

WORKSmart

Kentucky



A Strategic Transformation of
Kentucky's Workforce System

IMPLEMENTATION STATUS REPORT

December 31, 2013



KENTUCKY WORKFORCE INVESTMENT BOARD

December Summary

Report Contents

- *Project Status Summary Tables*
- *Project Calendar (Next Three Months)*
- *Outreach Activities State*
- *Outreach Activities Local*
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Project Status Summary

System Transformation			
Active	Project Name	Manager/Consultant/Champion	Notes
✓	<i>Industry Partnership Grants/Sector Strategies</i>	Patricia Dudgeon, Mgr. Hugh Haydon, Champion	No Report
	One Stop Certification Policy	Tommy Wheatley & Holly Neal Mgrs. Maier & Maier Dr. Lara Needham, Champion	Final Report presented 7/2013
	User Friendly On Line Services	Jim Beyea & Holly Neal, Mgrs. Kim Huston, Champion	Final Report presented 7/2013
✓	NCRC	Joe Paul, Mgr. Act, Inc. Reecie Stagnolia, Champion	OET / KDE Agreement for CCR Testing. Collaboration with KDE on KDE / ACT contract. Final edits on OET / NCRC policy for testing clients in Career Centers. Transfer OCTE RegiStar site to KDE authority
✓	Eligible Training Provider List	Linda Burton, Mgr. Rick Christman, Champion	New Coordinator hired, Mike Riley. Local coordinators met to discuss implementation of ETPL Policy. Meetings help with KCEWS and Cabinet Office of Technical Services.

Education Alignment			
Active	Project Name	Manager/Consultant/Champion	Notes
✓	Tech High (Phase 1)	Angie Fischer, Mgr. Dr. Dale Winkler, Champion	No activity this month.
✓	Apprenticeships	Mary Taylor, Mgr. Mark Brown, Champion	KWIB Apprenticeship & Education Committee continues to develop action plan. No Report.
✓	High School Outreach	Karen Dueker, Melissa Quillen Mgrs. Sec. James Neihof, Champion	Team met at the Shelby County Board of Education with school superintendents, Chambers of Commerce, Economic Development and local business and industry leaders.
✓	Accelerated GED Program (formerly GED Express)	Jacqueline Korengal, Mgr. Reecie Stagnolia, Champion	No Report

Economic Development Alignment			
Active	Project Name	Manager/Consultant/Champion	Notes
	Mind Your Own Business (Entrepreneurship)	TBD, Mgr. Sec. Larry Hayes, Champion	No Report
✓	Work Ready Communities	Tom West & Jason Slone, Mgrs. Thinking Media Crystal Gibson, Champion	Robert Curry brought on as new Director for the Work Ready Communities program. Steering Committee set to meet in January 2014.
✓	Rapid Response/ Kentucky Unified Business Services:	Ben Haydon, Mgr. Thomas P. Miller James Cole, Champion	Lori Collins, Ben Haydon and Josh Benton met with all of the Business Services Regional Team Leads.
	Economic Development Academy	Terri Bradshaw, Mgr. Daryl Smith, Champion	Speaking engagements continue to be scheduled to promote KWIB and Workforce Development programs.

System Simplification			
Active	Project Name	Manager/Consultant/Champion	Notes
✓	Alphabet Soup	Terri Bradshaw, Mgr. N/A, Champion	Merged with Workforce Academy
✓	Partner for Success	Allison Flanagan, Mgr. Com. Beth Brinly, Champion	Team did not meet in December.
	Statewide Reserve Investments	N/A	No Report
✓	Case Management	Jane Smith, Mgr. Com. Beth Brinly, Champion	Met with Commissioner Brinly where Team Based Case Management was added as a priority for the Workforce Cabinet over the next two years.
✓	High Performing WIBs	Jason Slone, Mgr. CSW Daryl Smith, Champion	Completed the TENCO High Impact review.

Customer Service Improvements			
✓	Workforce Academy	Susie Edwards & Vicki Wade, Mgrs. Maier & Maier Dr. Judith Rhoads, Champion	Online Career Center Certification training is ready to launch.
	Outreach Initiative/Branding and Identity	Terri Bradshaw & Holly Neal Mgrs. Heidi Margulis, Champion	Final Report, August 2013
	Get Back to Work	Jeannie Devers, Mgr. Rep. Larry Clark, Champion	No Report – Not yet started
✓	One Stop Kiosk	Ryan Hanson & Connie Schnell, Mgrs. Com. Beth Brinly, Champion	No Report
✓	UI Customer Service Plan	Dustin Adams, Mgr. Sec. Thomas Zawacki, Champion	Ended the Sequestration on EUC Benefits for the month of December and then the EUC program itself ended with the week ending December 28, 2013. Final scope changes for HB 102 Phase 2 Employer Charges to be implemented properly for Calendar Year 2014.

