

WORKSmart

Kentucky



A Strategic Transformation of
Kentucky's Workforce System

IMPLEMENTATION STATUS REPORT

December 31, 2012



KENTUCKY WORKFORCE INVESTMENT BOARD

December Summary

Report Contents

- *Project Status Summary Tables*
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Project Status Summary

System Transformation			
Active	Project Name	Manager/Consultant/Champion	Notes
✓	<i>Industry Partnership Grants/Sector Strategies</i>	Patricia Dudgeon, Mgr. Hugh Haydon, Champion	Reviewed Monthly Invoices for current awardees. Finalized scoring tool for Quick Start Grants. Review team selected and reviewed remaining proposals.
✓	One Stop Certification Policy	Tommy Wheatley, Mgr. Maher & Maher Dr. Lara Needham, Champion	No Report
✓	<i>User Friendly On Line Services</i>	<i>Jim Beyea & Holly Neal, Mgrs.</i> <i>Kim Huston, Champion</i>	Core Team continues to work through support issues presented by the helpdesk with the vendor. Website sub-committee working on copy for new sites, designing template options for partner sites.
✓	NCRC	Joe Paul, Mgr. Act, Inc. Reecie Stagnolia, Champion	Research for issuing NCRC cards vs. certificates. WorkKeys Procedures for KY Department of Education. Continue to work with ACT to fix database issues. Testing ncr.ky.gov billing tab.
✓	Eligible Training Provider List	Linda Burton, Mgr. Rick Christman, Champion	Through consultation with legal counsel and with Commissioner's direction, a determination was made to implement the KWIB approved policy as an OET advisory at this time and delay promulgation into Administrative Regulation until year three.

Education Alignment			
Active	Project Name	Manager/Consultant/Champion	Notes
✓	Tech High (Phase 1)	Angie Fischer, Mgr.	The contract with Northern Kentucky University (AmeriCorps/ on behalf of Kentucky Campus Compact) is still in process
✓	Apprenticeships	Mary Taylor, Mgr. Mark Brown, Champion	Facilitate a meeting with Northern KY Tri-Ed, Boone and Kenton Campbell ATC's to discuss implementing a pre-apprenticeship program.
✓	High School Outreach	Karen Deuker, Mgr. Sec. Joe Meyer, Champion	Steve Yaun from Career Cruising met with representatives of OET, WIA, KDE, KLC, CED, OVR and others to explain and gauge interest in cclnspire. Questions were answered and there appeared to be a great deal of interest.
	GED Express	Jacqueline Korengal, Mgr. Reecie Stagnolia, Champion	No Report

Economic Development Alignment			
Active	Project Name	Manager/Consultant/Champion	Notes
	Mind Your Own Business (Entrepreneurship)	TBD, Mgr. Sec. Larry Hayes, Champion	No Report
✓	Work Ready Communities	Tom West & Jason Slone, Mgrs. Thinking Media Crystal Gibson, Champion	Interviewed and recommended consultant to design marketing outreach strategy for the project. Work Ready Program endorsements received from KCTCS and the Council for Area Development Districts.
✓	Rapid Response	Linda Prewitt, Mgr. Thomas P. Miller James Cole, Champion	Eight Local Workforce Investment Boards applied for funding, seven were awarded after responding to requests for additional information.
✓	Economic Development Academy	Terri Bradshaw, Mgr. Daryl Smith, Champion	Speaking engagements continue to be scheduled to promote the other KWIB projects and WFD programs to economic developers.

System Simplification			
Active	Project Name	Manager/Consultant/Champion	Notes
✓	Alphabet Soup	Terri Bradshaw, Mgr. TBA, Champion	Merged with Workforce Academy
✓	Partner for Success	Allison Flanagan-Jessee, Mgr. Com. Beth Brinly, Champion	Team did not meet in December
✓	Statewide Reserve Investments	N/A	No Report
✓	Case Management	Gina Triplett-Johnson, Mgr. Com. Beth Brinly, Champion	No new information to report.
✓	High Performing WIBs	Jason Slone, Mgr. CSW Com. Beth Brinly, Champion	No formal meetings scheduled for December. Agreed upon required changes to self-application, work to begin securing a date with local directors and LWIB Chairs, and to meet and finalize in early January 2013.

Customer Service Improvements			
✓	Workforce Academy	Susie Edwards & Vicki Wade, Mgrs. Maier & Maier Dr. Judith Rhoads, Champion	First phase of the Workforce Academy continues. Steering committee is scheduled to meet January 11 th , 2013 to discuss implementation of the academy in central offices of all agencies.
✓	Outreach Initiative/Branding and Identity	Terri Bradshaw & Holly Neal Mgrs. Heidi Margulis, Champion	Original Signage Bid ended with no bids, a second round has been re-submitted. Continue to work with website sub-committee.
	Get Back to Work	Jeannie Devers, Mgr. Rep. Larry Clark, Champion	No Report – Not yet started
✓	One Stop Kiosk	Ryan Hanson & Connie Schnell, Mgrs. Com. Beth Brinly, Champion	No new information to report.
✓	UI Customer Service Plan	Greg Higgins, Mgr. Sec. Joe Meyer, Champion	Continued to meet with multiple State Agencies to address error reductions and improved service to the Office of Employment and Training and Unemployment Insurance. Issued letters for the end of the EUC Program.

January 2013

January 2013

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February 2013

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						11:30am 12:00pm MONTHLY REPORTS DUE
6	7	8	9	10	11	12
		Workforce Developme 2:00pm 3:00pm NCRC Advisory Team bi-weekly conference call (Dial in: 877-355-2902) -		Workforce Developme	Workforce Developme 1:30pm 3:30pm Workforce Academy Planning Team Meeting (CHR Building)	
13	14	15	16	17	18	19
	10:00am 12:00pm Work Ready Communities Review Panel (KCTCS, 300 N. Main Street, Versailles, KY) - WFD	Workforce Developme 2:00pm 3:00pm NCRC Advisory Team bi-weekly conference call (Dial in: 877-355-2902) -	Workforce Developme Workforce Developme 9:00am 12:00pm KY Workforce Investment Board New Member Orient	Workforce Developme Workforce Developme Workforce Developme 10:00am 11:00am Canceled: RBC Conference Call (87	Workforce Developme	
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		Workforce Developme 2:00pm 3:00pm NCRC Advisory Team bi-weekly conference call (Dial in: 877-355-2902) -		Workforce Developme	Workforce Developme	
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Dec 30 - Jan 5

Jan 6 - 12

Jan 13 - 19

Jan 20 - 26

Jan 27 - Feb 2

February 2013

February 2013

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24	25	26	27	28	Mar 1	2
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Jan 27 - Feb 2

