

WORKSmart

Kentucky



A Strategic Transformation of
Kentucky's Workforce System

IMPLEMENTATION STATUS REPORT

October 31, 2012



KENTUCKY WORKFORCE INVESTMENT BOARD

October Summary

Report Contents

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Project Status Summary

System Transformation			
Active	Project Name	Manager/Consultant/Champion	Notes
✓	<i>Industry Partnership Grants/Sector Strategies</i>	Patricia Dudgeon, Mgr. Hugh Haydon, Champion	Review of Monthly invoices for all awardees and quarterly industry partnership reports. Request for Proposal for Quick Start mini grants for 3 rd round released. Communication on mini grants published to website, distribution list and public service announcement.
✓	One Stop Certification Policy	Tommy Wheatley, Mgr. Maher & Maher Dr. Lara Needham, Champion	No Report
✓	<i>User Friendly On Line Services</i>	<i>Jim Beyea & Holly Neal, Mgrs.</i> <i>Kim Huston, Champion</i>	Core Team continues to work through support issues presented by the helpdesk with the vendor. Burning Glass gave demo of Gen2 to ensure business requirements and enhancements request were included. Website sub-committee met to give feedback on test site.
✓	NCRC	Joe Paul, Mgr. Act, Inc. Reecie Stagnolia, Champion	Continued conversion to NCRC Plus with new NCRC design. Working with Act, Inc. to fix RegiSTAR database issues.
✓	Eligible Training Provider List	Linda Burton, Mgr. Rick Christman, Champion	Revised procedures per steering committee input. Continued collaboration with P-20 project. Prepared one-page overview and submitted, with draft policy, for review by KWIB.

Education Alignment			
Active	Project Name	Manager/Consultant/Champion	Notes
✓	Tech High (Phase 1)	Angie Fischer, Mgr.	A contract with Northern Kentucky University (AmeriCorps/ on behalf of Kentucky Campus Compact) is being routed for 10 career coaches in the Area Technology Centers. Through a grant, ten ATC's have been approved for a career coach. New Project Manager assigned.
✓	Apprenticeships	Mary Taylor, Mgr. Mark Brown, Champion	Met with multiple organizations and Local Workforce Investment Areas as well as the Labor Cabinet to discuss the Office of Career and Technical Education's role in their plan. Mike Donta spoke at regional Career and Technical Education principal meeting. New Project Manager Assigned.
✓	High School Outreach	Karen Deuker, Mgr. Sec. Joe Meyer, Champion	Workgroup met with Project Champion Secretary Meyer to present progress to date.
	GED Express	Jacqueline Korengal, Mgr. Reecie Stagnolia, Champion	New Project Manager assigned.

Economic Development Alignment			
Active	Project Name	Manager/Consultant/Champion	Notes
	Mind Your Own Business (Entrepreneurship)	TBD, Mgr. Sec. Larry Hayes, Champion	No Report
✓	Work Ready Communities	Tom West & Jason Slone, Mgrs. Thinking Media Crystal Gibson, Champion	Work Ready Review Panel met and will present recommendations on eight counties at November KWIB meeting. Steering committee met and will have recommendation on changes to Work Ready Application process.
✓	Rapid Response	Linda Prewitt, Mgr. Thomas P. Miller James Cole, Champion	Application form to apply for Statewide Reserve funds to support redesign in the local areas created and distributed.
✓	Economic Development Academy	Terri Bradshaw, Mgr. Daryl Smith, Champion	Speaking engagements continue to be scheduled to promote KWIB projects and WFD programs. Focus Talent implemented statewide and staff in all Workforce Investment Areas have been trained on Labor Insight.

System Simplification			
Active	Project Name	Manager/Consultant/Champion	Notes
✓	Alphabet Soup	Terri Bradshaw, Mgr. TBA, Champion	Merged with Workforce Academy
✓	Partner for Success	Allison Flanagan-Jessee, Mgr. Com. Beth Brinly, Champion	Team did not meet in October. Awaiting draft of confidentiality policy to be reviewed by legal counsel.
✓	Statewide Reserve Investments	N/A	No Report
✓	Case Management	Gina Triplett-Johnson, Mgr. Com. Beth Brinly, Champion	No new information to report.
✓	High Performing WIBs	Jason Slone, Mgr. CSW Mary Lassiter, Champion	Core team and agreed to push back implementation timeline. Completed review and modification of the Assessment and Application process. New draft letter prepared to inform all Area Directors and Chairs.

Customer Service Improvements			
✓	Workforce Academy	Susie Edwards & Vicki Wade, Mgrs. Maier & Maier Dr. Judith Rhoads, Champion	Training in the regions continue.
✓	Outreach Initiative/Branding and Identity	Terri Bradshaw & Holly Neal Mgrs. Heidi Margulis, Champion	Finalized work for building signage packages for 81 locations. Continued work with web-site sub-committee on new site.
	Get Back to Work	Jeannie Devers, Mgr. Rep. Larry Clark, Champion	No Report – Not yet started
✓	One Stop Kiosk	Ryan Hanson & Connie Schnell, Mgrs. Com. Beth Brinly, Champion	No new information to report. Scheduled meeting with Sherry Sebastian in November.
✓	UI Customer Service Plan	Greg Higgins, Mgr. Sec. Joe Meyer, Champion	Continued to meet with multiple State Agencies to address error reductions and improved service to the Office of Employment and Training and Unemployment Insurance. Drafted legislation to meet the requirements of the 2012 Middle Class Tax Refund Act.