January 2014

January 2014							February 2014						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
5	6	7	8	9	10	11	2	3	4	5	6	7	8
12	13	14	15	16	17	18	9	10	11	12	13	14	15
19	20	21	22	23	24	25	16	17	18	19	20	21	22
26	27	28	29	30	31		23	24	25	26	27	28	

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Dec 29	30	31	Jan 1, 14	2	3	4
Dec 29 - Jan 4						
5	6	7	8	9	10	11
11:30am 12:00pm MONTHLY REPORTS DUE		2:00pm 3:00pm NCRC Advisory Team bi-weekly conference call (Dial in: 877-355-2902) - Dailey, Wendi M (OE)				
12	13	14	15	16	17	18
		9:00am 12:00pm Kentucky Work Ready Communities Review Panel (KCTCS Campus, 300 N. Main Street, Versailles)				
19	20	21	22	23	24	25
		2:00pm 3:00pm NCRC Advisory Team bi-weekly conference call (Dial in: 877-355-2902) - Dailey, Wendi M (OE)				
26	27	28	29	30	31	Feb 1
Jan 26 - Feb 1						

February 2014

February 2014							March 2014						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
2	3	4	5	6	7	8	2	3	4	5	6	7	8
9	10	11	12	13	14	15	9	10	11	12	13	14	15
16	17	18	19	20	21	22	16	17	18	19	20	21	22
23	24	25	26	27	28		23	24	25	26	27	28	29
							30	31					

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Jan 26	27	28	29	30	31	Feb 1
2	3	4	5	6	7	8
		2:00pm 3:00pm NCRC Advisory Team bi-weekly conference call (Dial in: 877-355-2902) - Dailey, Wendi M (OE	11:30am 12:00pm MONTHLY REPORTS DUE			
9	10	11	12	13	14	15
16	17	18	19	20	21	22
		2:00pm 3:00pm NCRC Advisory Team bi-weekly conference call (Dial in: 877-355-2902) - Dailey, Wendi M (OE				
23	24	25	26	27	28	Mar 1
				1:30pm 3:30pm KY Workforce Investment Board Meeting *NEW DATE* (EEC, Department of Envir		

Jan 26 - Feb 1

Feb 2 - 8

Feb 9 - 15

Feb 16 - 22

Feb 23 - Mar 1

March 2014

March 2014

April 2014

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Feb 23	24	25	26	27	28	Mar 1
2	3	4	5	6	7	8
		2:00pm 3:00pm NCRC Advisory Team bi-weekly conference call (Dial in: 877-355-2902) -	11:30am 12:00pm MONTHLY REPORTS DUE			
9	10	11	12	13	14	15
16	17	18	19	20	21	22
		2:00pm 3:00pm NCRC Advisory Team bi-weekly conference call (Dial in: 877-355-2902) -				
23	24	25	26	27	28	29
30	31	Apr 1	2	3	4	5