Feb 3 - 9

Feb 10 - 16

Feb 17 - 23

Feb 24 - Mar 2

March 2013

March 2013

April 2013

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31	Apr 1	2	3	4	5	6

KWIB Strategic Plan Presentation Schedule

Strategic Initiatives Presentations

Organization	Date	Time	Presenter(s)	Organization Contact	Contact Info	Notes
Madisonville CTC Work Ready-Work Keys	1/6/12	7:00 AM	Tom West			Work Ready Communities
Work Ready Communities - Review Panel	1/11/12	9:00 AM	Tom West & Panel			Work Ready Communities Review Panel Meeting
Hopkins County/Madisonville w/Dr. Rhoads	1/18/12	8:00 AM	Tom West			Work Ready Communities
Mt. Sterling/Montgomery Cty Industrial Authority	1/18/12	9:00 AM	Jason Slone			Work Ready Communities
KSBA - Ky School Board Association	1/24/12	9:00 AM	Tom West			Work Ready Communities
Montgomery County	2/1/12	9:00 AM	Jason Slone			Work Ready Communities
Madisonville/Hopkins County Chamber of Commerce	2/2/12	8:00 AM	Tom West			Work Ready Communities
KSBA - College & Career Readiness 2012 Olympics	2/3/12	3:00 PM	Tom West/Dale Winkler			A Sector Approach To College and Career Readiness
Green River Workforce Investment Area	2/6/12	9:00 AM	Tom West	Betsy Wells-Jones		Work Ready Communities
Northern Kentucky Workforce Investment Board	2/7/12	9:30 AM	Tom West			Work Ready Communities
Paducah Area Chamber of Commerce	2/9/12	2:30 PM	Tom West	Fran Johnson		Work Ready Communities
ACT, Inc. Work Ready Community Academy	02/14-02/16	All Day	Tom West, Crystal Gibson, Robert Curry, David Walters	Debra Lyons, Chris Baucom		Work Ready Community Academy Session I - Atlanta
National Association of State Workforce Boards - SETA Spring Conference - Workshop	02/24-02/26	All Day	Tom West			Work Ready Communities
	2/27/12	11:30 AM	Tom West			Work Ready Communities
Kentucky Workforce Academy-Pilot Training	02/29-03/02	All Day	Commissioner Brinly, Tom West, Holly Neal			Workforce Academy Pilot Training
Job Wars - St. Louis Federal Reserve Bank (Louisville Branch)	3/15/12	9:00 AM	Commissioner Brinly, Tom West	Lisa Locke		Work Ready Communities
Local Veterans Employment Representatives, Disabled Veterans Outreach Program	3/21/12	2:00 PM	Joe Paul			NCRC Gold Card Training for Local Veterans Employment and Disabled Veterans Outreach Program Representatives, Frankfort
ACT, Inc. Work Ready Community Academy	3/26-3/29	All Day	Tom West, David Walters	Debra Lyons, Chris Baucom		Work Ready Community Academy Session II - Iowa City
KY National Guard & National Guard Reserves	3/27/12	8:00 AM	Joe Paul			Transition Assistance Program for KY National Guard/National Guard Reserves returning from war. Bowling Green
ACT, Inc. Work Ready Community Academy	3/29/12	10:00 AM CT	Joe Paul			NCRC Presentation to Act, Inc - Iowa City
KY National Guard & National Guard Reserves	4/3/12	8:00 AM	Joe Paul			Transition Assistance Program for KY National Guard/National Guard Reserves returning from war. Louisville
KY National Guard & National Guard Reserves	4/10/12	8:00 AM	Joe Paul			Transition Assistance Program for KY National Guard/National Guard Reserves returning from war. Louisville
ACT, Inc. Workforce 2012 Conference	04/11-04/13	All Day	Joe Paul			ACT, Inc. Workforce 2012 Conference, Chicago
Work Ready Communities - Review Panel	4/4/12	9:00 AM	Tom West & Panel			Work Ready Communities Review Panel Meeting
Rowan County Economic Development	4/11/12	1:00 PM	Jason Slone			Work Ready Communities
KAED Board Meeting	4/13/12	10:00 AM	Tom West			Work Ready Communities
Springfield/Washington County	4/17/12	9:00 AM	Tom West			Work Ready Communities
KAED Spring Conference, Lexington	04/18-04/20	All Day	Tom West			Work Ready Communities
Council on Postsecondary Education, Frankfort	4/27 & 4/30	1:00 PM	Tom West			Work Ready Communities
Barren River WIB Quarterly Meeting	5/2/12	12:00 PM	Holly Neal			Branding Presentation
Bluegrass Partner for Success Meeting	5/4/12	8:30 & 1:30	Holly Neal			Branding Presentation
Franklin County - Frankfort	5/6/12	10:00 AM	Joe Paul			Work Ready Communities/NCRC
Paducah/McCracken County	5/8/12	8:00 AM	Tom West			Work Ready Communities
Boyle/Mercer Counties	5/10/12	1:00 PM	Tom West			Work Ready Communities
Bardstown/Nelson County	5/14/12	10:00 AM	Tom West/Robert Curry			Work Ready Communities
High Impact Training - Frankfort	5/17/12	10:00 AM	David Williams			High Impact Training - Building Employer Buy-In for National Career Readiness Certification
ACT, Inc. Work Ready Community Academy	05/22-05/24	All Day	Tom West, Robert Curry, David Walters, Karen Bothun	Debra Lyons, Chris Baucom		Work Ready Community Academy Session III - Kansas City
NKY WIB Marketing Committee	6/5/12	9:00 AM	Holly Neal			Branding Presentation

Strategic Initiatives Presentations

Organization	Date	Time	Presenter(s)	Organization Contact	Contact Info	Notes
7th Annual University-City Relations Conference (EKU) Richmond	6/6/12	9:30 AM	Tom West			Work Ready Communities
Barren River WIB Annual Meeting, Lucas KY	6/7/12	11:00 AM	Comm. Beth Brinly & Tom West			Work Ready Communities
Webster County	6/8/12	8:00 AM	Jason Slone			Work Ready Communities
Workforce System Partners Focus Group	6/21/12	10:00 AM	Tom West & Panel			KWIB Vision and Goals
Workforce Customer Focus Group	6/21/12	1:00 PM	Tom West & Panel			KWIB Vision and Goals
Danville/Boyle County Chamber	6/27/12	10:00 AM	Tom West			Work Ready Communities
Trimen Solutions (HR Sourcing)	7/5/12	10:00 AM	Joe Paul			NCRC
12Career & Technical Ed Summer Program	7/16/12	1:00 PM	Tom West	KY Career & Tech Ed		KWIB and it's Role with Career & Technical Education
Franklin County - Frankfort	7/18/12	11:30 AM	Joe Paul			Work Ready Communities/NCRC
Humana, Inc	7/19/12	11:30 AM	Tom West, MaryAnn Hyland-Murr			NCRC
CHR Staff and Partners	7/19/12	11:00 AM	Holly Neal			Internal Branding Event
CPT Staff and Partners	7/20/12	11:00 AM	Holly Neal			Internal Branding Event
Owen County	7/25/12	5:00 PM	Tom West, Joe Paul	Owen County Chamber		Work Ready Communities/NCRC
Louisville Partner for Success Meeting	7/26 & 7/27	8:30 AM	Holly Neal			Branding Presentation
Monroe County	8/1/12	12:00 PM	Tom West			Work Ready Communities
Hopkinsville, Christian County	8/2/12	12:00 PM	Roxann Fry	Pennyrile Industrial Mgrs. Assoc		Work Ready Communities
Franklin County - Frankfort	8/14/12	11:30 AM	Daryl Smith, Joe Paul & Barry Burkett	Franklin County Chamber		Work Ready Communities/NCRC
Lexington Kiwanis Club	8/23/12	10:00 AM	Tom West, Daryl Smith			Work Ready Communities
Office of Vocational Rehabilitation, Frankfort	8/29/12	2:30 PM	Holly Neal			Branding Presentation
LG&E-Kentucky Utilities	9/11/12	1:30 PM	Donna Davis/Mary Ann Hyland-Murr			NCRC
Chamber Hot Topic Lunch: The State of Education, Hopkins, County	9/10/12	11:30 AM CT	Tom West	Dr. Judith Rhoads		Work Ready Communities/Work Ready in Progress Certificate Presentation
ACT, Inc. Work Ready Community Academy	09/17-09/20	All Day	Tom West, Robert Curry, David Walters, Karen Bothun, Donna David, Crystal Gibson	Debra Lyons, Chris Baucom		Work Ready Community Academy Session IV - Charleston
Commission for Higher Education, Indianapolis	10/16/12	10:00 AM	Tom West			Discussion on Industry Recognized Credentials
Center for Rural Development - Somerset	10/17/12	10:00 AM	Tom West	Darryl McGaha		Work Ready Communities/NCRC
P-16 Councils - Frankfort (hosted by Council on Postsecondary Education)	10/19/12	12:00 PM	Tom West	Ron Daley		Work Ready Communities
Woodford County Work Ready Update	10/24/12	11:30 AM	Tom West			Work Ready Communities/NCRC
Competency Summit - Georgetown	10/30/12	8:00 AM	Tom West	Ashley Parrott		Statewide Summit on Competency Based Education
Cumberland River Area P-16 Council	11/16/12	10:00 AM CT	Dale Winkler	Fred Carter		Work Ready Communities
Barren River Area P-16 Council	11/14/12	1:00 PM CT	Tom West	Fred Carter		Work Ready Communities
KY State Energy Sector Partnership, Energy Sector Workforce "Preparing for Tomorrow"	11/28/12	8:00 AM	Tom West (Moderator) Jason Slone			National Career Readiness Certificates
Kentucky Innovation Summit 2012	11/29/12	10:30 AM	Tom West	Pat Trotter		"It's About A Good Job", Kentucky's Strategic Plan
Kentucky Statewide Council for Vocational Rehabilitation	12/10/12	9:00 AM	Tom West	Dave Matheis & Nancy Soard		Work Ready Communities/NCRC

