordination/collaboration required next month:

Implementation Progress Report



Date: September 2013

Project: High Performing Workforce Boards

Consultant or Agency name: CSW

Implementation Status: 100% complete

Completion Date: June 2011

Tasks completed this month:

1. Close out call with Executive Director Michael Gritton. Discussed recommendations, strengths, opportunities.

Major milestones reached to date:

1. Project design and criteria completed - June 2011
2. Baseline year completed with each local area - June 2012
3. Technical assistance opportunities, funding provided through an application process and self assessment application from baseline year.
4. Standards year one begins - January 2013
5. Northern Kentucky WIB - First local board certified by the KWIB on August 15, 2013.

Tasks to be completed next month:

1. Application Deadline to apply - October 4, 2013
2. Schedule planning team to come together and begin discussions for the upcoming reviews.
3. Review additional submitted materials from July 2013 review of Lincoln Trail WIB and make final recommendation.

Coordination/collaboration required next month:

1. Schedule time and date to meet with HIW planning team;
2. Schedule a conference call with the HIW Review Team for Lincoln Trail and discuss additional submitted materials for final recommendation.

Implementation Progress Report



Date: September 2013

Project: Unemployment Insurance Customer Service Plan

Consultant or Agency name: Office of Employment and Training

Implementation Status: 10% complete

Completion Date: December 2014

Tasks completed this month:

Majority of month spent on HB102 implementation, the Surcharge implementation, improvements to our Decision writing system, and writing a series of grants that we were awarded that constitute over \$2.9 Million in Supplemental Budget Funds.
Implemented and tested several fixes and enhancements to our system which will improve service

Major milestones reached to date:

Wrapped up last year's State Quality Service Plan (SQSP) and Corrective Action Plans (CAPs) with the U.S. Department of Labor (DOL); following this plan helped get us closer to provide more timely determinations at the adjudication level and decisions at the appeals levels, while continue to have high quality hearings and documents.

Approved to continue with providing current sequestered EUC amounts to customers and will be allowed to return to pre-sequestered levels for the last month of the program December 2013 (unless the program is extended by law). This allowed us to provide the most fair and consistent reduction levels to our customers.

Started the SQSP and CAPs for 2013-2014.

Applied for supplemental budget request grants that will assist us in paying to enhance our systems, which will overall improve our customer service.

Fully implemented 4Z documents being produced using HP Extreme system instead of the mainframe.

Tasks to be completed next month:

Turn in final SQSP for 2013-2014 and its accompanying CAPs.

Follow up on supplemental budget requests.

Complete new point of release schedule for system modernization and enhancements.

Coordination/collaboration required next month:

Continue working on system enhancements, and on implementing OET Best Practices Recommendations.