November 2012

November 2012							December 2012						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
4	5	6	7	1	2	3	2	3	4	5	6	7	1
11	12	13	14	8	9	10	9	10	11	12	13	14	8
18	19	20	21	15	16	17	16	17	18	19	20	21	15
25	26	27	28	22	23	24	23	24	25	26	27	28	22
				29	30		30	31					

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Oct 28 - Nov 3	Oct 28	29	30	31	Nov 1	2	3
					Workforce Developme 12:00pm 1:00pm Bluegrass Internal Branding Event (Lexington Office)	Workforce Developme 7:30am 8:30am Bluegrass Internal Branding Event (Winchester Office)	
Nov 4 - 10	4	5	6	7	8	9	10
		Workforce Developme 11:30am 12:00pm MONTHLY REPORTS DUE 12:00pm 1:00pm Bluegrass Internal Br		Workforce Developme Workforce Developme	Workforce Developme Workforce Developme	Workforce Developme	
Nov 11 - 17	11	12	13	14	15	16	17
			Workforce Developme Workforce Developme Workforce Developme 10:00am 2:30pm KWA - 10:00am 11:00am EKCE 11:00am 12:00pm EKCE	Workforce Developme Workforce Developme Workforce Developme 1:00pm 3:00pm Barren River Area P-16 Council (Barren Cou	Workforce Developme Workforce Developme 10:00am 11:00am FW: RBC Conference Call 1:00pm 3:00pm KWIB 1:00pm 3:00pm KWIB	10:00am 12:00pm Cumberland River Area P-16 Council (Monroe County Board of Education, 309 Emberton Stree	
Nov 18 - 24	18	19	20	21	22	23	24
			Workforce Developme 1:00pm 2:30pm Outreach Steering Committee Monthly Meeting! (CPT 3rd Floor Large Conferen				
Nov 25 - Dec 1	25	26	27	28	29	30	Dec 1
			Workforce Developme 2:00pm 3:00pm NCRC Advisory Team bi-weekly conference call (Dial in: 877-355-2902) -		Workforce Developme	Workforce Developme 2:00pm 4:00pm KSBA Winter Symposium (Marriott Griffin Gate Resort, Lexington, KY) - WFD KWIB Stra	

December 2012

December 2012							January 2013						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
2	3	4	5	6	7	1	6	7	1	2	3	4	5
9	10	11	12	13	14	8	13	14	8	9	10	11	12
16	17	18	19	20	21	15	20	21	15	16	17	18	19
23	24	25	26	27	28	22	27	28	22	23	24	25	26
30	31					29			29	30	31		

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	Nov 25	26	27	28	29	30	Dec 1
11/25 - 30							
12/2 - 7	2	3	4	5	6	7	8
			Workforce Developme	Workforce Developme Workforce Developme Workforce Developme 11:30am 12:00pm MONTHLY REPORTS	Workforce Developme Workforce Developme	Workforce Developme	
12/9 - 14	9	10	11	12	13	14	15
			2:00pm 3:00pm NCRC Advisory Team bi-weekly conference call (Dial in: 877-355-2902) -			Workforce Developme	
12/16 - 21	16	17	18	19	20	21	22
			1:00pm 2:30pm Outreach Steering Committee Monthly Meeting! (CPT 3rd Floor Large Conferen		10:00am 11:00am FW: RBC Conference Call (877 746 4263 Acces 1:00pm 2:00pm EKCEP Internal Branding Me		
12/23 - 28	23	24	25	26	27	28	29
			2:00pm 3:00pm NCRC Advisory Team bi-weekly conference call (Dial in: 877-355-2902) -				
12/30 - 1/4	30	31	Jan 1, 13	2	3	4	5

January 2013

January 2013							February 2013						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
6	7	1	2	3	4	5	3	4	5	6	7	1	2
13	14	8	9	10	11	12	10	11	12	13	14	8	9
20	21	15	16	17	18	19	17	18	19	20	21	15	16
27	28	22	23	24	25	26	24	25	26	27	28	22	23

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Dec 30 - Jan 5	Dec 30	31	Jan 1, 13	2	3	4	5
							11:30am 12:00pm MONTHLY REPORTS DUE
Jan 6 - 12	6	7	8	9	10	11	12
			Workforce Developme 2:00pm 3:00pm NCRC Advisory Team bi-weekly conference call (Dial in: 877-355-2902) -		Workforce Developme	Workforce Developme	
Jan 13 - 19	13	14	15	16	17	18	19
		9:00am 2:00pm Work Ready Communities Review Panel (KCTCS, 300 N. Main Street, Versailles, KY) - WFD KWIB Strategi	Workforce Developme Workforce Developme Workforce Developme	Workforce Developme Workforce Developme	Workforce Developme Workforce Developme Workforce Developme 10:00am 11:00am FW: RBC Conference Call (877 746 4263 Acces	Workforce Developme	
Jan 20 - 26	20	21	22	23	24	25	26
			Workforce Developme 2:00pm 3:00pm NCRC Advisory Team bi-weekly conference call (Dial in: 877-355-2902) -		Workforce Developme	Workforce Developme	
Jan 27 - Feb 2	27	28	29	30	31	Feb 1	2
			Workforce Developme		Workforce Developme		