KWIB Strategic Plan Outreach Presentations

Local Workforce Investment Boards

LWIA	Date	Location	Time	Presenter(s)	Local Contact	Notes
Green River	4/10/2012	Henderson	3:00 PM	Malinda Davis	Malinda Davis	Internal Branding Reception
Green River	4/11/2012	Owensboro	12:00 PM	Malinda Davis	Malinda Davis	Work and Learn Internal Branding Pot-Luck Luncheon
Green River	5/1/2012	Owensboro	12:00 PM	Malinda Davis	Malinda Davis	Internal Brand Derby Reception
Green River	5/23/2012	Henderson	12:00 PM	Malinda Davis	Malinda Davis	"Brand Themed" Derby Luncheon
Green River	6/19/2012	Owensboro	3:00 PM	Malinda Davis	Malinda Davis	Summer Ice Cream Internal Branding Social
Green River	6/20/2012	Henderson	3:00 PM	Malinda Davis	Malinda Davis	Summer Ice Cream Branding Social
TENCO	7/13/2012	Ashland	12:30 PM	Denise Wietelmann	Denise Wietelmann	Internal Branding Event
Lincoln Trail	7/17/2012	Bardstown	12:30 PM	Jackie Masterson	Jackie Masterson	Internal Branding Luncheon
Cumberlands	7/19/2012	Russell Springs	10:00 AM	Palveena Pace	Palveena Pace	Russell Spring's Internal Branding Event
Lincoln Trail	7/19/2012	Lebanon	11:30 AM	Jackie Masterson	Jackie Masterson	Internal Branding Luncheon
TENCO	7/19/2012	Maysville	11:30 AM	Denise Wietelmann	Denise Wietelmann	Internal Branding Event
Barren River	7/24/2012	Glasgow	2:00 PM	Rita Pierce	Rita Pierce	Glasgow Internal Branding Event
West Kentucky	7/24/2012	Madisonville	12:00 PM	Melissa Scott	Melissa Scott	Internal Branding Event
West Kentucky	7/24/2012	Mayfield	12:00 PM	Melissa Scott	Melissa Scott	Internal Branding Event
Barren River	7/25/2012	Bowling Green	2:00 PM	Rita Pierce	Rita Pierce	Bowling Green Internal Branding Event
West Kentucky	7/25/2012	Paducah	12:00 PM	Melissa Scott	Melissa Scott	Internal Branding Event
Cumberlands	7/26/2012	Somerset	10:00 AM	Palveena Pace	Palveena Pace	Somerset Internal Branding Event
Greater Louisville	7/26/2012	Louisville	8:30 & 1:30	Holly Neal	Connie Schnell	Kentuckiana Works Partner for Success with Internal Branding Event
Lincoln Trail	7/26/2012	Leitchfield	11:30 AM	Jackie Masterson	Jackie Masterson	Internal Branding Luncheon
Greater Louisville	7/27/2012	Louisville	8:30 & 1:30	Holly Neal	Connie Schnell	Kentuckiana Works Partner for Success with Internal Branding Event
TENCO	7/27/2012	Morehead	12:30 PM	Denise Wietelmann	Denise Wietelmann	Internal Branding Event
Lincoln Trail	7/31/2012	Elizabethtown	12:00 PM	Sherry Johnson	Jackie Masterson	Elizabethtown Branding Luncheon
West Kentucky	7/31/2012	Hopkinsville	12:00 PM	Melissa Scott	Melissa Scott	Internal Branding Event
Northern Kentucky	8/21/2012	Florence	9:00 & 1:00	Jennifer Miller	Jason Ashbrook	Partner for Success with Branding Event
Greater Louisville	9/12/2012	Louisville	Varies	Loretta Baker	Mary Russell	Workforce Development Academy - Module 1
Greater Louisville	9/12/2012	Louisville	Varies	Loretta Baker	Mary Russell	Workforce Development Academy - Module 1
TENCO	9/12/2012	Grayson	Varies	Canis Wirth Tom Combs	Jason Slone	Workforce Development Academy - Module 1
TENCO	9/12/2012	Grayson	Varies	Jason Slone Tom Combs	Jason Slone	Workforce Development Academy - Module 1
Greater Louisville	9/14/2012	Louisville	Varies	Mary Russell	Loretta Baker	Workforce Development Academy - Module 1
Greater Louisville	9/14/2012	Louisville	Varies	Mary Russell Loretta Baker	Loretta Baker	Workforce Development Academy - Module 1
TENCO	9/19/2012	Grayson	Varies	Canis Wirth Tom Combs	Jason Slone	Workforce Development Academy - Module 1
TENCO	9/19/2012	Grayson	Varies	Jason Slone Tom Combs	Jason Slone	

KWIB Strategic Plan Outreach Presentations

Local Workforce Investment Boards

LWIA	Date	Location	Time	Presenter(s)	Local Contact	Notes
Greater Louisville	9/20/2012	Louisville	Varies	Loretta Baker	Daniel Hallahan	Workforce Development Academy - Module 1
Greater Louisville	9/20/2012	Louisville	Varies	Loretta Baker Daniel Hallahan	Loretta Baker	Workforce Development Academy - Module 1
Greater Louisville	9/21/2012	Louisville	Varies	Daniel Hallahan	Loretta Baker/Marion Humphries	Workforce Development Academy - Module 1
Greater Louisville	9/21/2012	Louisville	Varies	Daniel Hallahan Loretta Baker Marion Humphries	Loretta Baker	Workforce Development Academy - Module 1
Greater Louisville	9/25/2012	Louisville	Varies	Loretta Baker/Marion Humphries	Mary Russell	Workforce Development Academy - Module 1
Greater Louisville	9/25/2012	Louisville	Varies	Loretta Baker Marion Humphries Mary Russell	Loretta Baker	Workforce Development Academy - Module 1
West Kentucky	10/1/2012	Paducah	Varies	Greta Jones Lisa Adams Chris Wendel	Greta Jones	Workforce Development Academy - Module 1
Cumberlands	10/2/2012	Russell Springs	Varies	Lisa Gosser Lisa Link	Lisa Gosser	Workforce Development Academy - Module 1
Lincoln Trail	10/2/2012	Elizabethtown	Varies	Barbara Polston Dorothy Jenkins Palvena Pace	Sherry Johnson	Workforce Development Academy - Module 1
West Kentucky	10/2/2012	Paducah	Varies	Lisa Adams Chris Wendel	Greta Jones	Workforce Development Academy - Module 1
Cumberlands	10/3/2012	Russell Springs	Varies	Lisa Link Lisa Gosser	Lisa Gosser	Workforce Development Academy - Module 1
Lincoln Trail	10/3/2012	Elizabethtown	Varies	Dorothy Jenkins Barbara Polston	Sherry Johnson	Workforce Development Academy - Module 1
Cumberlands	10/4/2012	Russell Springs	Varies	Lisa Gosser Lisa Link	Lisa Gosser	Workforce Development Academy - Module 1
Green River	10/4/2012	Owensboro	Varies	Karen Dueker Jamie Rhoads Matthew Bartlett	Karen Dueker	Workforce Development Academy - Module 1
Lincoln Trail	10/4/2012	Elizabethtown	Varies	Barbara Polston Palvena Pace	Sherry Johnson	Workforce Development Academy - Module 1
West Kentucky	10/8/2012	Paducah	Varies	Greta Jones Lisa Adams Chris Wendel	Greta Jones	Workforce Development Academy - Module 2
West Kentucky	10/9/2012	Paducah	Varies	Lisa Adams Chris Wendel	Greta Jones	Workforce Development Academy - Module 2