KWIB Strategic Plan Presentation Schedule

Strategic Initiatives Presentations

Organization	Date	Time	Presenter(s)	Organization Contact	Contact Info	Notes
Northern Kentucky Workforce Investment Board	1/8/13	8:00 AM	Tom West			Work Ready Communities
Kentucky Valley Educational Cooperative Board	1/23/13	8:00 AM	Tom West			Work Ready Communities
State Workforce Investment Areas	1/25/13	9:00 AM	Tom West/Holly Neal			High Impact Workforce Investment Boards
Big Sandy P-16 Councils - Prestonsburg	2/19/13	8:00 AM	Tom West	Melinda Justice		Work Ready Communities
Kentucky Chamber of Commerce	3/12/13	1:00 PM	Tom West	Betsy Dexter		Work Ready Communities
National Governors Assoc., State Workforce Investment Board Chairs, Washington, DC	2/22 - 2/24, '13	All Day	Tom West / Ed Holmes			Delivering the Skilled Workers Business and Industry Needs
Work Ready Communities Sign Distribution	3/6/13	All Day	Tom West			Work Ready Sign Distribution Tour - Montgomery, Madison, Boyle, Woodford & Franklin Counties
Work Ready Communities Sign Distribution	3/7/13	All Day	Tom West			Work Ready Sign Distribution Tour - Hart, Warren, Barren, Monroe, Adair & Russell Counties
Hopkins County "Hot Topic Lunch"	3/8/13	12:00 N	Tom West	Joyce Riggs (for Dr. Rhoads)		Hot Topic Lunch presentaton on Work Ready Communities, sign presentation for Hopkins County.
Work Ready Communities Sign Distribution	3/8/13	All Day	Tom West			Work Ready Sign Distribution Tour - Henderson, Union, Christian & McCracken Counties
Kentucky Cosiety for Human Resource Management, State Council Meeting	4/16/13	10:00 AM	Tom West			Kentucky Work Ready Communities
Appalachion Teaching and Leadership Network, Hazard KY	4/23/13	10:00 AM	Tom West			Kentucky Work Ready Communities
Kentucky (Chapter) of the American Planners Association KAPA	5/8-5/10 '13	All Day	Tom West			Kentucky Work Ready Communities
Kentucky Work Ready Communities Summit	5/16/13	8:00 AM	Multiple	Tom West		Work Ready Communitites "Best Practices" Summit
Alltech 29th Annual International Symposium	5/21/13	8:30 AM	Tom West			Kentucky Work Ready Communities
Grant County Board of Education, Williamstown, KY	6/3/13	10:30 AM	Tom West			Kentucky Work Ready Communities
Pennyrile Area Development District, Hopkinsville	6/10/13	5:45 PM	Tom West			Kentucky Work Ready Communities
Kentucky Career Center, Shelbyville	7/25/13	1:00 PM CT	Governor Beshear, Sec. Tom Zawacki, Comm. Beth Brinly, Ed Holmes	Holly Neal		Kentucky Career Center Launch
Webster County's School District Opening Day	8/2/13	9:30 AM	Tom West	Betsy Wells-Jones/Kevin Smith		Kentucky Work Ready Communities
Appalachian Training and Leadership Network/Kentucky Valley Educational Cooperative, Prestonsburg	8/14/13	8:00 AM	Tom West	Ron Daley		Kentucky Work Ready Communities
Kentucky Apprenticeship Conference, Kentucky Dam Village	9/8-9/9, '13	All Day	Tom West			Kentucky Workforce Investment Board Updates
Southeastern Employment and Training Association, Lexington	9/24/13	9:00 AM	Tom West, Lori Collins			Collaboration in the Commonwealth
Appalachian Innovations Collaborative Summit, Hazard	10/23/13	All Day	Tom West			Kentucky Work Ready Communities

KWIB Strategic Plan Outreach Presentations

Local Workforce Investment Boards

LWIA	Date	Location	Time	Presenter(s)	Local Contact	Notes
West Kentucky	1/8/2013	Hopkinsville	Varies	Greta Jones Lisa Adams Chris Wendel	Greta Jones	Workforce Development Academy - Module 1
West Kentucky	1/10/2013	Madisonville	Varies	Greta Jones Lisa Adams	Greta Jones	Workforce Development Academy - Module 1
Barren River	1/11/2013	Bowling Green	Varies	Missy Wheeler Vickie Wade Donald McGlothlin Regina Woodbright Jane Smith	Missy Wheeler	Workforce Development Academy - Module 2
West Kentucky	1/15/2013	Hopkinsville	Varies	Greta Jones Lisa Adams Chris Wendel	Greta Jones	Workforce Development Academy - Module 2
West Kentucky	1/17/2013	Madisonville	Varies	Greta Jones Lisa Adams	Greta Jones	Workforce Development Academy - Module 2
Barren River	1/18/2013	Bowling Green	Varies	Missy Wheeler Vickie Wade Donald McGlothlin Regina Woodbright Jane Smith	Missy Wheeler	Workforce Development Academy - Module 2
West Kentucky	1/22/2013	Hopkinsville	Varies	Greta Jones Lisa Adams Chris Wendel	Greta Jones	Workforce Development Academy - Module 3
West Kentucky	1/24/2013	Madisonville	Varies	Greta Jones Lisa Adams	Greta Jones	Workforce Development Academy - Module 3
Barren River	1/25/2013	Bowling Green	Varies	Missy Wheeler Vickie Wade Donald McGlothlin Regina Woodbright Jane Smith	Missy Wheeler	Workforce Development Academy - Module 2
West Kentucky	1/29/2013	Hopkinsville	Varies	Greta Jones Lisa Adams Chris Wendel	Greta Jones	Workforce Development Academy - Module 4
West Kentucky	1/31/2013	Madisonville	Varies	Greta Jones Lisa Adams	Greta Jones	Workforce Development Academy - Module 4
Bluegrass	2/5/2013	Lexington	Varies	Amanda Hall Tiffany Holder	Crystal Saunders	Workforce Development Academy - Module 1
West Kentucky	2/5/2013	Hopkinsville	Varies	Greta Jones Chris Wendel	Greta Jones	Workforce Development Academy - Module 1
Bluegrass	2/6/2013	Lexington	Varies	Karen Jones Nancy Tooley	Crystal Saunders	Workforce Development Academy - Module 1
Bluegrass	2/7/2013	Lexington	Varies	Tiffany Bryant Amanda Hall	Crystal Saunders	Workforce Development Academy - Module 1
West Kentucky	2/7/2013	Paducah	Varies	Greta Jones Lisa Adams Chris Wendel	Greta Jones	Workforce Development Academy - Module 1

