

WORKSmart

Kentucky



A Strategic Transformation of
Kentucky's Workforce System

IMPLEMENTATION STATUS REPORT

November 30, 2013



KENTUCKY WORKFORCE INVESTMENT BOARD

High Impact

Workforce Investment Board



Greater Louisville



Lincoln Trail

KENTUCKY Work Ready COMMUNITY

IN PROGRESS



Bullitt County



Nelson County



McLean County



Webster County

November Summary

Report Contents

- *Project Status Summary Tables*
- *Project Calendar (Next Three Months)*
- *Outreach Activities State*
- *Outreach Activities Local*
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Madison County



Shelby County

Project Status Summary

System Transformation			
Active	Project Name	Manager/Consultant/Champion	Notes
✓	<i>Industry Partnership Grants/Sector Strategies</i>	Patricia Dudgeon, Mgr. Hugh Haydon, Champion	Confirmed closeout balances – all unspent funds recaptured by the Office of Employment and Training. Email sent to LWIA's and Project Leads requesting final documents.
	One Stop Certification Policy	Tommy Wheatley & Holly Neal Mgrs. Maier & Maier Dr. Lara Needham, Champion	Final Report presented 7/2013
	User Friendly On Line Services	Jim Beyea & Holly Neal, Mgrs. Kim Huston, Champion	Final Report presented 7/2013
✓	NCRC	Joe Paul, Mgr. Act, Inc. Reecie Stagnolia, Champion	Draft OET / KDE Agreement for CCR Testing. Collaboration with KDE on KDE / ACT contract. Final edits on OET / NCRC policy for testing clients.
✓	Eligible Training Provider List	Linda Burton, Mgr. Rick Christman, Champion	No Report

Education Alignment			
Active	Project Name	Manager/Consultant/Champion	Notes
✓	Tech High (Phase 1)	Angie Fischer, Mgr. Dr. Dale Winkler, Champion	No activity this month.
✓	Apprenticeships	Mary Taylor, Mgr. Mark Brown, Champion	KWIB Apprenticeship & Education Committee continues to develop action plan. No Report.
✓	High School Outreach	Karen Dueker, Melissa Quillen Mgrs. Sec. James Neihof, Champion	Team did not meet I November.
✓	Accelerated GED Program (formerly GED Express)	Jacqueline Korengal, Mgr. Reecie Stagnolia, Champion	No Report

Economic Development Alignment			
Active	Project Name	Manager/Consultant/Champion	Notes
	Mind Your Own Business (Entrepreneurship)	TBD, Mgr. Sec. Larry Hayes, Champion	No Report
✓	Work Ready Communities	Tom West & Jason Slone, Mgrs. Thinking Media Crystal Gibson, Champion	At the November KWIB meeting recommendations of the Work Ready Steering committee were presented and approved. Also the Board approved one county as Work Ready; four as Work Ready in Progress. Madison County was approved as Work Ready graduating from Work Ready In Progress.
✓	Rapid Response/ Kentucky Unified Business Services:	Linda Prewitt, Mgr. Thomas P. Miller James Cole, Champion	Steering Committee met 11/1/13, Salesforce demo.. KWIB voted to adopt the KY Unified Business Services Recommendations Report as prepared by Maher & Maher
	Economic Development Academy	Terri Bradshaw, Mgr. Daryl Smith, Champion	Speaking engagements continue to be scheduled to promote KWIB and Workforce Development programs.

System Simplification			
Active	Project Name	Manager/Consultant/Champion	Notes
✓	Alphabet Soup	Terri Bradshaw, Mgr. N/A, Champion	Merged with Workforce Academy
✓	Partner for Success	Allison Flanagan, Mgr. Com. Beth Brinly, Champion	Team met on 11/7/13 to review training. Training ready to be sent out on 12/1/13
	Statewide Reserve Investments	N/A	No Report
✓	Case Management	Jane Smith, Mgr. Com. Beth Brinly, Champion	Team did not meet in November.
✓	High Performing WIBs	Jason Slone, Mgr. CSW Daryl Smith, Champion	Completed review of Cumberlands LWIB. KWIB certified Lincoln Trail and Greater Louisville LWIB's as High Impact.

Customer Service Improvements			
✓	Workforce Academy	Susie Edwards & Vicki Wade, Mgrs. Maier & Maier Dr. Judith Rhoads, Champion	Career Center Certification training is formatted as PowerPoint with voice-over. A quiz was developed to go along with training.
	Outreach Initiative/Branding and Identity	Terri Bradshaw & Holly Neal Mgrs. Heidi Margulis, Champion	Final Report, August 2013
	Get Back to Work	Jeannie Devers, Mgr. Rep. Larry Clark, Champion	No Report – Not yet started
✓	One Stop Kiosk	Ryan Hanson & Connie Schnell, Mgrs. Com. Beth Brinly, Champion	No Report
✓	UI Customer Service Plan	Dustin Adams, Mgr. Sec. Thomas Zawacki, Champion	Completed the implementation of the removal of the EUC Sequestration and changed all messaging regarding it.