KWIB Strategic Plan Outreach Presentations

Local Workforce Investment Boards

LWIA	Date	Location	Time	Presenter(s)	Local Contact	Notes
Greater Louisville	10/10/2012	Louisville	Varies	Loretta Baker Mary Russell	Loretta Baker	Workforce Development Academy - Module 2
TENCO	10/10/2012	Grayson	Varies	Jason Slone Canis Wirth	Jason Slone	Workforce Development Academy - Module 2
TENCO	10/10/2012	Grayson	Varies	Tom Combs Canis Wirth	Jason Slone	Workforce Development Academy - Module 2
Greater Louisville	10/11/2012	Louisville	Varies	Daniel Hallahan Loretta Baker Marion Humphries	Loretta Baker	Workforce Development Academy - Module 2
Green River	10/11/2012	Henderson	Varies	Karen Dueker Jamie Rhoads Matthew Bartlett	Karen Dueker	Workforce Development Academy - Module 1
Greater Louisville	10/12/2012	Louisville	Varies	Mary Russell Loretta Baker	Loretta Baker	Workforce Development Academy - Module 2
West Kentucky	10/15/2012	Paducah	Varies	Greta Jones Lisa Adams Chris Wendel	Greta Jones	Workforce Development Academy - Module 3
EKCEP	10/16/2012	Hazard	Varies	Joyce Wilcox Joanna Collins	Angela Ball	Workforce Development Academy - Module 1
EKCEP	10/16/2012	Prestonsburg	Varies	David Pelphrey Traci Nolen	Angela Ball	Workforce Development Academy - Module 1
EKCEP	10/16/2012	Pineville	Varies	Deanna Robertson Melissa Quillen	Angela Ball	Workforce Development Academy - Module 1
Greater Louisville	10/16/2012	Louisville	Varies	Loretta Baker Marion Humphries Mary Russell	Loretta Baker	Workforce Development Academy - Module 2
Lincoln Trail	10/16/2012	Elizabethtown	Varies	Dorothy Jenkins Barbara Polston	Sherry Johnson	Workforce Development Academy - Module 2
Northern Kentucky	10/16/2012	Florence	Varies	Jennifer Miller Canis Wirth	JoEllen Mitchell	Workforce Development Academy - Module 1
West Kentucky	10/16/2012	Paducah	Varies	Lisa Adams Chris Wendel	Greta Jones	Workforce Development Academy - Module 3
EKCEP	10/17/2012	Hazard	Varies	Joyce Wilcox Joanna Collins	Angela Ball	Workforce Development Academy - Module 1
EKCEP	10/17/2012	Prestonsburg	Varies	David Pelphrey Traci Nolen	Angela Ball	Workforce Development Academy - Module 1
EKCEP	10/17/2012	Pineville	Varies	Deanna Robertson Melissa Quillen	Angela Ball	Workforce Development Academy - Module 1
Greater Louisville	10/17/2012	Louisville	Varies	Loretta Baker Daniel Hallahan	Loretta Baker	Workforce Development Academy - Module 2

KWIB Strategic Plan Outreach Presentations

Local Workforce Investment Boards

LWIA	Date	Location	Time	Presenter(s)	Local Contact	Notes
Green River	10/17/2012	Owensboro	Varies	Karen Dueker Jamie Rhoads Matthew Bartlett	Karen Dueker	Workforce Development Academy - Module 1
Lincoln Trail	10/17/2012	Elizabethtown	Varies	Barbara Polston Dorothy Jenkins	Sherry Johnson	Workforce Development Academy - Module 2
Northern Kentucky	10/17/2012	Florence	Varies	Larry McNabb Jane Myers	JoEllen Mitchell	Workforce Development Academy - Module 1
TENCO	10/17/2012	Grayson	Varies	Jason Slone Canis Wirth	Jason Slone	Workforce Development Academy - Module 2
TENCO	10/17/2012	Grayson	Varies	Tom Combs Canis Wirth	Jason Slone	Workforce Development Academy - Module 2
EKCEP	10/18/2012	Hazard	Varies	Joyce Wilcox Joanna Collins	Angela Ball	Workforce Development Academy - Module 1
EKCEP	10/18/2012	Prestonsburg	Varies	David Pelphrey Traci Nolen	Angela Ball	Workforce Development Academy - Module 1
EKCEP	10/18/2012	Pineville	Varies	Deanna Robertson Melissa Quillen	Angela Ball	Workforce Development Academy - Module 1
Green River	10/18/2012	Owensboro	Varies	Larry Wheatley Rose Bowlds	Karen Dueker	Workforce Development Academy - Module 2
Lincoln Trail	10/18/2012	Elizabethtown	Varies	Dorothy Jenkins Barbara Polston	Sherry Johnson	Workforce Development Academy - Module 2
Northern Kentucky	10/18/2012	Florence	Varies	Canis Wirth Jane Myers	JoEllen Mitchell	Workforce Development Academy - Module 1
Cumberlands	10/22/2012	Russell Springs	Varies	Barbara Polston Palvena Pace	Lisa Gosser	Workforce Development Academy - Module 2
West Kentucky	10/22/2012	Paducah	Varies	Greta Jones Lisa Adams Chris Wendel	Greta Jones	Workforce Development Academy - Module 4
Cumberlands	10/23/2012	Russell Springs	Varies	Palveena Pace Barbara Polston	Lisa Gosser	Workforce Development Academy - Module 2
West Kentucky	10/23/2012	Paducah	Varies	Lisa Adams Chris Wendel	Greta Jones	Workforce Development Academy - Module 4
Cumberlands	10/24/2012	Russell Springs	Varies	Barbara Polston Palvena Pace	Lisa Gosser	Workforce Development Academy - Module 2
Bluegrass	10/25/2012	Georgetown	12:00 PM	Jennifer Compton Holly Neal	Jennifer Compton	Internal Branding Event
Green River	10/25/2012	Henderson	Varies	Larry Wheatley Rose Bowlds	Karen Dueker	Workforce Development Academy - Module 2
Bluegrass	10/26/2012	Frankfort	7:30 AM	Jennifer Compton Holly Neal	Jennifer Compton	Internal Branding Event

KWIB Strategic Plan Outreach Presentations

Local Workforce Investment Boards

LWIA	Date	Location	Time	Presenter(s)	Local Contact	Notes
Bluegrass	10/30/2012	Danville	12:00 PM	Jennifer Compton Holly Neal	Jennifer Compton	Internal Branding Event
Lincoln Trail	10/30/2012	Elizabethtown	Varies	Dorothy Jenkins Barbara Polston	Sherry Johnson	Workforce Development Academy - Module 3
Green River	10/31/2012	Owensboro	Varies	Larry Wheatley Rose Bowlds	Karen Dueker	Workforce Development Academy - Module 2
Lincoln Trail	10/31/2012	Elizabethtown	Varies	Dorothy Jenkins Barbara Polston	Sherry Johnson	Workforce Development Academy - Module 3
Bluegrass	11/1/2012	Lexington	12:00 PM	Jennifer Compton Holly Neal	Jennifer Compton	Internal Branding Event
Green River	11/1/2012	Owensboro	Varies	Rose Bowlds Matthew Bartlett	Karen Dueker	Workforce Development Academy - Module 3
Lincoln Trail	11/1/2012	Elizabethtown	Varies	Dorothy Jenkins Barbara Polston	Sherry Johnson	Workforce Development Academy - Module 3
Barren River	11/2/2012	Bowling Green	Varies	Jane Smith Missy Wheeler Vickie Wade Donald McGlothlin Regina Woodbright	Missy Wheeler	Workforce Development Academy - Module 1
Bluegrass	11/2/2012	Winchester	7:30 AM	Jennifer Compton Holly Neal	Jennifer Compton	Internal Branding Event
Cumberlands	11/5/2012	Russell Springs	Varies	Lisa Link Barbara Polston	Lisa Gosser	Workforce Development Academy - Module 3
Cumberlands	11/7/2012	Russell Springs	Varies	Barbara Polston Lisa Link	Lisa Gosser	Workforce Development Academy - Module 3
TENCO	11/7/2012	Grayson	Varies	Tom Combs Canis Wirth	Jason Slone	Workforce Development Academy - Module 3
TENCO	11/7/2012	Grayson	Varies	Tom Combs Canis Wirth	Jason Slone	Workforce Development Academy - Module 3
Cumberlands	11/8/2012	Russell Springs	Varies	Lisa Link Barbara Polston	Lisa Gosser	Workforce Development Academy - Module 3
Green River	11/8/2012	Henderson	Varies	Rose Bowlds Matthew Bartlett	Karen Dueker	Workforce Development Academy - Module 3
Barren River	11/9/2012	Bowling Green	Varies	Jane Smith Missy Wheeler Vickie Wade Donald McGlothlin Regina Woodbright	Missy Wheeler	Workforce Development Academy - Module 1
EKCEP	11/13/2012	Hazard	Varies	Joyce Wilcox Joanna Collins	Angela Ball	Workforce Development Academy - Module 2