Strategic Initiatives Presentations

Organization	Date	Time	Presenter(s)	Organization Contact	Contact Info	Notes
Madisonville CTC Work Ready-Work Keys	1/6/12	7:00 AM	Tom West			Work Ready Communities
Work Ready Communities - Review Panel	1/11/12	9:00 AM	Tom West & Panel			Work Ready Communities Review Panel Meeting
Hopkins County/Madisonville w/Dr. Rhoads	1/18/12	8:00 AM	Tom West			Work Ready Communities
Mt. Sterling/Montgomery Cty Industrial Authority	1/18/12	9:00 AM	Jason Slone			Work Ready Communities
KSBA - Ky School Board Association	1/24/12	9:00 AM	Tom West			Work Ready Communities
Montgomery County	2/1/12	9:00 AM	Jason Slone			Work Ready Communities
Madisonville/Hopkins County Chamber of Commerce	2/2/12	8:00 AM	Tom West			Work Ready Communities
KSBA - College & Career Readiness 2012 Olympics	2/3/12	3:00 PM	Tom West/Dale Winkler			A Sector Approach To College and Career Readiness
Green River Workforce Investment Area	2/6/12	9:00 AM	Tom West	Betsy Wells-Jones		Work Ready Communities
Northern Kentucky Workforce Investment Board	2/7/12	9:30 AM	Tom West			Work Ready Communities
Paducah Area Chamber of Commerce	2/9/12	2:30 PM	Tom West	Fran Johnson		Work Ready Communities
ACT, Inc. Work Ready Community Academy	02/14-02/16	All Day	Tom West, Crystal Gibson, Robert Curry, David Walters	Debra Lyons, Chris Baucom		Work Ready Community Academy Session I - Atlanta
National Association of State Workforce Boards - SETA Spring Conference - Workshop	02/24-02/26	All Day	Tom West			Work Ready Communities
	2/27/12	11:30 AM	Tom West			Work Ready Communities
Kentucky Workforce Academy-Pilot Training	02/29-03/02	All Day	Commissioner Brinly, Tom West, Holly Neal			Workforce Academy Pilot Training
Job Wars - St. Louis Federal Reserve Bank (Louisville Branch)	3/15/12	9:00 AM	Commissioner Brinly, Tom West	Lisa Locke		Work Ready Communities
Local Veterans Employment Representatives, Disabled Veterans Outreach Program	3/21/12	2:00 PM	Joe Paul			NCRC Gold Card Training for Local Veterans Employment and Disabled Veterans Outreach Program Representatives, Frankfort
ACT, Inc. Work Ready Community Academy	3/26-3/29	All Day	Tom West, David Walters	Debra Lyons, Chris Baucom		Work Ready Community Academy Session II - Iowa City
KY National Guard & National Guard Reserves	3/27/12	8:00 AM	Joe Paul			Transition Assistance Program for KY National Guard/National Guard Reserves returning from war. Bowling Green
ACT, Inc. Work Ready Community Academy	3/29/12	10:00 AM CT	Joe Paul			NCRC Presentation to Act, Inc - Iowa City
KY National Guard & National Guard Reserves	4/3/12	8:00 AM	Joe Paul			Transition Assistance Program for KY National Guard/National Guard Reserves returning from war. Louisville
KY National Guard & National Guard Reserves	4/10/12	8:00 AM	Joe Paul			Transition Assistance Program for KY National Guard/National Guard Reserves returning from war. Louisville
ACT, Inc. Workforce 2012 Conference	04/11-04/13	All Day	Joe Paul			ACT, Inc. Workforce 2012 Conference, Chicago
Work Ready Communities - Review Panel	4/4/12	9:00 AM	Tom West & Panel			Work Ready Communities Review Panel Meeting
Rowan County Economic Development	4/11/12	1:00 PM	Jason Slone			Work Ready Communities
KAED Board Meeting	4/13/12	10:00 AM	Tom West			Work Ready Communities
Springfield/Washington County	4/17/12	9:00 AM	Tom West			Work Ready Communities
KAED Spring Conference, Lexington	04/18-04/20	All Day	Tom West			Work Ready Communities
Council on Postsecondary Education, Frankfort	4/27 & 4/30	1:00 PM	Tom West			Work Ready Communities
Barren River WIB Quarterly Meeting	5/2/12	12:00 PM	Holly Neal			Branding Presentation
Bluegrass Partner for Success Meeting	5/4/12	8:30 & 1:30	Holly Neal			Branding Presentation
Franklin County - Frankfort	5/6/12	10:00 AM	Joe Paul			Work Ready Communities/NCRC
Paducah/McCracken County	5/8/12	8:00 AM	Tom West			Work Ready Communities
Boyle/Mercer Counties	5/10/12	1:00 PM	Tom West			Work Ready Communities
Bardstown/Nelson County	5/14/12	10:00 AM	Tom West/Robert Curry			Work Ready Communities
High Impact Training - Frankfort	5/17/12	10:00 AM	David Williams			High Impact Training - Building Employer Buy-In for National Career Readiness Certification
ACT, Inc. Work Ready Community Academy	05/22-05/24	All Day	Tom West, Robert Curry, David Walters, Karen Bothun	Debra Lyons, Chris Baucom		Work Ready Community Academy Session III - Kansas City
NKY WIB Marketing Committee	6/5/12	9:00 AM	Holly Neal			Branding Presentation
7th Annual University-City Relations Conference (Eku) Richmond	6/6/12	9:30 AM	Tom West			Work Ready Communities
Barren River WIB Annual Meeting, Lucas KY	6/7/12	11:00 AM	Comm. Beth Brinly & Tom West			Work Ready Communities

Strategic Initiatives Presentations

Organization	Date	Time	Presenter(s)	Organization Contact	Contact Info	Notes
Webster County	6/8/12	8:00 AM	Jason Slone			Work Ready Communities
Workforce System Partners Focus Group	6/21/12	10:00 AM	Tom West & Panel			KWIB Vision and Goals
Workforce Customer Focus Group	6/21/12	1:00 PM	Tom West & Panel			KWIB Vision and Goals
Danville/Boyle County Chamber	6/27/12	10:00 AM	Tom West			Work Ready Communities
Trimen Solutions (HR Sourcing)	7/5/12	10:00 AM	Joe Paul			NCRC
12Career & Technical Ed Summer Program	7/16/12	1:00 PM	Tom West	KY Career & Tech Ed		KWIB and it's Role with Career & Technical Education
Franklin County - Frankfort	7/18/12	11:30 AM	Joe Paul			Work Ready Communities/NCRC
Humana, Inc	7/19/12	11:30 AM	Tom West, MaryAnn Hyland-Murr			NCRC
CHR Staff and Partners	7/19/12	11:00 AM	Holly Neal			Internal Branding Event
CPT Staff and Partners	7/20/12	11:00 AM	Holly Neal			Internal Branding Event
Owen County	7/25/12	5:00 PM	Tom West, Joe Paul	Owen County Chamber		Work Ready Communities/NCRC
Louisville Partner for Success Meeting	7/26 & 7/27	8:30 AM	Holly Neal			Branding Presentation
Monroe County	8/1/12	12:00 PM	Tom West			Work Ready Communities
Hopkinsville, Christian County	8/2/12	12:00 PM	Roxann Fry	Pennyrile Industrial Mgrs. Assoc		Work Ready Communities
Franklin County - Frankfort	8/14/12	11:30 AM	Daryl Smith, Joe Paul & Barry Burkett	Franklin County Chamber		Work Ready Communities/NCRC
Lexington Kiawanis Club	8/23/12	10:00 AM	Tom West, Daryl Smith			Work Ready Communities
Office of Vocational Rehabilitation, Frankfort	8/29/12	2:30 PM	Holly Neal			Branding Presentation
LG&E-Kentucky Utilities	9/11/12	1:30 PM	Donna Davis/Mary Ann Hyland-Murr			NCRC
Chamber Hot Topic Lunch: The State of Education, Hopkins, County	9/10/12	11:30 AM CT	Tom West	Dr. Judith Rhoads		Work Ready Communities/Work Ready in Progress Certificate Presentation
ACT, Inc. Work Ready Community Academy	09/17-09/20	All Day	Tom West, Robert Curry, David Walters, Karen Bothun, Donna David, Crystal Gibson	Debra Lyons, Chris Baucom		Work Ready Community Academy Session IV - Charleston
Commission for Higher Education, Indianapolis	10/16/12	10:00 AM	Tom West			Discussion on Industry Recognized Credentials
Center for Rural Development - Somerset	10/17/12	10:00 AM	Tom West	Darryl McGaha		Work Ready Communities/NCRC
P-16 Councils - Frankfort (hosted by Council on Postsecondary Education)	10/19/12	12:00 PM	Tom West	Ron Daley		Work Ready Communities
Woodford County Work Ready Update	10/24/12	11:30 AM	Tom West			Work Ready Communities/NCRC
Competency Summit - Georgetown	10/30/12	8:00 AM	Tom West	Ashley Parrott		Statewide Summit on Competency Based Education