December 2013

December 2013

January 2014

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
				8	9	10
				15	16	17
				22	23	24
				29	30	31

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Dec 1	2	3	4	5	6	7
			3:00pm 4:00pm Work Ready Communities Data Discussion (CPT, 3rd Floor, Small Conference Room) - WFD KWIB	11:30am 12:00pm MONTHLY REPORTS DUE		
8	9	10	11	12	13	14
		2:00pm 3:00pm NCRC Advisory Team bi-weekly conference call (Dial in: 877-355-2902) - Dailey, Wendi M (OE)				
15	16	17	18	19	20	21
				10:00am 11:00am Canceled: RBC Conference Call (877 746 4263 Access Code: 02 72 333#) - Neal, Holly (
22	23	24	25	26	27	28
		2:00pm 3:00pm NCRC Advisory Team bi-weekly conference call (Dial in: 877-355-2902) - Dailey, Wendi M (OE)				
29	30	31	Jan 1, 14	2	3	4
Dec 29 - Jan 4						

Dec 1 - 7

Dec 8 - 14

Dec 15 - 21

Dec 22 - 28

Dec 29 - Jan 4

January 2014

January 2014							February 2014						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
5	6	7	8	9	10	11	2	3	4	5	6	7	8
12	13	14	15	16	17	18	9	10	11	12	13	14	15
19	20	21	22	23	24	25	16	17	18	19	20	21	22
26	27	28	29	30	31		23	24	25	26	27	28	

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Dec 29	30	31	Jan 1, 14	2	3	4
5	6	7	8	9	10	11
11:30am 12:00pm MONTHLY REPORTS DUE		2:00pm 3:00pm NCRC Advisory Team bi-weekly conference call (Dial in: 877-355-2902) - Dailey, Wendi M (OE				
12	13	14	15	16	17	18
		9:00am 12:00pm Kentucky Work Ready Communities Review Panel (KCTCS Campus, 300 N. Main Street, Versailles				
19	20	21	22	23	24	25
		2:00pm 3:00pm NCRC Advisory Team bi-weekly conference call (Dial in: 877-355-2902) - Dailey, Wendi M (OE				
26	27	28	29	30	31	Feb 1

Dec 29 - Jan 4

Jan 5 - 11

Jan 12 - 18

Jan 19 - 25

Jan 26 - Feb 1

February 2014

February 2014							March 2014						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
2	3	4	5	6	7	8	2	3	4	5	6	7	8
9	10	11	12	13	14	15	9	10	11	12	13	14	15
16	17	18	19	20	21	22	16	17	18	19	20	21	22
23	24	25	26	27	28		23	24	25	26	27	28	29
							30	31					

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Jan 26	27	28	29	30	31	Feb 1
2	3	4	5	6	7	8
		2:00pm 3:00pm NCRC Advisory Team bi-weekly conference call (Dial in: 877-355-2902) - Dailey, Wendi M (OE	11:30am 12:00pm MONTHLY REPORTS DUE			
9	10	11	12	13	14	15
16	17	18	19	20	21	22
		2:00pm 3:00pm NCRC Advisory Team bi-weekly conference call (Dial in: 877-355-2902) - Dailey, Wendi M (OE				
23	24	25	26	27	28	Mar 1
				1:30pm 3:30pm KY Workforce Investment Board Meeting *NEW DATE* (EEC, Department of Envir		