KWIB Strategic Plan Outreach Presentations

Local Workforce Investment Boards

LWIA	Date	Location	Time	Presenter(s)	Local Contact	Notes
EKCEP	11/13/2012	Prestonsburg	Varies	David Pelphrey Traci Nolen	Angela Ball	Workforce Development Academy - Module 2
EKCEP	11/13/2012	Middlesboro	Varies	Deanna Robertson Melissa Quillen	Angela Ball	Workforce Development Academy - Module 2
Lincoln Trail	11/13/2012	Elizabethtown	Varies	Dorothy Jenkins Barbara Polston	Sherry Johnson	Workforce Development Academy - Module 4
Northern Kentucky	11/13/2012	Florence	Varies	Larry McNabb Canis Wirth	JoEllen Mitchell	Workforce Development Academy - Module 2
EKCEP	11/14/2012	Hazard	Varies	Joyce Wilcox Joanna Collins	Angela Ball	Workforce Development Academy - Module 2
EKCEP	11/14/2012	Prestonsburg	Varies	David Pelphrey Traci Nolen	Angela Ball	Workforce Development Academy - Module 2
EKCEP	11/14/2012	Middlesboro	Varies	Deanna Robertson Melissa Quillen	Angela Ball	Workforce Development Academy - Module 2
Green River	11/14/2012	Owensboro	Varies	Rose Bowlds Matthew Bartlett	Karen Dueker	Workforce Development Academy - Module 3
Lincoln Trail	11/14/2012	Elizabethtown	Varies	Dorothy Jenkins Barbara Polston	Sherry Johnson	Workforce Development Academy - Module 4
Northern Kentucky	11/14/2012	Florence	Varies	Jane Myers Jennifer Miller	JoEllen Mitchell	Workforce Development Academy - Module 2
TENCO	11/14/2012	Grayson	Varies	Jason Slone Tom Combs	Jason Slone	Workforce Development Academy - Module 3
TENCO	11/14/2012	Grayson	Varies	Tom Combs Jason Slone	Jason Slone	Workforce Development Academy - Module 3
EKCEP	11/15/2012	Hazard	Varies	Joyce Wilcox Joanna Collins	Angela Ball	Workforce Development Academy - Module 2
EKCEP	11/15/2012	Prestonsburg	Varies	David Pelphrey Traci Nolen	Angela Ball	Workforce Development Academy - Module 2
EKCEP	11/15/2012	Middlesboro	Varies	Deanna Robertson Melissa Quillen	Angela Ball	Workforce Development Academy - Module 2
Green River	11/15/2012	Owensboro	Varies	Larry Wheatley Jamie Rhoads	Karen Dueker	Workforce Development Academy - Module 4
Lincoln Trail	11/15/2012	Elizabethtown	Varies	Dorothy Jenkins Barbara Polston	Sherry Johnson	Workforce Development Academy - Module 4
Northern Kentucky	11/15/2012	Florence	Varies	Canis Wirth Jennifer Miller	JoEllen Mitchell	Workforce Development Academy - Module 2
Cumberlands	11/27/2012	Russell Springs	Varies	Bob Carter Lisa Gosser	Lisa Gosser	Workforce Development Academy - Module 4
Cumberlands	11/29/2012	Russell Springs	Varies	Lisa Gosser Bob Carter	Lisa Gosser	Workforce Development Academy - Module 4

KWIB Strategic Plan Outreach Presentations

Local Workforce Investment Boards

LWIA	Date	Location	Time	Presenter(s)	Local Contact	Notes
Green River	11/29/2012	Henderson	Varies	Larry Wheatley Jamie Rhoads	Karen Dueker	Workforce Development Academy - Module 4
Cumberlands	11/30/2012	Russell Springs	Varies	Bob Carter Lisa Gosser	Lisa Gosser	Workforce Development Academy - Module 4
EKCEP	12/4/2012	Hazard	Varies	Joyce Wilcox Joanna Collins	Angela Ball	Workforce Development Academy - Module 3
EKCEP	12/4/2012	Prestonsburg	Varies	David Pelphrey Traci Nolen	Angela Ball	Workforce Development Academy - Module 3
EKCEP	12/4/2012	Pineville	Varies	Deanna Robertson Melissa Quillen	Angela Ball	Workforce Development Academy - Module 3
EKCEP	12/5/2012	Hazard	Varies	Joyce Wilcox Joanna Collins	Angela Ball	Workforce Development Academy - Module 3
EKCEP	12/5/2012	Prestonsburg	Varies	David Pelphrey Traci Nolen	Angela Ball	Workforce Development Academy - Module 3
EKCEP	12/5/2012	Pineville	Varies	Deanna Robertson Melissa Quillen	Angela Ball	Workforce Development Academy - Module 3
Green River	12/5/2012	Owensboro	Varies	Larry Wheatley Jamie Rhoads	Karen Dueker	Workforce Development Academy - Module 4
TENCO	12/5/2012	Grayson	Varies	Jason Slone Canis Wirth	Jason Slone	Workforce Development Academy - Module 4
TENCO	12/5/2012	Grayson	Varies	Tom Combs Canis Wirth	Jason Slone	Workforce Development Academy - Module 4
EKCEP	12/6/2012	Hazard	Varies	Joyce Wilcox Joanna Collins	Angela Ball	Workforce Development Academy - Module 3
EKCEP	12/6/2012	Prestonsburg	Varies	David Pelphrey Traci Nolen	Angela Ball	Workforce Development Academy - Module 3
EKCEP	12/6/2012	Pineville	Varies	Deanna Robertson Melissa Quillen	Angela Ball	Workforce Development Academy - Module 3
TENCO	12/6/2012	Grayson	Varies	Jason Slone Canis Wirth	Jason Slone	Workforce Development Academy - Module 4
TENCO	12/6/2012	Grayson	Varies	Tom Combs Canis Wirth	Jason Slone	Workforce Development Academy - Module 4
Barren River	12/7/2012	Bowling Green	Varies	Jane Smith Missy Wheeler Vickie Wade Donald McGlothlin Regina Woodbright	Missy Wheeler	Workforce Development Academy - Module 1

Implementation Progress Report



Date: December 2012

Project: Sector Strategies

Consultant or Agency name: Office of Employment and Training

Implementation Status: 90% complete

Completion Date: June 2013

Tasks completed this month:

Reviewed monthly invoices/documentation for current awardees (8)
Finalized scoring tool for Round 3 - Quick Start Grants
Review team selected
Review team reviewed two remaining proposals (1 withdrawal) - \$25,000/each
Final scoring completed - award letters drafted to Northern & EKCEP
Public Service Announcement drafted
Extension granted to one of the first round awardees (through 6-30-13)

Major milestones reached to date:

Industry Partnerships Grant Opportunity RFP issued August 15, 2011; Up to \$500,000 in funds available
IP proposals received in OET - 4:00 p.m. - October 10, 2011
Review Team met for consensus on awards - November
Three (3) IP Grants awarded December 2011
IP RFP - 2nd Round announced for early 2012
First Round Awardees received "Ready-Set-Go" packets from OET - January 2012
Release of IP - RFP-2nd Round - March 30, 2012
IP-2nd Round IP proposals received in OET - May 15, 2012
Five (5) IP Grants awarded June 30, 2012
IP - 3rd Round Quick Start mini-grants RFP released - October 24, 2012
IP - 3rd Round Quick Start mini-grants awarded to EKCEP & Northern

Tasks to be completed next month:

Review of monthly invoices/documentation for awardees
Review of quarterly reports
Notices and financial packets distributed for Round 3
Public notice posted
Communication with all interested IP entities w/results of last round & other updates
Closeout for Round 1 awardees
Mid-term reviews for Round 2 awardees

Coordination/collaboration required next month:

Work with OET/Cabinet communication to distribute public announcement

Implementation Progress Report



Date: December 2012

Project: User-friendly On-line Services

Consultant or Agency name: Office of Employment and Training

Implementation Status: 85 % Complete

Completion Date: July 2013

Tasks completed this month:

Burning Glass (Focus Career/Talent/Assist):

The Core Team continued to work through support issues presented by the helpdesk with the vendor, Burning Glass. Helpdesk support continued to support the application.