KWIB Strategic Plan Outreach Presentations

Local Workforce Investment Boards

LWIA	Date	Location	Time	Presenter(s)	Local Contact	Notes
Green River	4/10/2012	Henderson	3:00 PM	Malinda Davis	Malinda Davis	Internal Branding Reception
Green River	4/11/2012	Owensboro	12:00 PM	Malinda Davis	Malinda Davis	Work and Learn Internal Branding Pot-Luck Luncheon
Green River	5/1/2012	Owensboro	12:00 PM	Malinda Davis	Malinda Davis	Internal Brand Derby Reception
Green River	5/23/2012	Henderson	12:00 PM	Malinda Davis	Malinda Davis	"Brand Themed" Derby Luncheon
Green River	6/19/2012	Owensboro	3:00 PM	Malinda Davis	Malinda Davis	Summer Ice Cream Internal Branding Social
Green River	6/20/2012	Henderson	3:00 PM	Malinda Davis	Malinda Davis	Summer Ice Cream Branding Social
TENCO	7/13/2012	Ashland	12:30 PM	Denise Wietelmann	Denise Wietelmann	Internal Branding Event
Lincoln Trail	7/17/2012	Bardstown	12:30 PM	Jackie Masterson	Jackie Masterson	Internal Branding Luncheon
Cumberlands	7/19/2012	Russell Springs	10:00 AM	Palveena Pace	Palveena Pace	Russell Spring's Internal Branding Event
Lincoln Trail	7/19/2012	Lebanon	11:30 AM	Jackie Masterson	Jackie Masterson	Internal Branding Luncheon
TENCO	7/19/2012	Maysville	11:30 AM	Denise Wietelmann	Denise Wietelmann	Internal Branding Event
West Kentucky	7/24/2012	Madisonville	12:00 PM	Melissa Scott	Melissa Scott	Internal Branding Event
West Kentucky	7/24/2012	Mayfield	12:00 PM	Melissa Scott	Melissa Scott	Internal Branding Event
Barren River	7/24/2012	Glasgow	2:00 PM	Rita Pierce	Rita Pierce	Glasgow Internal Branding Event
West Kentucky	7/25/2012	Paducah	12:00 PM	Melissa Scott	Melissa Scott	Internal Branding Event
Barren River	7/25/2012	Bowling Green	2:00 PM	Rita Pierce	Rita Pierce	Bowling Green Internal Branding Event
Cumberlands	7/26/2012	Somerset	10:00 AM	Palveena Pace	Palveena Pace	Somerset Internal Branding Event
Lincoln Trail	7/26/2012	Leitchfield	11:30 AM	Jackie Masterson	Jackie Masterson	Internal Branding Luncheon
Greater Louisville	7/26/2012	Louisville	8:30 & 1:30	Holly Neal	Connie Schnell	Kentuckiana Works Partner for Success with Internal Branding Event
TENCO	7/27/2012	Morehead	12:30 PM	Denise Wietelmann	Denise Wietelmann	Internal Branding Event
Greater Louisville	7/27/2012	Louisville	8:30 & 1:30	Holly Neal	Connie Schnell	Kentuckiana Works Partner for Success with Internal Branding Event
Lincoln Trail	7/31/2012	Elizabethtown	12:00 PM	Sherry Johnston	Jackie Masterson	Elizabethtown Branding Luncheon
West Kentucky	7/31/2012	Hopkinsville	12:00 PM	Melissa Scott	Melissa Scott	Internal Branding Event
Northern Kentucky	8/21/2012	Florence	9:00 & 1:00	Jennifer Miller	Jason Ashbrook	Partner for Success with Branding Event
TENCO	9/12/2012	Grayson	Varies	Canis Wirth	Jason Slone	Workforce Development Academy - Module 1
TENCO	9/12/2012	Grayson	Varies	Jason Slone	Tom Combs	Workforce Development Academy - Module 1
Greater Louisville	9/12/2012	Louisville	Varies	Loretta Baker	Mary Russell	Workforce Development Academy - Module 1
Greater Louisville	9/14/2012	Louisville	Varies	Mary Russell	Loretta Baker	Workforce Development Academy - Module 1
TENCO	9/19/2012	Grayson	Varies	Canis Wirth	Tom Combs	Workforce Development Academy - Module 1
TENCO	9/19/2012	Grayson	Varies	Canis Wirth	Tom Combs	Workforce Development Academy - Module 1
Greater Louisville	9/20/2012	Louisville	Varies	Loretta Baker	Daniel Hallahan	Workforce Development Academy - Module 1
Greater Louisville	9/21/2012	Louisville	Varies	Daniel Hallahan	Loretta Baker/Marion Humphries	Workforce Development Academy - Module 1
Greater Louisville	9/25/2012	Louisville	Varies	Loretta Baker/Marion Humphries	Mary Russell	Workforce Development Academy - Module 1
Bluegrass	10/25/2012	Georgetown	12:00 PM	Jennifer Compton Holly Neal	Jennifer Compton	Internal Branding Event
Bluegrass	10/26/2012	Frankfort	7:30 AM	Jennifer Compton Holly Neal	Jennifer Compton	Internal Branding Event
Bluegrass	10/30/2012	Danville	12:00 PM	Jennifer Compton Holly Neal	Jennifer Compton	Internal Branding Event
Bluegrass	11/1/2012	Lexington	12:00 PM	Jennifer Compton Holly Neal	Jennifer Compton	Internal Branding Event
Bluegrass	11/2/2012	Winchester	7:30 AM	Jennifer Compton Holly Neal	Jennifer Compton	Internal Branding Event