KWIB Strategic Plan Presentation Schedule

Strategic Initiatives Presentations

Organization	Date	Time	Presenter(s)	Organization Contact	Contact Info	Notes
Northern Kentucky Workforce Investment Board	1/8/13	8:00 AM	Tom West			Work Ready Communities
Kentucky Valley Educational Cooperative Board	1/23/13	8:00 AM	Tom West			Work Ready Communities
State Workforce Investment Areas	1/25/13	9:00 AM	Tom West/Holly Neal			High Impact Workforce Investment Boards
Big Sandy P-16 Councils - Prestonsburg	2/19/13	8:00 AM	Tom West	Melinda Justice		Work Ready Communities
Kentucky Chamber of Commerce	3/12/13	1:00 PM	Tom West	Betsy Dexter		Work Ready Communities
National Governors Assoc., State Workforce Investment Board Chairs, Washington, DC	2/22 - 2/24, '13	All Day	Tom West / Ed Holmes			Delivering the Skilled Workers Business and Industry Needs
Work Ready Communities Sign Distribution	3/6/13	All Day	Tom West			Work Ready Sign Distribution Tour - Montgomery, Madison, Boyle, Woodford & Franklin Counties
Work Ready Communities Sign Distribution	3/7/13	All Day	Tom West			Work Ready Sign Distribution Tour - Hart, Warren, Barren, Monroe, Adair & Russell Counties
Hopkins County "Hot Topic Lunch"	3/8/13	12:00 N	Tom West	Joyce Riggs (for Dr. Rhoads)		Hot Topic Lunch presentaton on Work Ready Communities, sign presentation for Hopkins County.
Work Ready Communities Sign Distribution	3/8/13	All Day	Tom West			Work Ready Sign Distribution Tour - Henderson, Union, Christian & McCracken Counties
Kentucky Cosiety for Human Resource Management, State Council Meeting	4/16/13	10:00 AM	Tom West			Kentucky Work Ready Communities
Appalachion Teaching and Leadership Network, Hazard KY	4/23/13	10:00 AM	Tom West			Kentucky Work Ready Communities
Kentucky (Chapter) of the American Planners Association KAPA	5/8-5/10 '13	All Day	Tom West			Kentucky Work Ready Communities
Kentucky Work Ready Communities Summit	5/16/13	8:00 AM	Multiple	Tom West		Work Ready Communitites "Best Practices" Summit
Alltech 29th Annual International Symposium	5/21/13	8:30 AM	Tom West			Kentucky Work Ready Communities
Grant County Board of Education, Williamstown, KY	6/3/13	10:30 AM	Tom West			Kentucky Work Ready Communities
Pennyrile Area Development District, Hopkinsville	6/10/13	5:45 PM	Tom West			Kentucky Work Ready Communities
Kentucky Career Center, Shelbyville	7/25/13	1:00 PM CT	Governor Beshear, Sec. Tom Zawacki, Comm. Beth Brinly, Ed Holmes	Holly Neal		Kentucky Career Center Launch
Webster County's School District Opening Day	8/2/13	9:30 AM	Tom West	Betsy Wells-Jones/Kevin Smith		Kentucky Work Ready Communities
Appalachian Training and Leadership Network/Kentucky Valley Educational Cooperative, Prestonsburg	8/14/13	8:00 AM	Tom West	Ron Daley		Kentucky Work Ready Communities
Kentucky Apprenticeship Conference, Kentucky Dam Village	9/8-9/9, '13	All Day	Tom West			Kentucky Workforce Investment Board Updates
Southeastern Employment and Training Association, Lexington	9/24/13	9:00 AM	Tom West, Lori Collins			Collaboration in the Commonwealth
Appalachian Innovations Collaborative Summit, Hazard	10/23/13	All Day	Tom West			Kentucky Work Ready Communities

KWIB Strategic Plan Outreach Presentations

Local Workforce Investment Boards

LWIA	Date	Location	Time	Presenter(s)	Local Contact	Notes
West Kentucky	1/8/2013	Hopkinsville	Varies	Greta Jones Lisa Adams Chris Wendel	Greta Jones	Workforce Development Academy - Module 1
West Kentucky	1/10/2013	Madisonville	Varies	Greta Jones Lisa Adams	Greta Jones	Workforce Development Academy - Module 1
Barren River	1/11/2013	Bowling Green	Varies	Missy Wheeler Vickie Wade Donald McGlothlin Regina Woodbright Jane Smith	Missy Wheeler	Workforce Development Academy - Module 2
West Kentucky	1/15/2013	Hopkinsville	Varies	Greta Jones Lisa Adams Chris Wendel	Greta Jones	Workforce Development Academy - Module 2
West Kentucky	1/17/2013	Madisonville	Varies	Greta Jones Lisa Adams	Greta Jones	Workforce Development Academy - Module 2
Barren River	1/18/2013	Bowling Green	Varies	Missy Wheeler Vickie Wade Donald McGlothlin Regina Woodbright Jane Smith	Missy Wheeler	Workforce Development Academy - Module 2
West Kentucky	1/22/2013	Hopkinsville	Varies	Greta Jones Lisa Adams Chris Wendel	Greta Jones	Workforce Development Academy - Module 3
West Kentucky	1/24/2013	Madisonville	Varies	Greta Jones Lisa Adams	Greta Jones	Workforce Development Academy - Module 3
Barren River	1/25/2013	Bowling Green	Varies	Missy Wheeler Vickie Wade Donald McGlothlin Regina Woodbright Jane Smith	Missy Wheeler	Workforce Development Academy - Module 2
West Kentucky	1/29/2013	Hopkinsville	Varies	Greta Jones Lisa Adams Chris Wendel	Greta Jones	Workforce Development Academy - Module 4
West Kentucky	1/31/2013	Madisonville	Varies	Greta Jones Lisa Adams	Greta Jones	Workforce Development Academy - Module 4
Bluegrass	2/5/2013	Lexington	Varies	Amanda Hall Tiffany Holder	Crystal Saunders	Workforce Development Academy - Module 1
West Kentucky	2/5/2013	Hopkinsville	Varies	Greta Jones Chris Wendel	Greta Jones	Workforce Development Academy - Module 1
Bluegrass	2/6/2013	Lexington	Varies	Karen Jones Nancy Tooley	Crystal Saunders	Workforce Development Academy - Module 1
Bluegrass	2/7/2013	Lexington	Varies	Tiffany Bryant Amanda Hall	Crystal Saunders	Workforce Development Academy - Module 1
West Kentucky	2/7/2013	Paducah	Varies	Greta Jones Lisa Adams Chris Wendel	Greta Jones	Workforce Development Academy - Module 1