Burning Glass to send requested fix for Focus Suites code in order for KCC Team to "freeze" and wait for delivery of Focus Suites Gen2 build for implementation first quarter 2013.

Website Re-Design: Website sub-committee working on copy for OET, OVR and OFB.

Designing template options for partner sites.

Updated current OET videos for new site with caption, new website and logo, and Spanish translation.

Major milestones reached to date:

Burning Glass:

Business Rules have been written for employee portal.

Testing has discovered bugs, which is a good thing so we can clean the application up.

Coordination is ongoing between our testers and BG's core development team to clean up any bug issues.

Statewide training has begun and will continue into the second week of June.

Implementation to Production on June 30, 2011.

Focus Talent has been showcased in 3 areas. Testing has begun.

Focus Talent rolled out to same 3 areas we showcased. Employers were identified and are now using Focus Talent to post job orders.

We continue to receive Focus Career enhancements as well as Focus Talent patches.

Developed full training curriculum for Focus Talent to be conducted to Kentucky State staff in April.

Trained Kentucky staff on Focus Talent.

Deployed "Live" Focus Talent statewide on April 30, 2012.

Continued statewide training on all Burning Glass products.

Work with Burning Glass vendor on the final phase of Focus Talent release.

Here are our numbers since implementing FC in June of 2011 and FT in April 2012:

219689 --- total active seekers

8097 --- total active employers

35871 --- total jobs

365696 --- total referrals

Website Re-Design:

Website sub-committee met on 4/24 to discuss expectations of group.

All agencies and partners were represented.

Decided to move website to: www.kentuckycareercenter.com.

Test website up and running in October 2012.

OET videos updated to reflect in KCC logo, captioned and Spanish translation.

Operating under a Winter 2013 roll out.

Proposed GUI re-design: Phasing out E3 website. Will migrate information into the new Kentucky Career website.

Implementation Progress Report



Tasks to be completed next month:

Burning Glass:

Continue support on all 3 Burning Glass products. Career, Talent and Assist.
Conduct additional trainings on all 3 products statewide for Kentucky and WIA staff.
Continue to work and develop the enhanced Focus Talent release scheduled for Fall 2013.
Development test plans for the upcoming final Focus Talent build.

Phasing out E3 website. Will migrate information into the new Kentucky Career website.

Website Re-Design: Finalize copy on OET, OVR and OFB to be included on KCC site. Produce a new Welcome to the site video. Hand test site off to Focus Group vendor for set ups.

The last quarter of 2012, KCC and DTS plan to freeze PROD Focus Suites code. Burning Glass will deliver Gen2 build to KY First Quarter of 2013 for KCC to test.

Coordination/collaboration required next month:

Burning Glass:

Work with DTS on the Focus Suites updates, testing, and other issues. Continue to work with DTS and the Burning Glass programmers on issues as they arise.

Website Re-Design: Work with branding website sub-committee and New West agency on site copy and design.

Implementation Progress Report



Date: December, 2012

Project: National Career Readiness Certificates

Consultant or Agency name: Office of Employment and Training

Implementation Status: 100 % complete

Completion Date: August, 2011

Tasks completed this month:

1. Research for Issuing NCRC cards v certificates.
2. WorkKeys/Procedures for KDE
3. Continue to work with ACT to fix RegiSTAR database issues caused by CWRC upgrades.
4. Testing nrcr.ky.gov Billing tab for completion.

Major milestones reached to date:

1. Umbrella contract executed with ACT / Kentucky Database completed and testing started
2. KY NCRC Database populated with Test Sites and Users / KY NCRC Database tested / First Certificate printed / Kentucky Database complete and ready for ACT files / Printed backlog of Certificates
3. "Soft Roll Out" executed
4. On-Line Task Specific Training integrated into nrcr.ky.gov
5. KY NCRC Database Billing Process completed
6. ATC project complete and data sent to OCTE - FY11
7. Execute Outreach Program to engage Employers in NCRC - funds made available to WIA's for face to face meetings with employers to sell NCRC
8. KY NCRC Database Billing Process completed - (Invoices still being generated by DTS staff)
9. Ver. 2.0 of the NCRC program was completed. (over 9,000 missing records recovered from rebuild)
10. Outreach program to employers via the WIA's completed 30 Jun, 2011.
11. Yellow Ribbon Event with KYNGR to explain the NCRC to returning veterans.
12. Budget items submitted as part of cabinet budget
13. SWR proposal sent for testing of OCTE Area Technology Center seniors during FY12.
14. Amendment and One year extension to Delegation of Payment Agreement ACT & OET received from Cabinet Legal Dept. and forwarded to Finance Cabinet.
15. 2500 ACT Scholarships allotted to KY Adult Ed and OET.
16. Completed budget process for FY13/14 (to include all graduating High School Senior assessment)
17. Funds Released for OCTE/OET Collaboration to assess all Area Technology Center Seniors.
18. Extension of Contract with ACT to provide WorkKeys testing in Kentucky
19. Hired Administrative Assistant and began training
20. NCRC Coordinator provided technical expertise to counties requesting Work Ready Community status by providing data.
21. NCRC Coordinator conducted several presentations to counties and Work Ready Community teams.
22. NCRC Coordinator provided WorkKeys expertise to Economic Development meetings for prospective industries moving to the Commonwealth.
23. Plan to create files from ACT to meet KDE reporting requirements completed and testing. Separate reporting realm was created for High Schools and ATCs
24. OET and WIA Administrators trained (or refresher training Feb – Mar, 2012)
25. GED and NCRC Free Program launched with reporting requirements in place.
26. ATC 2012 testing completed & qualifying NCRC awards printed and shipped to schools.
27. Conversion to NCRC Plus with new NCRC design.

Implementation Progress Report

Tasks to be completed next month:

1. Continue editing Standard Operating Procedures (SOP).
2. Continue to resolve KY NCRC customer service issues.
3. Continue to tweak the nrcr.ky.gov site's billing and reporting modules with DTS
4. Continue to review with OCTE the effectiveness of the WorkKeys/NCRC testing project and produce related reports.
5. Work with OCTE on programs to better deliver WorkKeys assessments, including remediation efforts
6. Update Certified Work Ready Community NCRC Attainment numbers.
7. Continue discussions about NCRC Social Media presence

Coordination/collaboration required next month:

1. Continue to identify with DTS any upgrades and/or enhancements that need to be made to the nrcr.ky.gov web site to increase functionality streamline workflow.
2. Coordinate and share WorkKeys data and procedural with Dept of Education
3. Collaborate with KY National Guard / Reserves to work with returning veterans.
4. Collaborate with OCTE to develop program enhancements for FY13.
5. Coordinate projects with ACT for better delivery of services.
6. Coordinate with Certified Work Ready Community initiative.

Implementation Progress Report



Date: December 2012

Project: Eligible Training Providers

Consultant or Agency name: Office of Employment and Training

Implementation Status: 95% complete

Completion Date: January 2013

Tasks completed this month:

Through consultation with legal counsel and with Commissioner's direction, a determination was made to implement the KWIB approved policy as an OET advisory at this time and delay promulgation into Administrative Regulation until year three.