KWIB Strategic Plan Outreach Presentations

Local Workforce Investment Boards

LWIA	Date	Location	Time	Presenter(s)	Local Contact	Notes
Barren River	2/8/2013	Bowling Green	Varies	Vickie Wade Donald McGlothlin Regina Woodbright Jane Smith Missy Wheeler	Missy Wheeler	Workforce Development Academy - Module 3
Bluegrass	2/12/2013	Lexington	Varies	Amanda Hall Chanell Jones	Crystal Saunders	Workforce Development Academy - Module 1
West Kentucky	2/12/2013	Hopkinsville	Varies	Greta Jones Chris Wendel	Greta Jones	Workforce Development Academy - Module 2
Bluegrass	2/13/2013	Lexington	Varies	Karen Jones Tiffany Bryant	Crystal Saunders	Workforce Development Academy - Module 1
Bluegrass	2/14/2013	Lexington	Varies	Karen Jones Antoinette Robinson	Crystal Saunders	Workforce Development Academy - Module 1
West Kentucky	2/14/2013	Paducah	Varies	Greta Jones Lisa Adams Chris Wendel	Greta Jones	Workforce Development Academy - Module 2
Barren River	2/15/2013	Bowling Green	Varies	Vickie Wade Donald McGlothlin Regina Woodbright Jane Smith Missy Wheeler	Missy Wheeler	Workforce Development Academy - Module 3
Bluegrass	2/19/2013	Lexington	Varies	Amanda Hall Tiffany Holder	Crystal Saunders	Workforce Development Academy - Module 2
West Kentucky	2/19/2013	Hopkinsville	Varies	Greta Jones Chris Wendel	Greta Jones	Workforce Development Academy - Module 3
Bluegrass	2/20/2013	Lexington	Varies	Karen Jones Michael Ricke	Crystal Saunders	Workforce Development Academy - Module 2
Bluegrass	2/21/2013	Lexington	Varies	Tiffany Bryant Amanda Hall	Crystal Saunders	Workforce Development Academy - Module 2
West Kentucky	2/21/2013	Paducah	Varies	Greta Jones Lisa Adams Chris Wendel	Greta Jones	Workforce Development Academy - Module 3
Barren River	2/22/2013	Bowling Green	Varies	Vickie Wade Donald McGlothlin Regina Woodbright Jane Smith Missy Wheeler	Missy Wheeler	Workforce Development Academy - Module 3
Bluegrass	2/26/2013	Lexington	Varies	Amanda Hall Chanell Jones	Crystal Saunders	Workforce Development Academy - Module 2
West Kentucky	2/26/2013	Hopkinsville	Varies	Greta Jones Chris Wendel	Greta Jones	Workforce Development Academy - Module 4
Bluegrass	2/27/2013	Lexington	Varies	Karen Jones Tiffany Bryant	Crystal Saunders	Workforce Development Academy - Module 2
Bluegrass	2/28/2013	Lexington	Varies	Karen Jones Antoinette Robinson	Crystal Saunders	Workforce Development Academy - Module 2