Implementation Progress Report



Date: October 2012

Project: Sector Strategies

Consultant or Agency name: Office of Employment and Training

Implementation Status: 90% complete

Completion Date: June 2013

Tasks completed this month:

Review of monthly invoices for all awardees - communication with awardees about admin, fringe benefits and other budget-related items,
Review of quarterly industry partnerships reports
Attended KWIB project managers meeting - October 8
RFP for Quick Start mini grants for 3rd round released - approx. \$300,000 available - release date October 24
Worked with communication staff on RFP public service announcement
Posted RFP & public notice to KWIB website
Emailed RFP information to current and interested industry partnership distribution list
Provide TA and answer questions related to RFP - create FAQ for round 3 RFP

Major milestones reached to date:

Industry Partnerships Grant Opportunity RFP issued August 15, 2011; Up to \$500,000 in funds available
IP proposals received in OET - 4:00 p.m. - October 10, 2011
Review Team met for consensus on awards - November
Three (3) IP Grants awarded December 2011
IP RFP - 2nd Round announced for early 2012
First Round Awardees received "Ready-Set-Go" packets from OET - January 2012
Release of IP - RFP-2nd Round - March 30, 2012
IP-2nd Round IP proposals received in OET - May 15, 2012
Five (5) IP Grants awarded June 30, 2012
IP - 3rd Round Quick Start mini-grants RFP released - October 24, 2012

Tasks to be completed next month:

Review of monthly invoices/documentation for awardees
Draft & finalize scoring tool for evaluating 3rd round Quick Start proposals
Begin evaluation of project proposals - proposal due date - November 28

Implementation Progress Report



Coordination/collaboration required next month:

Work with OET/Cabinet on evaluation of Quick Start proposals

Implementation Progress Report



Date: October 2012

Project: User-friendly On-line Services

Consultant or Agency name: Office of Employment and Training

Implementation Status: 85 % Complete

Completion Date: July 2013

Tasks completed this month:

Burning Glass (Focus Career/Talent/Assist):

The Core Team continued to work through support issues presented by the helpdesk with the vendor, Burning Glass. Helpdesk support continued to support the application.

Burning Glass to send requested fix for Focus Suites code in order for KCC Team to “freeze” and wait for delivery of Focus Suites Gen2 build for implementation first quarter 2013.

Burning Glass gave a demo of Gen2 this month to ensure business requirements and enhancement request were included.

Website Re-Design: Website sub-committee met on 10/26 to give feedback to test website; individual members are working on website copy to be added to test site and working on office location information.

Major milestones reached to date:

Implementation Progress Report

Burning Glass:

Business Rules have been written for employee portal.

Testing has discovered bugs, which is a good thing so we can clean the application up.

Coordination is ongoing between our testers and BG's core development team to clean up any bug issues.

Statewide training has begun and will continue into the second week of June.

Implementation to Production on June 30, 2011.

Focus Talent has been showcased in 3 areas. Testing has begun.

Focus Talent rolled out to same 3 areas we showcased. Employers were identified and are now using Focus Talent to post job orders.

We continue to receive Focus Career enhancements as well as Focus Talent patches.

Developed full training curriculum for Focus Talent to be conducted to Kentucky State staff in April.

Trained Kentucky staff on Focus Talent.

Deployed "Live" Focus Talent statewide on April 30, 2012.

Continued statewide training on all Burning Glass products.

Work with Burning Glass vendor on the final phase of Focus Talent release.

Here are our numbers since implementing FC in June of 2011 and FT in April 2012:

219689 --- total active seekers

8097 --- total active employers

35871 --- total jobs

365696 --- total referrals

Website Re-Design: Website sub-committee met on 4/24 to discuss expectations of group. All agencies and partners were represented. Decided to move website to: www.kentuckycareercenter.com.

Discussed everyone's services in three buckets: Career, Training and Employer. Working with New West agency to help guide website architecture. Test website up and running in October 2012.

Operating under a Winter 2013 roll out.

Proposed GUI re-design: Phasing out E3 website. Will migrate information into the new Kentucky Career website.

Tasks to be completed next month:

Burning Glass:

Continue support on all 3 Burning Glass products. Career, Talent and Assist.

Conduct additional trainings on all 3 products statewide for Kentucky and WIA staff.

Continue to work and develop the enhanced Focus Talent release scheduled for Fall 2012.

Development test plans for the upcoming final Focus Talent build.

Phasing out E3 website. Will migrate information into the new Kentucky Career website.

Website Re-Design: Putting feedback together from committee and updating verbiage of website. Office location design finalized.

The last quarter of 2012, KCC and DTS plan to freeze PROD Focus Suites code. Burning Glass will deliver Gen2 build to KY First Quarter of 2013 for KCC to test.

Coordination/collaboration required next month:

Implementation Progress Report



Burning Glass:

Work with DTS on the Focus Suites updates, testing, and other issues. Continue to work with DTS and the Burning Glass programmers on issues as they arise.

Website Re-Design: Work with branding website sub-committee and New West agency on site copy and design.

Implementation Progress Report



Date: October, 2012

Project: National Career Readiness Certificates

Consultant or Agency name: Office of Employment and Training

Implementation Status: 100 % complete

Completion Date: August, 2011

Tasks completed this month:

1. Continued conversion to NCRC Plus with new NCRC design.
2. Continue to work with ACT to fix RegiSTAR database issues caused by CWRC "upgrades".