KWIB Strategic Plan Outreach Presentations

Local Workforce Investment Boards

LWIA	Date	Location	Time	Presenter(s)	Local Contact	Notes
Barren River	2/8/2013	Bowling Green	Varies	Vickie Wade Donald McGlothlin Regina Woodbright Jane Smith Missy Wheeler	Missy Wheeler	Workforce Development Academy - Module 3
Bluegrass	2/12/2013	Lexington	Varies	Amanda Hall Chanell Jones	Crystal Saunders	Workforce Development Academy - Module 1
West Kentucky	2/12/2013	Hopkinsville	Varies	Greta Jones Chris Wendel	Greta Jones	Workforce Development Academy - Module 2
Bluegrass	2/13/2013	Lexington	Varies	Karen Jones Tiffany Bryant	Crystal Saunders	Workforce Development Academy - Module 1
Bluegrass	2/14/2013	Lexington	Varies	Karen Jones Antoinette Robinson	Crystal Saunders	Workforce Development Academy - Module 1
West Kentucky	2/14/2013	Paducah	Varies	Greta Jones Lisa Adams Chris Wendel	Greta Jones	Workforce Development Academy - Module 2
Barren River	2/15/2013	Bowling Green	Varies	Vickie Wade Donald McGlothlin Regina Woodbright Jane Smith Missy Wheeler	Missy Wheeler	Workforce Development Academy - Module 3
Bluegrass	2/19/2013	Lexington	Varies	Amanda Hall Tiffany Holder	Crystal Saunders	Workforce Development Academy - Module 2
West Kentucky	2/19/2013	Hopkinsville	Varies	Greta Jones Chris Wendel	Greta Jones	Workforce Development Academy - Module 3
Bluegrass	2/20/2013	Lexington	Varies	Karen Jones Michael Ricke	Crystal Saunders	Workforce Development Academy - Module 2
Bluegrass	2/21/2013	Lexington	Varies	Tiffany Bryant Amanda Hall	Crystal Saunders	Workforce Development Academy - Module 2
West Kentucky	2/21/2013	Paducah	Varies	Greta Jones Lisa Adams Chris Wendel	Greta Jones	Workforce Development Academy - Module 3
Barren River	2/22/2013	Bowling Green	Varies	Vickie Wade Donald McGlothlin Regina Woodbright Jane Smith Missy Wheeler	Missy Wheeler	Workforce Development Academy - Module 3
Bluegrass	2/26/2013	Lexington	Varies	Amanda Hall Chanell Jones	Crystal Saunders	Workforce Development Academy - Module 2
West Kentucky	2/26/2013	Hopkinsville	Varies	Greta Jones Chris Wendel	Greta Jones	Workforce Development Academy - Module 4
Bluegrass	2/27/2013	Lexington	Varies	Karen Jones Tiffany Bryant	Crystal Saunders	Workforce Development Academy - Module 2
Bluegrass	2/28/2013	Lexington	Varies	Karen Jones Antoinette Robinson	Crystal Saunders	Workforce Development Academy - Module 2