KWIB Strategic Plan Outreach Presentations

Local Workforce Investment Boards

LWIA	Date	Location	Time	Presenter(s)	Local Contact	Notes
West Kentucky	2/28/2013	Paducah	Varies	Greta Jones Lisa Adams Chris Wendel	Greta Jones	Workforce Development Academy - Module 4
Bluegrass	3/5/2013	Lexington	Varies	Amanda Hall Tiffany Holder	Crystal Saunders	Workforce Development Academy - Module 3
Bluegrass	3/6/2013	Lexington	Varies	Karen Jones Tara Welch	Crystal Saunders	Workforce Development Academy - Module 3
Bluegrass	3/7/2013	Lexington	Varies	Tiffany Bryant Amanda Hall	Crystal Saunders	Workforce Development Academy - Module 3
Barren River	3/8/2013	Bowling Green	Varies	Missy Wheeler Vickie Wade Regina Woodbright Jane Smith Donald McGlothlin	Missy Wheeler	Workforce Development Academy - Module 3
Bluegrass	3/12/2013	Lexington	Varies	Amanda Hall Chanell Jones	Crystal Saunders	Workforce Development Academy - Module 3
Bluegrass	3/13/2013	Lexington	Varies	Karen Jones Tara Welch	Crystal Saunders	Workforce Development Academy - Module 3
Bluegrass	3/14/2013	Lexington	Varies	Michael Ricke Antoinette Robinson	Crystal Saunders	Workforce Development Academy - Module 3
Barren River	3/15/2013	Bowling Green	Varies	Missy Wheeler Vickie Wade Regina Woodbright Jane Smith Donald McGlothlin	Missy Wheeler	Workforce Development Academy - Module 3
Bluegrass	3/19/2013	Lexington	Varies	Amanda Hall Tiffany Holder	Crystal Saunders	Workforce Development Academy - Module 4
Bluegrass	3/20/2013	Lexington	Varies	Karen Jones Tara Welch	Crystal Saunders	Workforce Development Academy - Module 4
Bluegrass	3/21/2013	Lexington	Varies	Tiffany Bryant Amanda Hall	Crystal Saunders	Workforce Development Academy - Module 4
Barren River	3/22/2013	Bowling Green	Varies	Missy Wheeler Vickie Wade Regina Woodbright Jane Smith Donald McGlothlin	Missy Wheeler	Workforce Development Academy - Module 3
Bluegrass	3/26/2013	Lexington	Varies	Amanda Hall Chanell Jones	Crystal Saunders	Workforce Development Academy - Module 4
Bluegrass	3/27/2013	Lexington	Varies	Karen Jones Tara Welch	Crystal Saunders	Workforce Development Academy - Module 4
Bluegrass	3/28/2013	Lexington	Varies	Michael Ricke Antoinette Robinson	Crystal Saunders	Workforce Development Academy - Module 4
EKCEP	5/6/2013	Thelma, KY (C D Perkins Ctr)	Varies	David Pelphey Traci Nolen	Angela Ball	Workforce Development Academy - Module 1
EKCEP	5/7/2013	Thelma, KY (C D Perkins Ctr)	Varies	Deanna Robertson Melissa Quillen	Angela Ball	Workforce Development Academy - Module 1

KWIB Strategic Plan Outreach Presentations

Local Workforce Investment Boards

LWIA	Date	Location	Time	Presenter(s)	Local Contact	Notes
EKCEP	5/8/2013	Thelma, KY (C D Perkins Ctr)	Varies	David Pelphrey Melissa Quillen	Angela Ball	Workforce Development Academy - Module 1
EKCEP	5/9/2013	Thelma, KY (C D Perkins Ctr)	Varies	Joyce Wilcox Traci Nolen	Angela Ball	Workforce Development Academy - Module 1
EKCEP	5/13/2013	Thelma, KY (C D Perkins Ctr)	Varies	David Pelphrey Traci Nolen	Angela Ball	Workforce Development Academy - Module 2
EKCEP	5/14/2013	Thelma, KY (C D Perkins Ctr)	Varies	Deanna Robertson Melissa Quillen	Angela Ball	Workforce Development Academy - Module 2
EKCEP	5/15/2013	Thelma, KY (C D Perkins Ctr)	Varies	David Pelphrey Melissa Quillen	Angela Ball	Workforce Development Academy - Module 2
EKCEP	5/16/2013	Thelma, KY (C D Perkins Ctr)	Varies	Joyce Wilcox Traci Nolen	Angela Ball	Workforce Development Academy - Module 2
EKCEP	5/20/2013	Thelma, KY (C D Perkins Ctr)	Varies	David Pelphrey Traci Nolen	Angela Ball	Workforce Development Academy - Module 3
EKCEP	5/21/2013	Thelma, KY (C D Perkins Ctr)	Varies	Deanna Robertson Melissa Quillen	Angela Ball	Workforce Development Academy - Module 3
EKCEP	5/22/2013	Thelma, KY (C D Perkins Ctr)	Varies	David Pelphrey Melissa Quillen	Angela Ball	Workforce Development Academy - Module 3
EKCEP	5/23/2013	Thelma, KY (C D Perkins Ctr)	Varies	Joyce Wilcox Traci Nolen	Angela Ball	Workforce Development Academy - Module 3
EKCEP	5/28/2013	Thelma, KY (C D Perkins Ctr)	Varies	David Pelphrey Traci Nolen	Angela Ball	Workforce Development Academy - Module 4
EKCEP	5/29/2013	Thelma, KY (C D Perkins Ctr)	Varies	Deanna Robertson Melissa Quillen	Angela Ball	Workforce Development Academy - Module 4
EKCEP	5/30/2013	Thelma, KY (C D Perkins Ctr)	Varies	David Pelphrey Melissa Quillen	Angela Ball	Workforce Development Academy - Module 4
EKCEP	5/31/2013	Thelma, KY (C D Perkins Ctr)	Varies	Joyce Wilcox Traci Nolen	Angela Ball	Workforce Development Academy - Module 4