Major milestones reached to date:

1. Umbrella contract executed with ACT / Kentucky Database completed and testing started
2. KY NCRC Database populated with Test Sites and Users / KY NCRC Database tested / First Certificate printed / Kentucky Database complete and ready for ACT files / Printed backlog of Certificates
3. "Soft Roll Out" executed
4. On-Line Task Specific Training integrated into nrcr.ky.gov
5. KY NCRC Database Billing Process completed
6. ATC project complete and data sent to OCTE
7. Execute Outreach Program to engage Employers in NCRC - funds made available to WIA's for face to face meetings with employers to sell NCRC
8. KY NCRC Database Billing Process completed - (Invoices still being generated by DTS staff)
9. Ver. 2.0 of the NCRC program was completed. (over 9,000 missing records recovered from rebuild)
10. Outreach program to employers via the WIA's completed 30 Jun, 2011.
11. Yellow Ribbon Event with KYNGR to explain the NCRC to returning veterans.
12. Budget items submitted as part of cabinet budget
13. SWR proposal sent for testing of OCTE Area Technology Center seniors during FY12.
14. Amendment and One year extension to Delegation of Payment Agreement ACT & OET received from Cabinet Legal Dept. and forwarded to Finance Cabinet.
15. 2500 ACT Scholarships allotted to KY Adult Ed and OET.
16. Completed budget process for FY13/14 (to include all graduating High School Senior assessment)
17. Funds Released for OCTE/OET Collaboration to assess all Area Technology Center Seniors.
18. Extension of Contract with ACT to provide WorkKeys testing in Kentucky
19. Hired Administrative Assistant and began training
20. NCRC Coordinator provided technical expertise to counties requesting Work Ready Community status by providing data.
21. NCRC Coordinator conducted several presentations to counties and Work Ready Community teams.
22. NCRC Coordinator provided WorkKeys expertise to Economic Development meetings for prospective industries moving to the Commonwealth.
23. Plan to create files from ACT to meet KDE reporting requirements completed and testing. Separate reporting realm was created for High Schools and ATCs
24. OET and WIA Administrators trained (or refresher training Feb – Mar, 2012)
25. GED and NCRC Free Program launched with reporting requirements in place.
26. ATC 2012 testing completed & qualifying NCRC awards printed and shipped to schools.

Implementation Progress Report

Tasks to be completed next month:

1. Continue editing Standard Operating Procedures (SOP).
2. Continue to resolve KY NCRC customer service issues.
3. Continue to tweak the ncrc.ky.gov site's billing and reporting modules
4. Complete Conversion to support NCRC Plus
5. Continue to review with OCTE the effectiveness of the WorkKeys/NCRC testing project and produce related reports.
6. Work with OCTE on programs to better deliver WorkKeys assessments, including remediation efforts
8. Update Certified Work Ready Community NCRC Attainment numbers.
9. Continue discussions about NCRC Social Media presence
10. Research on NCRC card

Coordination/collaboration required next month:

1. Continue to identify with DTS any upgrades and/or enhancements that need to be made to the ncrc.ky.gov web site to increase functionality streamline workflow.
2. Coordinate and share WorkKeys data with Dept of Education
3. Collaborate with KY National Guard / Reserves to work with returning veterans.
4. Collaborate with OCTE to develop program enhancements for FY13.
5. Working with Work Ready Community projects throughout the Commonwealth.
6. Coordinate projects with ACT for better delivery of services.
7. Coordinate with Certified Work Ready Community initiative.
8. Coordinate a Job Corps/OET partnership to test students exiting Job Corps programs

Implementation Progress Report



Date: October 2012

Project: Eligible Training Providers

Consultant or Agency name: Office of Employment and Training

Implementation Status: 95% complete

Completion Date: November 2012

Tasks completed this month:

Revised procedures per steering committee approval to include data collection for all students.
Continued collaboration with P20 project.
Prepared one-page overview and submitted, with draft policy, for review by KWIB.

Major milestones reached to date:

Established ETPL Steering Committee.
Developed four basic principals for foundation of ETPL policy.
Conducted surveys of providers and other state workforce agencies.
Prepared draft ETPL policy for focus group discussion and input.
Presented policy document to KWIB for review and input.
Prepared and presented draft procedures to steering committee for discussion and input.
Submitted policy to KWIB for November 15, 2012 meeting with request for a resolution to adopt.

Tasks to be completed next month:

Promulgate into Regulation, pending KWIB resolution to adopt policy.

Coordination/collaboration required next month:

Continue coordination with P20 data project.
Collaborate with Legal Services.

Implementation Progress Report



Date: October 2012

Project: Tech High (First Phase)

Consultant or Agency name: Office of Career and Technical Education

Implementation Status: 30% complete

Completion Date: June 2013

Tasks completed this month:

There is a contract with Northern Kentucky University (AmeriCorps/on behalf of Kentucky Campus Compact), being routed for 10 career coaches in the Area Technology Center's (ATC's). Through a competitive grant, 10 ATC's have been approved for a career coach. The start date is anticipated for November 30, 2012. The end date is June 30, 2013. NKU (AmeriCorps/on behalf of Kentucky Campus Compact) will advertise and hire the coaches. They are also responsible for training them. The principals at the ATC's will supervise the coaches.

Major milestones reached to date:

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Tasks to be completed next month:

To ensure contract with Northern Kentucky University (AmeriCorps/on behalf of Kentucky Campus Compact) has been fully approved and work can begin on November 30th, 2012.

Coordination/collaboration required next month:

Working with Northern Kentucky University (AmeriCorps/on behalf of Kentucky Campus Compact, Gayle Hilleke) office to ensure contract has been signed by them and that steps are in place to advertise/hire career coaches at ATC's.

Implementation Progress Report



Date: October 2012

Project: Apprenticeship

Consultant or Agency name: Office of Career and Technical Education

Implementation Status: (Select)% complete

Completion Date: (Month) (Year)

Tasks completed this month:

- Mary Taylor, OCTE B&I Training and Development Specialist, named as project manager.
- Mary met with Steve Rosenberg and Tom West for record keeping and expectations.
- Mary met with EKCEP group in Floyd Co. to discuss OCTE's role in their plan; Millard ATC facility chosen and site for instruction for plumbing, HVAC, and electrical.
- Mary met with Mike Donta of Labor Cabinet to discuss a partnership for creating apprenticeships for secondary students.
- Mary discussed apprenticeship opportunities with Tri-Ed (a northern KY ED group).
- Mike Donta spoke at regional CTE principal meetings about developing pre-apprenticeships.

Major milestones reached to date:

- Conference presentation
- First career pathway developed and implemented
- Potential for apprenticeship program within Floyd County ATC

Tasks to be completed next month:

- Continue discussions with Mike Donta about developing apprenticeships for secondary students.
- Mary will continue to become familiar with apprenticeships and how CTE can play a role.