KWIB Strategic Plan Outreach Presentations

Local Workforce Investment Boards

LWIA	Date	Location	Time	Presenter(s)	Local Contact	Notes
West Kentucky	2/28/2013	Paducah	Varies	Greta Jones Lisa Adams Chris Wendel	Greta Jones	Workforce Development Academy - Module 4
Bluegrass	3/5/2013	Lexington	Varies	Amanda Hall Tiffany Holder	Crystal Saunders	Workforce Development Academy - Module 3
Bluegrass	3/6/2013	Lexington	Varies	Karen Jones Tara Welch	Crystal Saunders	Workforce Development Academy - Module 3
Bluegrass	3/7/2013	Lexington	Varies	Tiffany Bryant Amanda Hall	Crystal Saunders	Workforce Development Academy - Module 3
Barren River	3/8/2013	Bowling Green	Varies	Missy Wheeler Vickie Wade Regina Woodbright Jane Smith Donald McGlothlin	Missy Wheeler	Workforce Development Academy - Module 3
Bluegrass	3/12/2013	Lexington	Varies	Amanda Hall Chanell Jones	Crystal Saunders	Workforce Development Academy - Module 3
Bluegrass	3/13/2013	Lexington	Varies	Karen Jones Tara Welch	Crystal Saunders	Workforce Development Academy - Module 3
Bluegrass	3/14/2013	Lexington	Varies	Michael Ricke Antoinette Robinson	Crystal Saunders	Workforce Development Academy - Module 3
Barren River	3/15/2013	Bowling Green	Varies	Missy Wheeler Vickie Wade Regina Woodbright Jane Smith Donald McGlothlin	Missy Wheeler	Workforce Development Academy - Module 3
Bluegrass	3/19/2013	Lexington	Varies	Amanda Hall Tiffany Holder	Crystal Saunders	Workforce Development Academy - Module 4
Bluegrass	3/20/2013	Lexington	Varies	Karen Jones Tara Welch	Crystal Saunders	Workforce Development Academy - Module 4
Bluegrass	3/21/2013	Lexington	Varies	Tiffany Bryant Amanda Hall	Crystal Saunders	Workforce Development Academy - Module 4
Barren River	3/22/2013	Bowling Green	Varies	Missy Wheeler Vickie Wade Regina Woodbright Jane Smith Donald McGlothlin	Missy Wheeler	Workforce Development Academy - Module 3
Bluegrass	3/26/2013	Lexington	Varies	Amanda Hall Chanell Jones	Crystal Saunders	Workforce Development Academy - Module 4
Bluegrass	3/27/2013	Lexington	Varies	Karen Jones Tara Welch	Crystal Saunders	Workforce Development Academy - Module 4
Bluegrass	3/28/2013	Lexington	Varies	Michael Ricke Antoinette Robinson	Crystal Saunders	Workforce Development Academy - Module 4
EKCEP	5/6/2013	Thelma, KY (C D Perkins Ctr)	Varies	David Pelphey Traci Nolen	Angela Ball	Workforce Development Academy - Module 1
EKCEP	5/7/2013	Thelma, KY (C D Perkins Ctr)	Varies	Deanna Robertson Melissa Quillen	Angela Ball	Workforce Development Academy - Module 1

KWIB Strategic Plan Outreach Presentations

Local Workforce Investment Boards

LWIA	Date	Location	Time	Presenter(s)	Local Contact	Notes
EKCEP	5/8/2013	Thelma, KY (C D Perkins Ctr)	Varies	David Pelphrey Melissa Quillen	Angela Ball	Workforce Development Academy - Module 1
EKCEP	5/9/2013	Thelma, KY (C D Perkins Ctr)	Varies	Joyce Wilcox Traci Nolen	Angela Ball	Workforce Development Academy - Module 1
EKCEP	5/13/2013	Thelma, KY (C D Perkins Ctr)	Varies	David Pelphrey Traci Nolen	Angela Ball	Workforce Development Academy - Module 2
EKCEP	5/14/2013	Thelma, KY (C D Perkins Ctr)	Varies	Deanna Robertson Melissa Quillen	Angela Ball	Workforce Development Academy - Module 2
EKCEP	5/15/2013	Thelma, KY (C D Perkins Ctr)	Varies	David Pelphrey Melissa Quillen	Angela Ball	Workforce Development Academy - Module 2
EKCEP	5/16/2013	Thelma, KY (C D Perkins Ctr)	Varies	Joyce Wilcox Traci Nolen	Angela Ball	Workforce Development Academy - Module 2
EKCEP	5/20/2013	Thelma, KY (C D Perkins Ctr)	Varies	David Pelphrey Traci Nolen	Angela Ball	Workforce Development Academy - Module 3
EKCEP	5/21/2013	Thelma, KY (C D Perkins Ctr)	Varies	Deanna Robertson Melissa Quillen	Angela Ball	Workforce Development Academy - Module 3
EKCEP	5/22/2013	Thelma, KY (C D Perkins Ctr)	Varies	David Pelphrey Melissa Quillen	Angela Ball	Workforce Development Academy - Module 3
EKCEP	5/23/2013	Thelma, KY (C D Perkins Ctr)	Varies	Joyce Wilcox Traci Nolen	Angela Ball	Workforce Development Academy - Module 3
EKCEP	5/28/2013	Thelma, KY (C D Perkins Ctr)	Varies	David Pelphrey Traci Nolen	Angela Ball	Workforce Development Academy - Module 4
EKCEP	5/29/2013	Thelma, KY (C D Perkins Ctr)	Varies	Deanna Robertson Melissa Quillen	Angela Ball	Workforce Development Academy - Module 4
EKCEP	5/30/2013	Thelma, KY (C D Perkins Ctr)	Varies	David Pelphrey Melissa Quillen	Angela Ball	Workforce Development Academy - Module 4
EKCEP	5/31/2013	Thelma, KY (C D Perkins Ctr)	Varies	Joyce Wilcox Traci Nolen	Angela Ball	Workforce Development Academy - Module 4

Implementation Progress Report



Date: November 2013 **Project:** Sector Strategies

Consultant or Agency name: Office of Employment and Training

Implementation Status: 99 % complete

Completion Date: June 2013

Tasks completed this month:

Confirmed closeouts balances – all unspent funds recaptured by OET prior to expiration of 6-30-13
Emails sent to LWIAs and project leads for final documents if needed - last (final) quarterly reports, etc.