Implementation Progress Report



Date: December 2013

Project: National Career Readiness Certificates

Consultant or Agency name: Office of Employment and Training

Implementation Status: 100% complete

Completion Date: August 2011

Tasks completed this month:

1. OET / KDE Agreement for CCR Testing
2. Collaboration with KDE on KDE / ACT contract
3. OET / NCRC policy for testing clients in Career Centers
4. Transfer OCTE RegiSTAR site to KDE authority

Major milestones reached to date:

1. Umbrella contract executed with the contractor / Kentucky Database completed and testing started
2. KY NCRC Database populated with Test Sites and Users / KY NCRC Database tested / First Certificate printed / Kentucky Database complete and ready for contractor files / Printed backlog of Certificates
3. "Soft Roll Out" executed
4. On-Line Task Specific Training integrated into ncrc.ky.gov
5. KY NCRC Database Billing Process completed
6. ATC project complete and data sent to OCTE - FY11
7. Execute Outreach Program to engage Employers in NCRC - funds made available to WIA's for face to face meetings with employers to sell NCRC
8. KY NCRC Database Billing Process completed - (Invoices still being generated by DTS staff)
9. Ver. 2.0 of the NCRC program was completed. (over 9,000 missing records recovered from rebuild)
10. Outreach program to employers via the WIA's completed 30 Jun, 2011.
11. Yellow Ribbon Event with KYNGR to explain the NCRC to returning veterans.
12. Budget items submitted as part of cabinet budget
13. SWR proposal sent for testing of OCTE Area Technology Center seniors during FY12.
14. Amendment and One year extension to Delegation of Payment Agreement between the contractor & OET received from Cabinet Legal Dept. and forwarded to Finance Cabinet.
15. 2500 Scholarships from contractor allotted to KY Adult Ed and OET.
16. Completed budget process for FY13/14 (to include all graduating High School Senior assessment)
17. Funds Released for OCTE/OET Collaboration to assess all Area Technology Center Seniors.
18. Extension of Contract with the contractor to provide WorkKeys testing in Kentucky
19. Hired Administrative Assistant and began training
20. NCRC Coordinator provided technical expertise to counties requesting Work Ready Community status by providing data.
21. NCRC Coordinator conducted several presentations to counties and Work Ready Community teams.
22. NCRC Coordinator provided WorkKeys expertise to Economic Development meetings for prospective industries moving to the Commonwealth.
23. Plan to create files from the contractor to meet KDE reporting requirements completed and testing. Separate reporting realm was created for High Schools and ATCs
24. OET and WIA Administrators trained (or refresher training Feb – Mar, 2012)
25. GED and NCRC Free Program launched with reporting requirements in place.
26. ATC 2012 testing completed & qualifying NCRC awards printed and shipped to schools.
27. Conversion to NCRC Plus with new NCRC design.
28. Assist KDE with CCR WorkKeys guidelines

Implementation Progress Report



Tasks to be completed next month:

1. Continue editing Standard Operating Procedures (SOP).
2. Continue to resolve KY NCRC customer service issues.
3. Continue to tweak the ncr.ky.gov site's billing and reporting modules with DTS
4. Update Certified Work Ready Community NCRC Attainment numbers.
5. Continue discussions about NCRC Social Media presence and redesign of KY NCRC site
6. Continue discussions to transfer OCTE RegiSTAR site from WFD to KDE.
7. Add KDE as a client of the KYNCRC system to manage their data

Coordination/collaboration required next month:

1. Continue to identify with DTS any upgrades and/or enhancements that need to be made to the ncr.ky.gov web site to increase functionality streamline workflow.
2. Coordinate and share WorkKeys data and procedural information with Dept of Education (KDE)
3. Collaborate with OCTE to develop program enhancements for FY14.
4. Coordinate projects with the contractor for better delivery of services.
5. Coordinate with Certified Work Ready Community initiative.
6. Coordinate with State Branding contact to redesign KY NCRC website to align with new State Branding standards.