Coordination/collaboration required next month:

- A meeting has been set up with Tri-ED and Boone Co. ATC to discuss apprenticeship possibilities.
- Mary to speak at Carroll Co ATC Steering Committee meeting regarding OCTE's future with apprenticeships.
- Mary to speak at Carroll Co. Consortium about apprenticeship interest among their industries.

Implementation Progress Report



Date: October 2012

Project: High School Outreach

Consultant or Agency name: Office of Employment and Training

Implementation Status: 80% complete

Completion Date: August 2013

Tasks completed this month:

The workgroup met with HSO Champion, Secretary Meyer to present progress to date and secure approval of using cclnspire across the Commonwealth and obtain recommendations for next steps

Major milestones reached to date:

Development of a recommendation to begin partner discussions with KDE, KCTCS, Economic Development, Workforce Development and other stakeholders to purchase and use cclnspire across the Commonwealth as a link between students and business partners

Tasks to be completed next month:

In November the workgroup will meet to begin to formulate a plan for next steps: 1) garnering support from decision-makers by presenting cclnspire to them; 2) creating a suggested plan for funding; 3) insuring sustainability of the project

Coordination/collaboration required next month:

Next meeting is scheduled for November 9 at 10:00 AM, EST at the Office Tower

Implementation Progress Report



Date: October 2012

Project: Work Ready Communities

Consultant or Agency name: Thinking Media

Implementation Status: 100% complete

Completion Date: June 2011

Tasks completed this month:

1. Work Ready Review Panel Meeting - October 10, 2012. Discussion for recommendations made from previous meeting were discussed. Discussion of current funds available and how best utilize - (1). Approved signage for counties certified (2). Approved a communication and outreach plan plus materials (3). establish a best practices summit along with mini-grants to the LWIBs
2. Woodford County Work Ready Update - October 24, 2012

Major milestones reached to date:

10 counties to date have been certified either Work Ready or Work Ready In-Progress
40 percent of Kentucky counties are now engaged in Work Ready discussions to apply for certification.

Tasks to be completed next month:

Completion of requested of RFP for proposals to meet projects marketing and outreach needs.

Coordination/collaboration required next month:

Complete RFP applications, once received, for marketing consultant by December 6, 2012.
Applications should be received and reviewed by committee in November 2012.

Implementation Progress Report



Date: October 2012

Project: Rapid Response

Consultant or Agency name: Office of Employment and Training

Implementation Status: 100% complete

Completion Date: September 2012

Tasks completed this month:

Application form to apply for \$100,000 Statewide reserve funds to support the redesign efforts in the local areas was created. Application form was sent to LWIBs (WIA directors) and OET Regional Managers. Applications are due to the Office of Employment and Training by November 13, 2012.

Major milestones reached to date:

- TPMA submitted final recommendations
- TPMA conducted statewide Business Services Training
- Redesign Phase of Project completed. Steering Committee accepted/approved final version of TPMA report

Tasks to be completed next month:

Applications for \$100,000 Statewide reserve funds to support the redesign efforts in the local areas are due by November 13, 2012.

Partner panel selected to review applications and make recommendation for funding. Award funding.

A motion will be made at the KWIB meeting to accept the Recommendations from TPMA.

Coordination/collaboration required next month:

A motion will be made at the KWIB meeting to accept the Recommendations from TPMA.

Partner panel selected to review Business Services Redesign applications and make recommendation for funding.

Implementation Progress Report



Date: October 2012

Project: Economic Development Academy

Consultant or Agency name: Office of Employment and Training

Implementation Status: 95% complete

Completion Date: December 2012

Tasks completed this month:

Speaking engagements continue to be scheduled to promote the other KWIB projects and WFD programs to economic developers. Focus Talent has been implemented statewide and staff in all WIAs have been trained on Labor Insight.

Major milestones reached to date:

Building partnerships with KCED and others in economic development.

Tasks to be completed next month:

Speaking engagements and networking opportunities will continue to be scheduled with economic development representatives and businesses. Work will continue in using Labor Insight as another economic/workforce development tool.

Coordination/collaboration required next month:

Continue to work with businesses and economic development organizations throughout the state to share the new programs offered by WFD and the WIA incentives. Funding for this project is being negotiated among other projects. Until that issue is resolved, the academy is at a holding point.

Implementation Progress Report



Date: October 2012

Project: Partner for Success

Consultant or Agency name: Office for the Blind

Implementation Status: 75% complete

Completion Date: December 2012

Tasks completed this month:

The team did not meet during October due to the need for the draft confidentiality policy to be reviewed by Legal Counsel.

Major milestones reached to date:

April 2011 - Successfully completed the Partners for Success Collaborative Meeting of Department Leaders at Lake Cumberland

Nov 2011 - Successfully completed train-the-trainer sessions across the state to share the KWIB initiatives and direction

Tasks to be completed next month:

The team will meet 11/29/12. Tasks include finalizing the confidentiality policy and begin developing policy on resource sharing as well as being developing the curriculum for an early Spring 2013 leadership meeting/training.

Coordination/collaboration required next month:

Team meeting on 11/29/12

Implementation Progress Report



Date: October 2012

Project: High Performing Workforce Boards

Consultant or Agency name: CSW

Implementation Status: 25% complete

Completion Date: June 2011

Tasks completed this month:

1. Agreed upon the push back of implementation date and timeline to reflect January 1, 2013.
2. Completed the review and modification of the HIW Assessment and Application process.
3. Agreed upon new draft letter to go out to all WIA Directors and Board Chairs announcing the new timelines
4. Core Team Meeting on 10/11/2012

Major milestones reached to date:

Completion of Onsite Reviews, with feedback reports of each local workforce area.
Technical assistance funding awarded to 5 local areas who applied, to further allow for strategic alignment of each board around the HIW design and best practices

Tasks to be completed next month:

Schedule follow-up meeting to discuss progress and next steps on November 2, 2012.

Coordination/collaboration required next month:

Schedule next meeting to begin discussions on identification of "onsite review teams" for application review process.