In collaboration with Charles McGrew and Linda Borkosky, planned next steps and updated the timeline for implementation.

Major milestones reached to date:

Established ETPL Steering Committee.
Developed four basic principals for foundation of ETPL policy.
Conducted surveys of providers and other state workforce agencies.
Prepared draft ETPL policy for focus group discussion and input.
Presented policy document to KWIB for review and input.
Prepared and presented draft procedures to steering committee for discussion and input.
Approved by KWIB, November 15, 2012.

Tasks to be completed next month:

Issue ETPL policy advisory to LWIBs
Update provider contact list
Develop instructions and correspondence to describe the data collection process
Plan and schedule an informational webinar for providers and LWIBs

Coordination/collaboration required next month:

Continue coordination with Kentucky Center for Education and Workforce Statistics (KCEWS) formerly the P-20 Data Collaborative.

Implementation Progress Report



Date: December 2012

Project: Tech High (First Phase)

Consultant or Agency name: Office of Career and Technical Education

Implementation Status: 30% complete

Completion Date: June 2013

Tasks completed this month:

The contract with Northern Kentucky University (AmeriCorps/on behalf of Kentucky Campus Compact), is still in process of routing for approval for 10 career coaches in the Area Technology Center's (ATC's). Through a competitive grant, 10 ATC's have been approved for a career coach. The start date is anticipated for January 15, 2013. The end date is June 30, 2013. NKU (AmeriCorps/on behalf of Kentucky Campus Compact) will advertise and hire the coaches. They are also responsible for training them. The principals at the ATC's will supervise the coaches.

Major milestones reached to date:

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Tasks to be completed next month:

To ensure contract with Northern Kentucky University (AmeriCorps/on behalf of Kentucky Campus Compact) has been fully approved and work can begin on January 15, 2013. Due to the OCTE merge, time delays have occurred with getting the contract approved. It will hopefully be approved by January 15, 2013.

Coordination/collaboration required next month:

Working with Northern Kentucky University (AmeriCorps/on behalf of Kentucky Campus Compact, Gayle Hilleke) office to ensure contract has been signed by them and that steps are in place to advertise/hire career coaches at ATC's.

Implementation Progress Report



Date: December 2012

Project: Apprenticeship

Consultant or Agency name: Office of Career and Technical Education

Implementation Status: (Select)% complete

Completion Date: (Month) (Year)

Tasks completed this month:

Facilitate a meeting with Northern KY Tri-Ed, Boone and Kenton Campbell ATC's to discuss implementing a pre-apprenticeship program.

Major milestones reached to date:

Conference presentation
First career pathway developed and implemented
Potential for apprenticeship program within Millard ATC

Tasks to be completed next month:

Attend KWIB Apprentice and Education Committee Meeting.

Coordination/collaboration required next month:

Set up a meeting with OCTE staff Laura Arnold, principal representative and Terry Miller, manufacturing consultant, to start discussion about implementing a pilot manufacturing pre-apprenticeship program at the secondary level to beginning in fall 2013 at selected high schools. Develop a committee to lay the groundwork for implementation and identify target schools.

Serve on the KWIB Apprenticeship sub-committee.

Implementation Progress Report



Date: December 2012

Project: High School Outreach

Consultant or Agency name: Office of Employment and Training

Implementation Status: 80% complete

Completion Date: November 2013

Tasks completed this month:

Steve Yaun from Career Cruising met with representatives of OET, WIA, KDE, KLC, CED, OVR and others to explain and gauge interest in cclnspire. Questions were answered and there appeared to be a great deal of interest.

Major milestones reached to date:

Created and sent survey to guidance counselors, LWIB's and superintendents to get a better idea of what is happening around the state regarding connectivity with One Stops and types of career readiness activities that are available to high school students
Refined goals of the project
Developed Plan of Action
Designed homepage for kyschooltocareer.com website
Added representatives from KDE and OCTE to steering committee
Received notification of funding amount now available for HSO
Development of a recommendation to begin partner discussions with KDE, KCTCS, Economic Development, Workforce Development and other stakeholders to purchase and use cclnspire across the Commonwealth as a link between students and business partners
Scheduled a meeting to present cclnspire to decision-making partners
cclnspire presented to various Cabinet leaders and staff. Each agency was requested to send a representative with decision making authority to the next meeting.

Tasks to be completed next month:

Meet with all concerned agencies, Cabinets, etc. Determine who else needs to be at the table and attempt to make contact. Determine interest in cclnspire, what needs to be funded and how to fund it, management team composition, timelines and next steps.

Coordination/collaboration required next month:

From this point forward collaboration from all concerned parties is crucial in order to complete the tasks outlined above. Next meeting is set for January 10 at the Capitol Office Tower, 3rd floor.

Implementation Progress Report



Date: December 2012

Project: Work Ready Communities

Consultant or Agency name: Thinking Media

Implementation Status: 100% complete

Completion Date: June 2011

Tasks completed this month:

Interviewed and recommended consultant to design marketing outreach strategy for the project. Staff continue to pursue public and private sector organizations for endorsement to the Work Ready Communities project. Secured the following endorsements for the program - Kentucky Community and Technical College System & The Council for Area Development Districts.

Major milestones reached to date:

18 counties to date have been certified either Work Ready or Work Ready In - Progress.

Tasks to be completed next month:

Steering Committee to meet again January 14th. Committee will review all of the new procedures and criteria changes, adopted during the November 2012 KWIB full board meeting. Official marketing kick-off with the consultant selected, to begin reviewing marketing outreach needs for the program with the consultant.

Coordination/collaboration required next month:

Schedule full committee meeting to meet with consultant for official kick-off of new marketing outreach strategy. This will be the initial brain-storming meeting.

Implementation Progress Report



Date: December 2012

Project: Rapid Response

Consultant or Agency name: Office of Employment and Training

Implementation Status: 100% complete

Completion Date: September 2012

Tasks completed this month:

Eight LWIBs applied for funding for a total of \$86,079.69. The review team reviewed applications and requested additional information from applicants. Seven of the eight LWIBs responded to request for additional information. The following LWIBs received funds:

- Barren River - \$9,650
- Bluegrass - \$10,000
- Green River - \$10,000
- Lincoln Trail - \$10,000
- Northern KY - \$9,000
- TENCO - \$10,000
- West KY - \$8,780

Major milestones reached to date:

- TPMA submitted final recommendations
- TPMA conducted statewide Business Services Training
- Redesign Phase of Project completed. Steering Committee accepted/approved final version of TPMA report
- Seven LWIBs were awarded funds to implement and/or enhance Business Services teams and develop a Business Service framework.

Tasks to be completed next month:

Business services technical assistance award expenditures and implementation routine monitoring.

Coordination/collaboration required next month:

Implementation Progress Report



None

Implementation Progress Report



Date: December 2012

Project: Economic Development Academy

Consultant or Agency name: Office of Employment and Training

Implementation Status: 95% complete

Completion Date: December 2012

Tasks completed this month:

Speaking engagements continue to be scheduled to promote the other KWIB projects and WFD programs to economic developers.

Major milestones reached to date:

Building partnerships with KCED and others in economic development.

Tasks to be completed next month:

Speaking engagements and networking opportunities will continue to be scheduled with economic development representatives and businesses. Work will continue in using Labor Insight as another economic/workforce development tool.

Coordination/collaboration required next month:

Continue to work with businesses and economic development organizations throughout the state to share the new programs offered by WFD and the WIA incentives. Funding for this project is being negotiated among other projects. Until that issue is resolved, the academy is at a holding point.

Implementation Progress Report



Date: December 2012

Project: Partner for Success

Consultant or Agency name: Office for the Blind

Implementation Status: 75% complete

Completion Date: December 2014

Tasks completed this month:

The team did not meet during December.

Major milestones reached to date:

April 2011 - Successfully completed the Partners for Success Collaborative Meeting of Department Leaders at Lake Cumberland

Nov 2011 - Successfully completed train-the-trainer sessions across the state to share the KWIB initiatives and direction

Tasks to be completed next month:

The team will meet on 1/8 to continue developing the agenda for the leadership meeting, finalize the Confidentiality Policy, and continue discussion with Resource Allocation/Cost Allocation between partners in one-stop.