Implementation Progress Report



Date: December 2013

Project: Eligible Training Providers

Consultant or Agency name: Office of Employment and Training

Implementation Status: 100% complete

Completion Date: June 2013

Tasks completed this month:

ETPL Coordinator hired in OET in November. Mike Riley
Local ETPL Coordinators met in November to discuss implementation of ETPL Policy.
Several meetings with KCEWS to discuss progress of registering all proprietary and other training institutions into new statewide performance/tracking system.
Meetings with Cabinet Office of Technical Services to discuss improvements in the current statewide ETPL list.

Major milestones reached to date:

Established ETPL Steering Committee
Developed four basic principals for foundation of ETPL policy
Conducted surveys of providers and other state workforce agencies.
Presented policy document to KWIB for review and input.
Prepared and presented draft procedures to steering committee for discussion and input.
Approved by KWIB November 15, 2012
Implemented the KWIB approved policy as an OET advisory at this time; delayed promulgation into Administrative Regulation until year three (determined after consultation with legal counsel and with Commissioner's direction). January 2013.
Hired state ETPL Coordinator - November 2013.

Tasks to be completed next month:

- Continue meetings with KCEWS.
- All required training providers to be registered in KCEWS.
- ETPL Coordinator to visit local areas to gain information regarding local ETPL procedures and processes.
- Meetings with Cabinet Technology Services to discuss establishing an online ETPL system.

Coordination/collaboration required next month:

Implementation Progress Report



Discussions with KCEWS and Office of Technology Services.
Individual local ETPL meetings.

Implementation Progress Report



Date: December 2013

Project: Tech High (First Phase)

Consultant or Agency name: Office of Career and Technical Education

Implementation Status: 100% complete

Completion Date: June 2013

Tasks completed this month:

No activity this month. Funding for career coaches ended June 30, 2013. Career coaches (Office for Career and Technical Education) will not be funded for this school year.

Major milestones reached to date:

Career coaches have worked one-on-one with approximately 250 students in the Area Technology Centers.

Tasks to be completed next month:

No planned activity next month.

Coordination/collaboration required next month:

Career coaches (Office for Career and Technical Education) will not be funded for this school year.

Implementation Progress Report



Date: December 2013

Project: High School Outreach

Consultant or Agency name: Office of Employment and Training

Implementation Status: 55% complete

Completion Date: December 2014

Tasks completed this month:

In December the team met at the Shelby County Board of Education with school superintendents, Chambers of Commerce, Economic Development and local business and industry leaders. At this meeting we presented the opportunity to be involved with the pilot project, introduced a cclnspire trainer to provide a demonstration, shared the commitment of school districts to provide human capital for the project, demonstrated support from KWIB and invited financial commitments to support the pilot.

Major milestones reached to date:

Created and sent survey to guidance counselors, LWIB's and superintendents to get a better idea of what is happening around the state regarding connectivity with One Stops and types of career readiness activities that are available to high school students
Refined goals of the project
Developed Plan of Action
Designed homepage for kyschooltocareer.com website
Added representatives from KDE and OCTE to steering committee
Received notification of funding amount now available for HSO
Development of a recommendation to begin partner discussions with KDE, KCTCS, Economic Development, Workforce Development and other stakeholders to purchase and use cclnspire across the Commonwealth as a link between students and business partners
Scheduled a meeting to present cclnspire to decision-making partners
cclnspire presented to various Cabinet leaders and staff. Each agency was requested to send a representative with decision making authority to the next meeting.
Received approval for project implementation from Project Champion
Members of business and industry became actively involved in the project
The platform to sit atop the Individual Learning Plan program on the KDE website was named Unbridled Careers
KY SHRM sent a survey to their members to determine their interest in the project and how willing they are to fully participate once the program is in high schools and middle schools across the commonwealth.
Implementation and sustainability plan written

Tasks to be completed next month:

- cclnspire will present a demonstration in northern Ky. to be organized by Tim Hanner
- initiate contact with 2 key leaders at KDE and invite them to the meeting in northern Ky.
- Mr. Neihof will contact the superintendent of each district represented and ask their level of interest. If the interest is high, Mr. Neihof will secure the total number of residents for a quote from cclnspire.
- Mr. Neihof will share with each superintendent the amount that needs to be raised to include their community
- HSO committee will make follow-up contact with superintendents, Chambers of Commerce and key business leaders in the districts they represent to garner support

Implementation Progress Report



Coordination/collaboration required next month:

HSO committee will convene in Shelby County in January to assess progress and determine next steps.