Implementation Progress Report



Date: October 2012

Project: Workforce Academy

Consultant or Agency name: Office for Vocational Rehabilitation

Implementation Status: 25% complete

Completion Date: August 2013

Tasks completed this month:

Training in the regions continue.

Major milestones reached to date:

Training materials approved, trainers trained, training plans approved and implementation phase has begun. Trainings continue in the regions, evaluations are being reviewed and information shared with the steering committee and trainers regarding the feedback.

Tasks to be completed next month:

The Steering Committee will meet on November 13th to discuss the RFP for next steps based on the recommendations outlined by Maher and Maher as a result of the feedback from the training needs analysis.

Coordination/collaboration required next month:

Communication with liaisons and training team to field questions and issues that may arise during the implementation phase.

Implementation Progress Report



Date: October 2012

Project: Branding and Identity

Consultant or Agency name: Office of Employment and Training

Implementation Status: 40% Complete

Completion Date: January 2013

Tasks completed this month:

Finalized work with architect firm for building signage packages for 81 locations
Continue work with web-site sub-committee for building new website

Major milestones reached to date:

Brand Management Specialist started on 2/16
Identified Regional Brand Champions in the regions
Immersion - Landor shared new brand guidelines with stakeholders
Strategic Exercises - Stakeholders learned to become champions of the new brand vision
Stakeholders determined priorities for Brand implementation
Charter and Guiding Principles established
Draft Plan of Work, including budget presented
Plan of Work finalized
Internal Branding Outreach items ordered and sent to regions

Tasks to be completed next month:

Get signage package out to bid via Finance Admin. Group
Work on finalizing website copy from partners and agencies.
Finalize "office location" options for site

Coordination/collaboration required next month:

Consultation with Terri Bradshaw, Holly Neal, Steering Committee, and Regional Brand Champions as needed for brand implementation/outreach.
Meet with DTS and New West ad agency on website specifics
Meet with Finance to get sign package sent to bid

Implementation Progress Report



Date: October 2012

Project: Unemployment Insurance Customer Service Plan

Consultant or Agency name: Office of Employment and Training

Implementation Status: 90% complete

Completion Date: June 2013

Tasks completed this month:

Continued to meet with the agency's Department of Technical Services and the Commonwealth Office of Technology to address error reductions and improved service to OET and the division of Unemployment Insurance.

Reviewed procedure to process information exchange agreements and to determine charges for providing information to parties to the agreements.

Drafted legislation to meet the requirements of the 2012 Middle Class Tax Relief Act.

Continued working toward the full implementation of TOP. Some TOP testing began and we are on track to complete implementation by December 2012.

Held and continued scheduling UI presentations to employer groups organized by local Career Centers.

Met to discuss REA (Reemployment and Eligibility Assessment) and EUC (Emergency Unemployment Compensation) REA programming issues and work arounds. The discussion resulted in finalized and released policies, procedures, and work around procedures for EUC REA. Preliminary policies, procedures and work arounds were developed for the Grant REAs.

Reduced the outstanding loan balance against the Trust Fund from over \$917 Million to under \$858 Million.

Major milestones reached to date:

On July 27, 2012, the Division provided UI claim filing training for GE workers that will be experiencing short term lay off.

On July 23, 2012, the Division held a "road show" in Bowling Green, KY, for employer group.

Kentucky sent final summary to USDOL regarding DUA for tornado disaster in South and Southeastern Ky.

Established protocol for procedure to process information exchange agreements and to determine charges for providing information to participants.

Implementation Progress Report



Implemented SIDES (electronic employer notification) for brokers and larger employers.

Complete testing and implementation of E-Pay (ability of employers to pay quarterly unemployment taxes with credit card) by Ky.gov.

Implemented a series of instructive videos into the Office of Employment and Training website relating to filing a claim, employer issues and appeals procedure. These are found on the OET website.

Continuing to obtain information exchange agreements with Kentucky Housing Authorities.

Implementation of E-Pay for Employer contributions.

Deployment of Direct Deposit.

KEWES Redployment - Identification and correction of system issues.

Tax Rate calculations / Reimbursable charges/ Voluntary payments - based upon HB 5.

Implementation of Fraud Reporting Email address - HB 5.

Developed new or updated information sharing agreements with SOS, SSA, IRS, Workers Comp - In accordance with HB5.

Deployed new procedures in appeals process to better inform participants of issues and witnesses - In accordance with HB5.

Deployed Waiting Week on any new initial claims filed on or after 1/1/12 as specified in HB 5.

Deployed Wage Replacement Rate specified in HB 5 for any new initial claims filed on or after 1/1/12.

Deployed Taxable Wage Base of \$9,000 as specified in HB 5 - Effective 1/1/12.

Increased protest period from 10 to 15 days in accordance with HB 5.

Provided UI Employer Training Seminars in every WIA area in Kentucky since 1/1/11 - HB 5.

Organized regional claimstaking site for processing Disaster Unemployment Assistance.

September 4, 2012, hired new UI Director.

Implementation Progress Report



In October 2012:

Implemented SIDES (Separation Information Data Exchange System) for small employers.

Drafted legislation to meet the requirements of the 2012 Middle Class Tax Relief Act.

Implementation Progress Report

Tasks to be completed next month:

Continue developing protocol for cooperative effort between the agency, DTS and COT.

Continue scheduling of road show programs. The Division will conduct regional training and working with local office should promote increased interest and participation.

Continue obtaining information exchange agreements on all Kentucky Housing Authorities and implement a standardized data request form.

Promote SIDES electronic employer response system.

Continue testing Treasury Offset Program.

Continue work on standard language for adjudicators.

Continue work on referee decision efficiency project.

Implementation Progress Report

Coordination/collaboration required next month:

The Divisions of UI and ES will have a meeting with upper management from both Divisions to review recent developments and future plans in all programs and develop plans for working more closely with one another in the future.

The UI and ES Divisions will continue to work with upper management to implement recommended practices for improvement as identified in the CSG Business Process Review Report.

The Division of UI will work with local employment offices to schedule road show outreach programs.

Continue working (DCIs, Appeals Branch and UIC) on appeals track language upgrade.

The Division will work with DTS and COT to finalize the implementation and promotion of the SIDES program and DTS, COT, KY Revenue Cabinet and US Dept. of Treasury to finalize the implementation of the TOP program.