Major milestones reached to date:

Industry Partnerships Grant Opportunity RFP issued August 15, 2011; Up to \$500,000 in funds available
IP proposals received in OET - 4:00 p.m. - October 10, 2011
Review Team met for consensus on awards - November
Three (3) IP Grants awarded December 2011
IP RFP - 2nd Round announced for early 2012
First Round Awardees received "Ready-Set-Go" packets from OET - January 2012
Release of IP - RFP-2nd Round - March 30, 2012
IP-2nd Round IP proposals received in OET - May 15, 2012
Five (5) IP Grants awarded June 30, 2012
IP - 3rd Round Quick Start mini-grants RFP released - October 24, 2012
IP - 3rd Round Quick Start mini-grants awarded to EKCEP & Northern
Total of all 10 grants awarded to-date (12-31-2012) - \$562,508
All grant funds expired 6-30-13.

Tasks to be completed next month:

Send reminder notices to awardees of any remaining needed closeout documents
Archive files

Coordination/collaboration required next month:

Confirm close out process

Implementation Progress Report



Implementation Progress Report



Date: November 2013

Project: National Career Readiness Certificates

Consultant or Agency name: Office of Employment and Training

Implementation Status: 100% complete

Completion Date: August 2011

Tasks completed this month:

1. Draft OET / KDE Agreement for CCR Testing
2. Collaboration with KDE on KDE / ACT contract
3. Final Edits of OET / NCRC policy for testing clients

Major milestones reached to date:

1. Umbrella contract executed with the contractor / Kentucky Database completed and testing started
2. KY NCRC Database populated with Test Sites and Users / KY NCRC Database tested / First Certificate printed / Kentucky Database complete and ready for contractor files / Printed backlog of Certificates
3. "Soft Roll Out" executed
4. On-Line Task Specific Training integrated into ncrc.ky.gov
5. KY NCRC Database Billing Process completed
6. ATC project complete and data sent to OCTE - FY11
7. Execute Outreach Program to engage Employers in NCRC - funds made available to WIA's for face to face meetings with employers to sell NCRC
8. KY NCRC Database Billing Process completed - (Invoices still being generated by DTS staff)
9. Ver. 2.0 of the NCRC program was completed. (over 9,000 missing records recovered from rebuild)
10. Outreach program to employers via the WIA's completed 30 Jun, 2011.
11. Yellow Ribbon Event with KYNGR to explain the NCRC to returning veterans.
12. Budget items submitted as part of cabinet budget
13. SWR proposal sent for testing of OCTE Area Technology Center seniors during FY12.
14. Amendment and One year extension to Delegation of Payment Agreement between the contractor & OET received from Cabinet Legal Dept. and forwarded to Finance Cabinet.
15. 2500 Scholarships from contractor allotted to KY Adult Ed and OET.
16. Completed budget process for FY13/14 (to include all graduating High School Senior assessment)
17. Funds Released for OCTE/OET Collaboration to assess all Area Technology Center Seniors.
18. Extension of Contract with the contractor to provide WorkKeys testing in Kentucky
19. Hired Administrative Assistant and began training
20. NCRC Coordinator provided technical expertise to counties requesting Work Ready Community status by providing data.
21. NCRC Coordinator conducted several presentations to counties and Work Ready Community teams.
22. NCRC Coordinator provided WorkKeys expertise to Economic Development meetings for prospective industries moving to the Commonwealth.
23. Plan to create files from the contractor to meet KDE reporting requirements completed and testing. Separate reporting realm was created for High Schools and ATCs
24. OET and WIA Administrators trained (or refresher training Feb – Mar, 2012)
25. GED and NCRC Free Program launched with reporting requirements in place.
26. ATC 2012 testing completed & qualifying NCRC awards printed and shipped to schools.
27. Conversion to NCRC Plus with new NCRC design.
28. Assist KDE with CCR WorkKeys guidelines

Implementation Progress Report

Tasks to be completed next month:

1. Continue editing Standard Operating Procedures (SOP).
2. Continue to resolve KY NCRC customer service issues.
3. Continue to tweak the ncr.ky.gov site's billing and reporting modules with DTS
4. Update Certified Work Ready Community NCRC Attainment numbers.
5. Continue discussions about NCRC Social Media presence and redesign of KY NCRC site
6. Continue discussions to transfer OCTE RegiSTAR site from WFD to KDE.