Implementation Progress Report



Date: December, 2013

Project: Rapid Response – Business Services Redesign

Consultant or Agency name: Office of Employment and Training

Implementation Status: 100% complete

Completion Date: September 2012

Tasks completed this month:

-Lori Collins, Ben Haydon, and Josh Benton met with all of the Business Services Regional Team Leads to begin rolling out the concept of the Unified Business Services strategy.

Major milestones reached to date:

- TPMA submitted final recommendations & conducted statewide Business Services training
- Redesign Phase of Project completed. Steering Committee accepted/approved final version of TPMA report
- Seven LWIBs were awarded funds to implement and/or enhance Business Services teams and develop a Business Service framework.
- Phase II - Unified Business Services Framework Recommendation Report completed.
- Business Services Coordinator hired in the Office of Employment and Training.
- KWIB adopts Unified Business Services Recommendations

Tasks to be completed next month:

- Continue to refine business training associations' inventory list.

Coordination/collaboration required next month:

- Training will be held on January 14th for business services teams to discuss apprenticeships and the TRACK program (Tech Ready Apprenticeships for Careers in KY).

Implementation Progress Report



Date: December 2013

Project: Partner for Success

Consultant or Agency name: Office for the Blind

Implementation Status: 75% complete

Completion Date: December 2014

Tasks completed this month:

The team did not meet during the month of December due to holidays and conflicts.

Major milestones reached to date:

Nov 2011 - Successfully completed train-the-trainer sessions across the state to share the KWIB initiatives and direction

April 2013 – Successfully completed the Partners for Success Leadership Training at Lake Cumberland.a

Tasks to be completed next month:

Schedule a meeting to discuss our tasks for 2014.

Coordination/collaboration required next month:

Schedule a meeting that adheres to everyones schedule.

Implementation Progress Report



Date: December 2013

Project: Case Management

Consultant or Agency name: (Please Select from List)

Implementation Status: 20% complete

Completion Date: December 2014

Tasks completed this month:

November 19, 2013 meeting held with the Commissioner where Team Based Case Management was added as a priority for the Workforce Cabinet for the next two years.

Major milestones reached to date:

Integrated Referral Form

Tasks to be completed next month:

Use of integrated referral form in Paducah and Shelbyville Kentucky Career Centers. Commissioner Brinly will present Team Based Case Management as Department priority to Secretary Zawacki on December 3, 2013.

Coordination/collaboration required next month:

Utilization of new draft referral form in two Kentucky Career Centers. Team Based Case Management is listed as a Department Priority and this will require collaboration between all partners.

Implementation Progress Report



Date: December 2013

Project: High Performing Workforce Boards

Consultant or Agency name: CSW

Implementation Status: 100% complete

Completion Date: June 2011

Tasks completed this month:

1. Completed the TENCO High Impact LWIB review - December 3-4, 2013
2. Final planning for the Barren River High Impact LWIB review, rescheduled for January 2014 due to bad weather. Barren River Director later pulled the application from review and requested to postpone the review.

Major milestones reached to date:

1. Project design and criteria completed - June 2011
2. Baseline standards year completed - June 2012
3. Technical Assistance grants offered to LWIBs who identified potential short falls during the baseline year.
4. Standards Year one kicks off - January 2013
5. Northern Kentucky LWIB becomes the first local WIB to be certified by the KWIB - Greater Louisville, and Lincoln Trail follow suit.
6. Standard year 1 ends December 2013 - a total of 5 WIBs participate in the process.

Tasks to be completed next month:

1. Conduct a final close out call to discuss additional information submitted by the Cumberlands LWIB for their strategic plan.

Coordination/collaboration required next month:

1. Scheduled a conference call with the Cumberland's Review Team - tasked with reviewing additional information for the strategic plan resubmitted by the board and director.

Implementation Progress Report



Date: December 2013

Project: Workforce Academy

Consultant or Agency name: (Please Select from List)

Implementation Status: 95% complete

Completion Date: June 2014

Tasks completed this month:

Online Career Center Certification training is ready to launch. Communications for leadership and staff have been prepared and will be sent out early January, following the holidays, to notify them of the release of the course and let them know what to expect.

Major milestones reached to date:

Phase II materials for Career Center certification training are ready for delivery; delivery plan is 100% complete.

Tasks to be completed next month:

Implement and monitor progress of Career Center Certification online training for Phase II. Establish list of facilitators for Transformational Leadership webinars and consult with IT contacts to determine logistics for developing the materials into online modules.

Coordination/collaboration required next month:

Work with KYVC partners and training coordinators to implement and monitor completion of the online module for Career Center Certification and plan for implementation of Transformational Leadership webinars of Phase II.