Coordination/collaboration required next month:

Next meeting on 1/8/13

Implementation Progress Report



Date: December 2012

Project: High Performing Workforce Boards

Consultant or Agency name: CSW

Implementation Status: 25% complete

Completion Date: June 2011

Tasks completed this month:

No formal meetings scheduled for December. Agreed upon required changes to self-application, work to begin securing a date with local directors and LWIB Chairs, and to meet and finalize in early January 2013.

Major milestones reached to date:

Completion of Onsite reviews from baseline year, with feedback reports for each local workforce area. Technical assistance process developed and funding awarded to five local workforce areas.

Tasks to be completed next month:

Next meeting date - January 4, 2013. Finalize self-assessment, finalize draft letter announcing kick-off for project. Meeting date with local Directors and Chairs set for January 25th. Creation of agenda for meeting on the 25th.

Coordination/collaboration required next month:

Begin further discussion on the local review team process. Finalize the timeline, training, and process for recommendation to the KWIB for any local WIB which applies and is recognized. Also, finalization of process for those WIBs which apply and do not meet set criteria to be awarded as a High Impact WIB.

Implementation Progress Report



Date: December 2012

Project: Workforce Academy

Consultant or Agency name: Office for Vocational Rehabilitation

Implementation Status: 40% complete

Completion Date: August 2013

Tasks completed this month:

The first phase of the Workforce Academy Training continues in the designated area. The steering team is scheduled to meet on Friday, January 11, 2013 to discuss implementation of the academy in central offices of all agencies. The Request for Proposals for phase II of the academy will be reviewed by mid January.

Major milestones reached to date:

The Cumberlands, Greater Louisville/Kentuckiana, Lincoln Trail, Tenco and Green River Areas have completed the first phase of the workforce academy training.

Tasks to be completed next month:

Continue to monitor the progress of the first phase of the workforce academy. Provide support to the trainers and areas as needed. Review submitted RFP's for phase II.

Coordination/collaboration required next month:

Communication with liaisons and training team to field questions and issues that may arise during the implementation phase.

Implementation Progress Report



Date: December 2012

Project: Branding and Identity

Consultant or Agency name: Office of Employment and Training

Implementation Status: 40% Complete

Completion Date: March 2013

Tasks completed this month:

Original signage RFP which closed on 12/12/12 came back from Finance with no bids submitted.
Signage RFP was re-submitted via Finance with bids due back January 3, 2013.
Continue work with web-site sub-committee and agency for building new website
Sent out December branding email to all staff and partners

Major milestones reached to date:

Brand Management Specialist started on 2/16
Identified Regional Brand Champions in the regions
Immersion - Landor shared new brand guidelines with stakeholders
Strategic Exercises - Stakeholders learned to become champions of the new brand vision
Stakeholders determined priorities for Brand implementation
Charter and Guiding Principles established
Draft Plan of Work, including budget presented
Plan of Work finalized
Internal Branding Outreach items ordered and sent to regions

Tasks to be completed next month:

Get sign vendor selected from bids received
Organize schedule for local office folks to approve sign plans
Work on finalizing website copy from partners and agencies.
Finalize "office location" options for site
Finalize calendar for new site
Send test site out to sub-committee for review before going to focus groups

Coordination/collaboration required next month:

Consultation with Terri Bradshaw, Holly Neal, Steering Committee, and Regional Brand Champions as needed for brand implementation/outreach.
Meet with DTS and New West ad agency on website specifics
Meet with Finance to finalize sign vendor from bids received

Implementation Progress Report



Date: December 2012

Project: Unemployment Insurance Customer Service Plan

Consultant or Agency name: Office of Employment and Training

Implementation Status: 90% complete

Completion Date: June 2013

Tasks completed this month:

Issued letters for the end of the EUC Program.

Continued to work with X-Rulz to develop the rules base for many of the modernization projects that are going to be developed in the near future.

Continued to meet with the agency's Department of Technical Services and the Commonwealth Office of Technology to address error reductions and improved service to OET and the division of Unemployment Insurance.

Began working on Revenue Agreement for processing payments. Meet with Revenue regarding past issues with delays in deposits and toured Revenue's facility.

Continued reviewing procedure to process information exchange agreements and to determine charges for providing information to parties to the agreements.

Continued working toward the full implementation of TOP. All areas of TOP testing complete and we are on track to begin collecting Offsets from the Benefits side by January 8, 2013, and through the UI Tax side by February 1, 2013.

Held and continued scheduling UI presentations to employer groups organized by local Career Centers.

Began developing Test Scripts and performing UAT Testing for various upgrades and enhancements to the UI Computer System. Including working on upgrading to a new version of Siebel and working toward implementin HP ExStream.

Major milestones reached to date:

On July 27, 2012, the Division provided UI claim filing training for GE workers that will be experiencing short term lay off.

On July 23, 2012, the Division held a "road show" in Bowling Green, KY, for employer group. Kentucky sent final summary to USDOL regarding DUA for tornado disaster in South and Southeastern Ky.

Implementation Progress Report



Established protocol for procedure to process information exchange agreements and to determine charges for providing information to participants.

Implemented SIDES (electronic employer notification) for brokers and larger employers.

Complete testing and implementation of E-Pay (ability of employers to pay quarterly unemployment taxes with credit card) by Ky.gov.

Implemented a series of instructive videos into the Office of Employment and Training website relating to filing a claim, employer issues and appeals procedure. These are found on the OET website.

Continuing to obtain information exchange agreements with Kentucky Housing Authorities.

Implementation of E-Pay for Employer contributions.

Deployment of Direct Deposit.

KEWES Redployment - Identification and correction of system issues.

Tax Rate calculations / Reimbursable charges/ Voluntary payments - based upon HB 5.

Implementation of Fraud Reporting Email address - HB 5.

Developed new or updated information sharing agreements with SOS, SSA, IRS, Workers Comp - In accordance with HB5.

Deployed new procedures in appeals process to better inform participants of issues and witnesses - In accordance with HB5.

Deployed Waiting Week on any new initial claims filed on or after 1/1/12 as specified in HB 5.

Deployed Wage Replacement Rate specified in HB 5 for any new initial claims filed on or after 1/1/12.

Deployed Taxable Wage Base of \$9,000 as specified in HB 5 - Effective 1/1/12.

Increased protest period from 10 to 15 days in accordance with HB 5.

Provided UI Employer Training Seminars in every WIA area in Kentucky since 1/1/11 - HB 5.

Organized regional claimstaking site for processing Disaster Unemployment Assistance.

September 4, 2012, hired new UI Director.

In October 2012:

Implemented SIDES (Separation Information Data Exchange System) for small employers.

Drafted legislation to meet the requirements of the 2012 Middle Class Tax Relief Act.

In November 2012:

In December 2012:

Completed testing of TOPs for implementation. Production roll out to occur in January.

Implementation Progress Report

Tasks to be completed next month:

Continue developing protocol for cooperative effort between the agency, DTS and COT.

Continue scheduling of road show programs. The Division will conduct regional training and working with local office should promote increased interest and participation.

Continue obtaining information exchange agreements on all Kentucky Housing Authorities and implement a standardized data request form.

Promote SIDES electronic employer response system.

Finalize testing Treasury Offset Program.

Continue work on standard language for adjudicators.

Continue work on referee decision efficiency project.

Coordination/collaboration required next month:

The Divisions of UI and ES will continue to have meetings with upper management from both Divisions to review recent developments and future plans in all programs and develop plans for working more closely with one another in the future.

The UI and ES Divisions will continue to work with upper management to implement recommended practices for improvement as identified in the CSG Business Process Review Report.

The Division of UI will work with local employment offices to schedule road show outreach programs.

Continue working (DCIs, Appeals Branch and UIC) on appeals track language upgrade.

The Division will continue to work with DTS and COT to finalize the implementation and promotion of the SIDES program and DTS, COT, KY Revenue Cabinet and US Dept. of Treasury to finalize the implementation of the TOP program.