Coordination/collaboration required next month:

1. Continue to identify with DTS any upgrades and/or enhancements that need to be made to the ncr.ky.gov web site to increase functionality streamline workflow.
2. Coordinate and share WorkKeys data and procedural information with Dept of Education (KDE)
3. Collaborate with OCTE to develop program enhancements for FY14.
4. Coordinate projects with the contractor for better delivery of services.
5. Coordinate with Certified Work Ready Community initiative.
6. Coordinate with State Branding contact to redesign KY NCRC website to align with new State Branding standards.

Implementation Progress Report



Date: November 2013

Project: Tech High (First Phase)

Consultant or Agency name: Office of Career and Technical Education

Implementation Status: 100% complete

Completion Date: June 2013

Tasks completed this month:

No activity this month. Funding for career coaches ended June 30, 2013. Career coaches (Office for Career and Technical Education) will not be funded for this school year.

Major milestones reached to date:

Career coaches have worked one-on-one with approximately 250 students in the Area Technology Centers.

Tasks to be completed next month:

No planned activity next month.

Coordination/collaboration required next month:

Career coaches (Office for Career and Technical Education) will not be funded for this school year.

Implementation Progress Report



Date: November 2013

Project: High School Outreach

Consultant or Agency name: Office of Employment and Training

Implementation Status: 55% complete

Completion Date: December 2014

Tasks completed this month:

The team did not meet in November but plans to present ccInspire in December to high school superintendents, Chambers of Commerce and Economic Development for several counties. During November the team invited participants for the December meeting.

Major milestones reached to date:

Created and sent survey to guidance counselors, LWIB's and superintendents to get a better idea of what is happening around the state regarding connectivity with One Stops and types of career readiness activities that are available to high school students
Refined goals of the project
Developed Plan of Action
Designed homepage for kyschooltocareer.com website
Added representatives from KDE and OCTE to steering committee
Received notification of funding amount now available for HSO
Development of a recommendation to begin partner discussions with KDE, KCTCS, Economic Development, Workforce Development and other stakeholders to purchase and use ccInspire across the Commonwealth as a link between students and business partners
Scheduled a meeting to present ccInspire to decision-making partners
ccInspire presented to various Cabinet leaders and staff. Each agency was requested to send a representative with decision making authority to the next meeting.
Received approval for project implementation from Project Champion
Members of business and industry became actively involved in the project
The platform to sit atop the Individual Learning Plan program on the KDE website was named Unbridled Careers
KY SHRM sent a survey to their members to determine their interest in the project and how willing they are to fully participate once the program is in high schools and middle schools across the commonwealth.
Implementation and sustainability plan written

Tasks to be completed next month:

Meet with Board of Education, Chamber of Commerce and Economic Development from Bullit, Adair, Madison, Shelby counties and other counties that may be identified or express interest.

Coordination/collaboration required next month:

Chambers, businesses and educational institutions must be on board for the project to move forward. Next meeting is scheduled for December 5 at the Shelby County Board of Education. Representatives from each of these groups will be invited.

Implementation Progress Report



Implementation Progress Report



Date: November 2012

Project: Work Ready Communities

Consultant or Agency name: Thinking Media

Implementation Status: 100% complete

Completion Date: June 2011

Tasks completed this month:

At the November 21st KWIB meeting the recommendations of the Work Ready steering committee were presented and approved.

Also at the KWIB meeting the Work Ready review panel made it's recommendations on the following counties: Shelby to be certified Work Ready; Bullitt, McLean, Nelson & Webster to be certified Work Ready in Progress; Madison to be Work Ready, the first county to move from In Progress to Work Ready since program began.

Major milestones reached to date:

1. Final project design completed - June 2011
2. Program launch - July 2011
3. Marketing Outreach Plan Completed - June 2013
4. National award received by the Southern Economic Development Council in August 2013.

Tasks to be completed next month:

1. Coordination with counties and project champion for upcoming KWIB Meeting on November 21, 2013.

Coordination/collaboration required next month:

No assignments scheduled at time of report.

Implementation Progress Report



Date: November 2013

Project: Rapid Response

Consultant or Agency name: Office of Employment and Training

Implementation Status: 100% complete

Completion Date: September 2012

Tasks completed this month:

- Steering Committee meeting 11/1/13. Sales Force demo from Minnesota. Reviewed business training association inventory list.
- Maher and Maher presented final Recommendations Report at KWIB meeting 11/21/2013
- KWIB voted to adopt the Kentucky Unified Business Services Recommendations Report as presented by Maher & Maher and recommended the Steering Committee move forward with the implementation of the unified business services framework and system as outlined in the report. (11/21/13)

Major milestones reached to date:

- TPMA submitted final recommendations & conducted statewide Business Services training
- Redesign Phase of Project completed. Steering Committee accepted/approved final version of TPMA report
- Seven LWIBs were awarded funds to implement and/or enhance Business Services teams and develop a Business Service framework.
- Phase II - Unified Business Services Framework Recommendation Report completed.
- Business Services Coordinator hired in the Office of Employment and Training.
- KWIB adopts Unified Business Services Recommendations

Tasks to be completed next month:

- Continue to refine business training associations' inventory list.

Coordination/collaboration required next month:

None

Implementation Progress Report



Date: November 2013

Project: Economic Development Academy

Consultant or Agency name: Office of Employment and Training

Implementation Status: 95% complete

Completion Date: December 2012

Tasks completed this month:

Speaking engagements continue to be scheduled to promote the other KWIB projects and WFD programs to economic developers.

Major milestones reached to date:

Building partnerships with KCED and others in economic development.

Tasks to be completed next month:

Speaking engagements and networking opportunities will continue to be scheduled with economic development representatives and businesses. Work will continue in using Labor Insight as another economic/workforce development tool.

Coordination/collaboration required next month:

Continue to work with businesses and economic development organizations throughout the state to share the new programs offered by WFD and the WIA incentives. Funding for this project is being negotiated among other projects. Until that issue is resolved, the academy is at a holding point.

Implementation Progress Report



Date: November 2013

Project: Partner for Success

Consultant or Agency name: Office for the Blind

Implementation Status: 75% complete

Completion Date: December 2014

Tasks completed this month:

Team reviewed training on 11/7 and provided minor changes and recommendations to Priscilla. Team agreed to be ready to send out statewide on 12/1.

Major milestones reached to date:

Nov 2011 - Successfully completed train-the-trainer sessions across the state to share the KWIB initiatives and direction

April 2013 – Successfully completed the Partners for Success Leadership Training at Lake Cumberland.a

Tasks to be completed next month:

Send out electronically the Confidentiality Policy.

Coordination/collaboration required next month:

Assist leaders in all areas any guidance to questions or issues related to the policy.

Implementation Progress Report



Date: November 2013

Project: Case Management

Consultant or Agency name: (Please Select from List)

Implementation Status: 20% complete

Completion Date: December 2014

Tasks completed this month:

Team is not meeting until January 2014 as the Integrated Referral Form is being piloted.

Major milestones reached to date:

Integrated Referral Form

Tasks to be completed next month:

Use of integrated referral form in Paducah and Shelbyville Kentucky Career Centers.

Coordination/collaboration required next month:

Utilization of new draft referral form in two Kentucky Career Centers.

Implementation Progress Report



Date: November 2013

Project: High Performing Workforce Boards

Consultant or Agency name: CSW

Implementation Status: 100% complete

Completion Date: June 2011

Tasks completed this month:

1. Completed a High Impact Review of the Cumberland's LWIB on November 5-6, 2013.
2. KWIB certifies two additional LWIBs as High Impact - Lincoln Trail and Greater Louisville.

Major milestones reached to date:

1. Project design and criteria completed in June 2011;
2. Initial baseline standards year completed in June 2012;
3. Technical assistance grants offered to LWIBs who identified short falls during the baseline year and need to realign.
4. Standard Year one kicks off in January 2013
5. Northern Kentucky LWIB becomes the first local WIB certified as High Impact. Lincoln trail and Greater Louisville followed later.

Tasks to be completed next month:

1. Two scheduled High Impact Reviews - TENCO and Barren River.

Coordination/collaboration required next month:

1. Possible follow-up with the Cumberland's High Impact Review in regard to areas identified as opportunities.

Implementation Progress Report



Date: November 2013

Project: Workforce Academy

Consultant or Agency name: (Please Select from List)

Implementation Status: 95% complete

Completion Date: June 2014

Tasks completed this month:

Career Center Certification training is formatted for delivery as a PowerPoint with voice-over. A quiz was developed to accompany the training. A PDF document has been created as an alternate method of delivery for the hearing-impaired. KYVC roles for training coordinators are adjusted so that Workforce Academy training materials and records may be shared across agency lines.

Major milestones reached to date:

Phase I training is complete; plans are in place with IT to convert to online training. Phase II materials for Career Center certification are ready for delivery and delivery plan is 90% complete pending finalization of course creation in KYVC.

Tasks to be completed next month:

Implement Career Center Certification online training for Phase II. Establish list of facilitators for Transformational Leadership webinars and consult with IT contacts to determine logistics for developing the materials into online modules.

Coordination/collaboration required next month:

Work with KYVC partners and training coordinators to implement and monitor completion of the online module for Career Center Certification and plan for implementation of Transformational Leadership webinars of Phase II.